

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda

  X   Resolution or Ordinance (Blue) \_\_\_\_\_ *Waiver of First Requested*  
      Recommendations of Boards, Commissions & Committees (Green)  
      Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: February 6, 2019 BOT DATE: February 21, 2019

TITLE: Change Order #1, FM15-04 Lombard Security Camera and Access Control

SUBMITTED BY: Tom Ellis, Operations Superintendent *TE*

BACKGROUND/POLICY IMPLICATIONS:

Change Order #1 reflects the changes to the camera and access control contract not covered under the original contract. The change order represents a net increase in the contract amount of \$46,783.09.

FISCAL IMPACT/FUNDING SOURCE

\$39,740.09 – 430.710.720.75420  
\$\$7,043.00 – 520.790.715.75420

Review (as necessary):

Village Attorney X _____	Date _____
Finance Director X _____	Date _____
Village Manager X _____	Date _____

NOTE: Materials must be submitted to / approved by the Village Manager's Office by 12:00 pm, Wednesday, prior to the Agenda Distribution.



## Memorandum

To: Scott Niehaus, Village Manager

Through: Carl Goldsmith, Director of Public Works *g*

From: Tom Ellis, Operations Superintendent *TE*

Date: February 6, 2019

Subject: Change order #1  
FM15-04 Video Surveillance and Access Control system

The Village of Lombard approved a contract with Imperial Surveillance at the May 17, 2018 board meeting for the upgrade of cameras and access controls at village facilities. The original contract amount is \$301,125.12. The budgeted amount for this project was \$400,000.00 and was split between the general fund and the water and sewer fund.

Installation began at the police department and then moved to the village hall, public works, fire stations and concluded with remote water facilities. During the installation process at each location improvements not covered in the contract were made to the system to better customize the use of the system at each facility.

A brief summary of the changes or alteration made at each facility are as follows;

### **Police Department**

Changing to swipe pads to pin pads at all door locations, (This will allow users to enter a individual code if a card is not available), upgrading cameras in booking area to include sound recording, upgrading camera in interview rooms and install additional microphones. Add additional server for interview room recording storage.

### **Village Hall**

Change swipe pads to pin pads at two locations, install swipe pad at server room door and at main entrance to building

### **Public works**

Adding camera and access system to Keith J. Surges Center, adding two additional swipe pads to vehicle storage garage, installation of camera in exercise room in underground utilities building

**Fire Stations**

Change swipe pads to pin pads at both Stations, 45 and 44

**Remote Water/Pumping Stations**

Installing access and camera system at the North Avenue booster station, installing camera and swipe pad at Yorktown lift station.

Change order #1 will cover all the change requests made by each department during the installation period. The total changes to date are \$46,783.09. If approved, the new contract amount will be \$347,908.21

This Change Order will be presented to the Public Works Committee at their February 12, 2019 meeting. Staff recommends that the Committee and Board of trustees approve Change Order #1 for the updated contract amount.

Please place this item on the February 21, 2019 Board agenda.

**RESOLUTION**  
**R \_\_\_\_\_ 19**

**A RESOLUTION AUTHORIZING A CHANGE ORDER**  
**INVOLVING AN INCREASE IN THE DOLLAR AMOUNT OF**  
**THE CONTRACT OF \$10,000 OR MORE**

**WHEREAS**, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty days or more; and

**WHEREAS**, staff has presented and recommended the proposed Change Order No. 1 to the contract between the Village of Lombard and Imperial Surveillance, regarding Security Camera and Access control system installation, as attached hereto as Exhibit "A" and made part hereof, to the Corporate Authorities of the Village of Lombard; and

**WHEREAS**, said change order attached hereto as Exhibit "A" would increase the dollar amount of the contract by \$46,783.09.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

**SECTION 1:** That after reviewing the explanation of staff as to the necessity of and reasons for the change order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A      That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B.      That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C.      That it is in the best interests of the Village of Lombard to approve the change order in its proposed form.
- D.      That to the extent that it may have been necessary to go to bid relative to the work contemplated by said change order; bidding is hereby specifically waived as to the change order work.

**SECTION 2:** That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the change order attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said change order on behalf of the Village.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
**Keith Giagnorio**  
**Village President**

ATTEST:

\_\_\_\_\_  
**Sharon Kuderna**  
**Village Clerk**

APPROVAL AS TO FORM:

\_\_\_\_\_  
**Thomas P. Bayer**  
**Village Attorney**

## VILLAGE OF LOMBARD CHANGE ORDER

PROJECT NAME Surveillance and Access Control Project PROJECT NO.: FM 15-04

LOCATION: 255 E Wilson CHANGE ORDER: 1

CONTRACTOR Imerial Surveillance, Inc DATE: 6-Sep-18

DESCRIPTION OF CHANGE ORDER: Install equipment for access control and cameras at

the Keith Surges Center, VH, FD, PD and PW

ORIGINAL CONTRACT AMOUNT: [1] \$301,125.12

TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS: [2] \$0.00

CURRENT CONTRACT AMOUNT: ([1]+[2]) [3] \$301,125.12

PROPOSED CHANGE ORDER: (PENDING APPROVAL) [4] \$46,783.09

PROPOSED REVISED CONTRACT AMOUNT: (PENDING APPROVAL) ([3]-[4]) [5] \$347,908.21

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2] \$46,783.09

TIME EXTENSION OR REDUCTION: NONE

TOTAL CONTRACT TIME: (PENDING APPROVAL)

BUDGET ESTIMATE: \$0.00


ENGINEER'S ESTIMATE: \$0.00

**RECOMMENDED FOR ACCEPTANCE:**

 2-6-19 Approved By:   
Operation Superintendent Date Director of Finance Date

 2/6/19 Approved By:   
See attached quote Date  
Contractor Date ( < \$10K or 25% ) Village Manager Date

 2/6/19 Approved By:   
Director of Public Works Date  
Contractor Date ( < \$10K or 25% ) Village President Date

 2/6/19 Attest:   
Director of Public Works Date  
Contractor Date Village Clerk Date

Assistant Finance Director Date