## VILLAGE OF LOMBARD REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda Bids and Proposals

| FROM: Scott Niehaus, Village Manager  DATE: March 26, 2019 Agenda Date: April 4, 2019  TITLE: Bid Waiver for: Tree Planting  SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor  RESULTS: Date Bids Were Published Bidding Closed Total Number of Bids Received  Total Number of Bidders Meeting Specifications Bid Security Required Yes No Performance Bond Required Yes No Were Any Bids Withdrawn Yes No Explanation: Waiver of Bids Requested? X Yes No If yes, explain:  Award Recommended to Lowest Yes No Responsible Bidder? If no, explain:  FISCAL IMPACT: Engineer's estimate/budget estimate \$76,750.00  Amount of Award \$75,000.00 240.270.112.75350 STC TREE PLANT \$1,750.00 101.270.325.75350  BACKGROUND/RECOMMENDATION: See attached memo.  Has Recommended Bidder Worked for Village Previously X Yes No If yes, was quality of work acceptable X Yes No Waiver of bids - Public Act 85-1295 does not apply X Yes EVIEW (as needed): Village Attorney XX Date Village Manager XY Date Vi | TO :   | President and Village Board of Trustees                 |              |             |         |              |           |  |
|---|--|---|--------------|-------------|---------|--------------|-----------|--|
| TITLE: Bid Waiver for: Tree Planting  SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor  RESULTS: Date Bids Were Published  | FROM:  | Scott Niehaus, Village Manager                          |              |             |         |              |           |  |
| SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor  RESULTS:  Date Bids Were Published Bidding Closed  | DATE :   | <u>March 26, 2019</u> Agenda Date: <u>April 4, 2019</u> |              |             |         |              |           |  |
| RESULTS: Date Bids Were Published Bidding Closed  | TITLE :  | Bid Waiver for  | : <u>Tre</u> | ee Planting |         |              |           |  |
| Date Bids Were Published  | SUBMITTED BY:  | Eric Hendricks  | on, Fo       | orestry & U | rban La | ndscape Supe | rvisor E4 |  |
| Bid Security Required Yes No Performance Bond Required Yes No Were Any Bids Withdrawn Yes No Explanation: Waiver of Bids Requested? X Yes No If yes, explain:  Award Recommended to Lowest Yes No Responsible Bidder? If no, explain:  FISCAL IMPACT: Engineer's estimate/budget estimate \$76,750.00  Amount of Award \$75,000.00 240.270.112.75350 STC TREE PLANT \$1,750.00 101. 270.325.75350   BACKGROUND/RECOMMENDATION: See attached memo.  Has Recommended Bidder Worked for Village Previously X Yes No If yes, was quality of work acceptable X Yes No Was item bid in accordance with Public Act 85-1295? Yes X No Waiver of bids - Public Act 85-1295 does not apply REVIEW (as needed): Village Attorney XX Date Finance Director XX Date Village Manager XX Date Vivia Ves No | Date Bids Were PublishedBidding Closed Total Number of Bids Received   |   |              |             |         |              |           |  |
| Performance Bond Required Yes No Were Any Bids Withdrawn Yes No Explanation: Waiver of Bids Requested? X Yes No If yes, explain:  Award Recommended to Lowest Yes No Responsible Bidder? If no, explain:  FISCAL IMPACT: Engineer's estimate/budget estimate \$76,750.00  Amount of Award \$75,000.00 240.270.112.75350 STC TREE PLANT \$1,750.00 101. 270.325.75350   BACKGROUND/RECOMMENDATION: See attached memo.  Has Recommended Bidder Worked for Village Previously X Yes No If yes, was quality of work acceptable X Yes No Was item bid in accordance with Public Act 85-1295? Yes X No Waiver of bids - Public Act 85-1295 does not apply X Yes REVIEW (as needed): Village Attorney XX Date Finance Director XX Date Village Manager XX Date Vivia Mary Ses No Vivia M | V .  |   |              |             |         |              |           |  |
| Were Any Bids Withdrawn Yes No Explanation:  Waiver of Bids Requested? X Yes No If yes, explain:  Award Recommended to Lowest Yes No Responsible Bidder?  If no, explain:  FISCAL IMPACT: Engineer's estimate/budget estimate \$76,750.00  Amount of Award \$75,000.00 240.270.112.75350 STC TREE PLANT \$1,750.00 101. 270.325.75350   BACKGROUND/RECOMMENDATION: See attached memo.  Has Recommended Bidder Worked for Village Previously X Yes No If yes, was quality of work acceptable X Yes No Waiver of bids - Public Act 85-1295 does not apply X Yes REVIEW (as needed):  Village Attorney XX Date Date Village Manager XX Date Date Village Manager XX Do Date Under State Date Date Village Manager XX Do Date Date Date Village Manager XX Do Date Date Village Manager XX Do Date Date Village Manager XX Do Date Date Date Village Manager XX Do Da | -  |   |              |             |         | -            | <b>=</b>  |  |
