





To: Scott Niehaus, Village Manager

From: Eric Hendrickson, Forestry & Urban Landscape Supervisor

Through: Carl Goldsmith, Director of Public Works

Date: February 5, 2018

RE: Awarding Specialty Landscaping and Annual Planting Bed Maintenance Contract

On January 18<sup>th</sup>, 2018, the Village of Lombard advertised for bids for the Village contract **PWO 18-17, Specialty Landscaping and Annual Planting Bed Maintenance**. Bid packets were sent to 25 landscape maintenance companies. The bid opening was held on February 2<sup>nd</sup>, 2018 with four (4) bids being received. I have attached the Bid Tabulation sheet.

*Beary Landscape Management* had the lowest bid of \$70,000.00 which is \$3,000.00 over what has been budgeted for fiscal year 2018 for specialty landscaping and planting bed maintenance. Part of this service is budgeted out of the same account as the grass and weed mowing contract, which came in \$8,840.00 under the budgeted amount. We are proposing to utilize some of the funds which will not be needed for the grass mowing portion of the line item to cover the extra funds needed for this contract. This is a 12-month contract. *Beary Landscape Management* received favorable reviews when I contacted their references.

I recommend awarding the contract to *Beary Landscape Management* for the amount of \$70,000.00 for specialty landscaping and annual planting bed maintenance. Please present this item to the Board of Trustees at the February 15<sup>th</sup>, 2018 meeting for their approval.

Att: Bid Tabulation Sheet  
Contracts (2)

Bid Opening Tabulation Form 2018 Specialty Landscape and Annual Planting Bed Maintenance

DATE:		2-Feb-18		Beary Landscape Management		Year Two Option		Year Three Option		
TIME:		9:30AM		4627 Elm Avenue						
DOCUMENT #		PWO 18-17		Brookfield, IL 60513						
DOCUMENT		NAME & ADDRESS OF BIDDER								
NAME: Specialty Landscape and Annual Planting Bed Maintenance		EXCEPTIONS								
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
1	Specialty Landscape Maint Year 1			\$58,000.00						
2	Annual Trash Pickup Year 1			\$12,000.00						
1	Specialty Landscape Maint Year 2 option						\$58,000.00			
2	Annual Trash Pickup Year 2 option						\$12,000.00			
1	Specialty Landscape Maint Year 3 option									\$58,000.00
2	Annual Trash Pickup Year 3 option									\$12,000.00
<b>GRAND TOTAL</b>				\$70,000.00			\$70,000.00			\$70,000.00

DATE:		2-Feb-18		Green Horizon Landscaping		Year Two Option		Year Three Option		
TIME:		9:30AM		960 N Lombard Avenue						
DOCUMENT #		PWO 18-17		Lombard, IL 60148						
DOCUMENT		NAME & ADDRESS OF BIDDER								
NAME: Specialty Landscape and Annual Planting Bed Maintenance		EXCEPTIONS								
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
1	Specialty Landscape Maint Year 1			\$64,575.00						
2	Annual Trash Pickup Year 1			\$10,200.00						
1	Specialty Landscape Maint Year 2 option						\$64,575.00			
2	Annual Trash Pickup Year 2 option						\$10,200.00			
1	Specialty Landscape Maint Year 3 option									\$66,603.00
2	Annual Trash Pickup Year 3 option									\$10,400.00
<b>GRAND TOTAL</b>				\$74,775.00			\$74,775.00			\$77,003.00

Bid Opening Tabulation Form 2018 Specialty Landscape and Annual Planting Bed Maintenance

DATE:	2-Feb-18	NAME & ADDRESS OF BIDDER		Eternally Green Lawn Care		Year Two Option		Year Three Option	
TIME:	9:30AM	EXCEPTIONS		749 Springer Dr Lombard, IL 60148		No Addendum #2 acknowledgement			
DOCUMENT # PWO 18-17	18-17	NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
DOCUMENT		1	Specialty Landscape Maint Year 1			\$108,837.00			
NAME:Specialty Landscape and Annual Planting Bed Maintenance		2	Annual Trash Pickup Year 1			\$6,000.00			
		1	Specialty Landscape Maint Year 2 option			\$108,837.00			
		2	Annual Trash Pickup Year 2 option			\$6,000.00			
		1	Specialty Landscape Maint Year 3 option						\$108,837.00
		2	Annual Trash Pickup Year 3 option						\$6,000.00
<b>GRAND TOTAL</b>						<b>\$114,837.00</b>			<b>\$114,837.00</b>

