



Village of Lombard

Village Hall
255 East Wilson Ave.
Lombard, IL 60148
villageoflombard.org

Minutes Community Relations Committee

*Trustee Robyn Pike - Chairperson
Trustee Bill Ware - Alternate Chairperson,
Pamela Bedard, Ahmed Ali,
Michael Ledonne, Sharon Vish,
Barb Ware, Gladys Piper,
Anthony Pacilli and Jenelle Hardtke
Staff Liaison - Avis Meade*

Monday, September 10, 2018

7:00 PM

Trustees Conference Room

1.0 Call to Order and Pledge of Allegiance

The meeting was called to order by Chairperson Pike at 7:01 p.m.

The Pledge of Allegiance was led by Michael Ledonne.

2.0 Roll Call

Present 8 - Robyn Pike, Pamela Bedard, Jenelle Hardtke, Sharon Vish, Ahmed Ali,
Barbara Ware, Gladys Piper, and Michael Ledonne
Absent 1 - Anthony Pacilli

*Also present: Nicole Aranas, Assistant Village Manager, Avis Meade,
Staff Liaison*

3.0 Public Participation

None.

4.0 Approval of Minutes

A motion to approve the minutes of the June 11, 2018, committee meeting was made by Michael Ledonne, seconded by Pam Bedard. The motion passed by unanimous vote.

5.0 Old Business

[180178](#)

Social Media Policy

A Social Media Policy will be presented to the committee for review.

Assistant Village Manager Nicole Aranas presented a draft Social Media Policy to the committee. The policy is designed to focus on the personal conduct of elected officials and appointed committee members on their personal accounts in relation to their association with the Village of Lombard.

A motion was made by Michael Ledonne, seconded by Barb Ware, to recommend the policy move forward for legal review. The motion was passed by a unanimous vote.

[180090](#)

Pride Newsletter Printing

Staff will present a new 2019 schedule for the Pride Newsletter that reflects the Committee's previous action of reducing printing from 4 issues to 3 issues per year.

In line with the Community Relations Committee's recommendation that the printing of the Pride newsletter be decreased from four issues per year to three issues per year, the Community Relations Committee unanimously agreed with staff that an appropriate schedule for the Pride newsletter, beginning in 2019, should be Spring/Lilac Time, Summer and Fall/Winter.

6.0 New Business

[180359](#)

Senior Fair 2018

Review of Senior of the Year nominations, as well as suggestions for the 2018 Senior Fair Event on October 3, 2018.

The Senior Man and Senior Woman of the Year nominations were considered and winners were selected. Nominees included Jim Hollenbeck, Mike Kenney, Ronald Knecht, Mary Beth Lynch and Barbara Madigan. The 2018 Senior Man and Senior Woman of the Year were unanimously agreed upon and the names will be publicly announced at the 2018 Senior Fair on October 3rd at 10 a.m.

Plans for the 2018 Senior Fair were reviewed including:

- o The fair has reached its maximum amount of vendors and is full.*
- o Jewel Osco will be providing flu shots this year.*
- o Committee members are requested to volunteer at the event.*

[180395](#)**Website Redesign**

Committee to discuss upcoming redesign of Village of Lombard website.

Communications Coordinator Avis Meade shared an update on the status of the website redesign project currently underway. The Web Team has met to review a proposed layout for the new site and staff will continue to meet moving forward. The Committee will receive updates as the project proceeds.

[180396](#)**Attendance Policy**

Chairperson Robyn Pike to review the Village's Committee Member Attendance Policy and committee members will be reminded to adhere to the attendance requirements moving forward.

Chairperson Robyn Pike reviewed the attendance policy in place for committee members. The policy states that any member who is absent for 3 committee meetings within a calendar year automatically resigns from the committee. Trustee Pike encouraged committee members to contact her if they no longer wish to serve. The Community Relations Committee will strictly adhere to the attendance policy moving forward.

7.0 Other Business

None.

8.0 Information Only

Communications Coordinator, Avis Meade, distributed a Communications Report for the 1st Quarter and will present an updated report at the next meeting.

9.0 Adjournment

A motion was made by Sharon Vish, seconded by Gladys Piper, to adjourn the meeting at 7:31 p.m. The motion passed unanimously.