| Explanation: Waiver of Bids Requested? X YesNo If yes, explain:  Award Recommended to LowestYesNo Responsible Bidder? If no, explain:  FISCAL IMPACT: Engineer's estimate/budget estimate \$76,750.00  Amount of Award \$75,000.00 240.270.112.75350 STC TREE PLANT \$1,750.00 101. 270.325.75350   BACKGROUND/RECOMMENDATION: See attached memo.  Has Recommended Bidder Worked for Village Previously X YesNo If yes, was quality of work acceptable  |  | _   | i            | -           |         | *            |           |  |
| Waiver of Bids Requested? X YesNo If yes, explain:  Award Recommended to LowestYesNo Responsible Bidder? If no, explain:  FISCAL IMPACT: Engineer's estimate/budget estimate \$76,750.00  Amount of Award \$75,000.00 240.270.112.75350 STC TREE PLANT \$1,750.00 101. 270.325.75350  BACKGROUND/RECOMMENDATION: See attached memo.  Has Recommended Bidder Worked for Village Previously X YesNo If yes, was quality of work acceptable  | 2  | IIdiawii  | ,            |             |         | *            | _140      |  |
| If yes, explain:  Award Recommended to Lowest   | *  | uested?   |              | X           | Yes     |              | No        |  |
| Award Recommended to Lowest Yes No Responsible Bidder?  If no, explain:  FISCAL IMPACT: Engineer's estimate/budget estimate \$76,750.00  Amount of Award \$75,000.00 240.270.112.75350 STC TREE PLANT \$1,750.00 101. 270.325.75350   BACKGROUND/RECOMMENDATION: See attached memo.  Has Recommended Bidder Worked for Village Previously X Yes No If yes, was quality of work acceptable X Yes No Was item bid in accordance with Public Act 85-1295? Yes X No Waiver of bids - Public Act 85-1295 does not apply X Yes REVIEW (as needed): Village Attorney XX Date Finance Director XX Date Date Village Manager XX Date Date Update Manager XX Date Date Date Date Update Manager XX Date Date Date Date Date Date Date Date  |  |   |              |             |         | *            |           |  |
| See attached memo.  Has Recommended Bidder Worked for Village Previously X_YesNo If yes, was quality of work acceptable X_YesNo Was item bid in accordance with Public Act 85-1295?Yes X_No Waiver of bids - Public Act 85-1295 does not apply X_Yes REVIEW (as needed):  Village Attorney XX   | Responsible Bidder?  If no, explain:  FISCAL IMPACT: Engineer's estimate/budget estimate \$76,750.00  Amount of Award \$75,000.00 240.270.112.75350 STC TREE PLANT |   |              |             |         |              |           |  |
| If yes, was quality of work acceptable  Was item bid in accordance with Public Act 85-1295?  Waiver of bids - Public Act 85-1295 does not apply  X_Yes  REVIEW (as needed):  Village Attorney XX  |  |   |              |             |         |              |           |  |
| Was item bid in accordance with Public Act 85-1295?  Waiver of bids - Public Act 85-1295 does not apply  REVIEW (as needed):  Village Attorney XX  Date  Village Manager XX  Date  Date   | · · · · · · · · · · · · · · · · · · ·  |   |              |             |         |              | _No       |  |
| Waiver of bids - Public Act 85-1295 does not apply  REVIEW (as needed):  Village Attorney XX  Date  Finance Director XX  Date  Village Manager XX  Date   |  |   |              |             |         |              | _No       |  |
| REVIEW (as needed):  Village Attorney XX  |  |   |              |             |         |              |           |  |
| Village Attorney XX Date  Finance Director XX Date  Village Manager XX Date   |  |   |              |             |         |              |           |  |
| Finance Director XX Date  Village Manager XX Date   |  | (   |              |             |         | Data         |           |  |
| Village Manager XX Date   |  |   |              |             |         |              |           |  |
|   |  |   |              |             |         |              | *11       |  |
|   |  |   |              |             |         | ×            | •         |  |

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To:

Scott Niehaus, Village Manager

Through:

Carl Goldsmith, Director of Public Works Csa by DOW

From:

Eric Hendrickson, Forestry & Urban Landscape Supervisor

Date:

March 26, 2019

Subject:

Tree Consortium Bid waiver

On August 4, 1988, the Village Board approved participation in the Suburban Tree Consortium. Representing 45 member communities, this organization handles the tree planting bid process in accordance with State of Illinois law. As a member, the Village must commit to a lead-time of five years for the purchase of trees grown based upon projected orders for trees.

\$76,750.00 is currently budgeted for parkway tree planting for FY19. This figure represents approximately 250 trees that will be planted in the Spring & Fall of 2019 planting seasons. As a formality, the Village Attorney has recommended waiving bids and approval of this payment.

The Suburban Tree Consortium provides top quality trees grown specifically for parkway conditions. We have received a superior product in the past and recommend waiver of bids in an amount not to exceed \$76,750.00 for trees from the Suburban Tree Consortium for FY19.

Please place this item on the Village Board agenda for April 4, 2019.