DATE:	2-Feb-18	NAME & ADDRESS OF BIDDER		CityScape Garden & Design, LLC		Year Two Option		Year Three Option	
TIME:	9:30AM	EXCEPTIONS		3022 W Lake St Chicago, IL 60612		No Addendum #2 acknowledgement			
DOCUMENT # PWO 18-17	18-17	NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
DOCUMENT		1	Specialty Landscape Maint Year 1			\$75,869.39			
NAME:Specialty Landscape and Annual Planting Bed Maintenance		2	Annual Trash Pickup Year 1			\$12,000.00			
		1	Specialty Landscape Maint Year 2 option			\$77,386.78			
		2	Annual Trash Pickup Year 2 option			\$12,240.00			
		1	Specialty Landscape Maint Year 3 option						\$78,934.57
		2	Annual Trash Pickup Year 3 option						\$12,484.80
<b>GRAND TOTAL</b>						<b>\$87,869.39</b>			<b>\$89,626.78</b>

**VILLAGE OF LOMBARD  
BID PROPOSAL**

**VILLAGE OF LOMBARD**

Contract for

CONTRACT DOCUMENT NUMBER PWO-18-17

This agreement is made this 15<sup>th</sup> day of February, 2018 between and shall be binding upon the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and (Beary Landscape Management) hereinafter to as (the "Contractor") and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the contract documents:

<b>Specialty Landscape and Planting Bed Maintenance Annual Lump Sum</b>	\$ <u>58,000.00</u> _____
<b>Annual Trash and Debris Pickup Only Lump Sum</b>	\$ <u>12,000.00</u> _____

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
  - a. Specification and contract document no. PWO-18-17 for Specialty Landscaping and Annual Planting Bed Maintenance, consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) Invitation to Bid on Contract Document No. PWO-18-17 - Legal Notice
    - iv) General Terms, Conditions and Instructions
    - v) Specific Terms, Conditions and Instructions and Blue Prints
    - vi) Bid Proposal Form
    - vii) Plans and Specifications and Specification Deviation Form

- b. The Contractor's Bid Proposal Dated February 2, 2018
- c. Required Performance and Payment Bonds and Certificate of Insurance

2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items, and installation of the same, which are the subject matter of this contract the total sum of \$ 70,000.00 paid in accordance with the provisions of the Local Government Prompt Payment Act.
3. The Contractor represents and warrants that it will comply will all applicable Federal, State and local laws concerning prevailing wage rates and all Federal, State and local laws concerning equal employment opportunities.
4. The Contractor shall commence work under this Contract upon written Notice to Proceed from the Village and shall complete work on this project within \_\_\_\_\_ calendar days from the date of the Notice to Proceed. Time is of the essence of this Contract and Contractor agrees to achieve completion within the contract time by all proper and appropriate means including working overtime without additional compensation.
5. Bonds required to guarantee performance and payment for labor and material for this work shall be in a form acceptable to the Village and shall provide that they shall not terminate on completion of the work, but shall be reduced to ten percent (10%) of the contract sum upon the date of final payment by the Village for a period of one (1) year to cover a warranty and maintenance period which Contractor agrees shall apply to all material and workmanship for one (1) year from the date of issuance of the final payment by the Village.
6. Pursuant to the provisions of Section 5 of the Mechanics' Lien Act of Illinois, prior to making any payment on this contract the Village demands that the Contractor furnish a written statement of the names of all parties furnishing labor and/or materials under this Contract and the amounts due or to become due on each. This statement must be made under oath or be verified by affidavit. Final payment shall not be issued by the Village nor shall any retained percentage become due until releases and waivers of lien have been supplied as the Village designates.
7. In executing this Contract, Contractor agrees that it has examined the site of the work and the conditions existing therein, has examined the Contract Documents and taken and compared field measurements and conditions with those Documents.
8. This Contract represents the entire Agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith Giagnorio, Village President, and the Contractor have hereunto set their hands this 15<sup>th</sup> day of February, 2018.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this \_\_\_\_\_ day of February, 2018.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this \_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Keith Giagnorio  
Village President

Attest:

\_\_\_\_\_  
Sharon Kuderna  
Village Clerk

Approved contents of contractual documents:

\_\_\_\_\_  
Thomas P. Bayer Date  
Village Attorney