

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda

Bids and Proposals

TO : President and Village Board of Trustees

FROM : Scott Niehaus, Village Manager

DATE : December 18, 2015 Agenda Date: January 9, 2016

TITLE : Bid Waiver for: Tree & Stump Removal

SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor

**RESULTS:**

Date Bids Were Published N/A Bidding Closed N/A

Total Number of Bids Received N/A

Total Number of Bidders Meeting Specifications \_\_\_\_\_

Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No

Explanation:

Waiver of Bids Requested? \_\_\_\_\_  Yes \_\_\_\_\_  No

If yes, explain:

See attached memo.

Award Recommended to Lowest \_\_\_\_\_ Yes \_\_\_\_\_ No

Responsible Bidder?

If no, explain:

See attached memo.

**FISCAL IMPACT:**

Amount of Award \$50,000.00 240.270.112.75350 HM.TREE STUMP REM

**BACKGROUND/RECOMMENDATION:**

See attached memo.

Has Recommended Bidder Worked for Village Previously  Yes \_\_\_\_\_ No

If yes, was quality of work acceptable  Yes \_\_\_\_\_ No

Was item bid in accordance with Public Act 85-1295? \_\_\_\_\_ Yes  No

Waiver of bids - Public Act 85-1295 does not apply  Yes

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.**



## MEMORANDUM

**To:** Scott Niehaus, Village Manager

**Through:** Carl S. Goldsmith, Director of Public Works *gy*

**From:** Eric Hendrickson, Urban Landscaping and Forestry Supervisor,  
Public Works

**Date:** December 18, 2015

**Subject:** Tree and Stump Removal Contract Renewal

The Village of Lombard opened bids for the tree and stump removal contract on January 9, 2015. The lowest responsible bidder was received from Ciosek Tree Service, Inc. The original contract was from March 1, 2015 to December 31, 2015 with an option to extend the contract from January 1, 2016 through December 31, 2016.

We have contacted Ciosek Tree Service, Inc. and they have agreed to maintain their prices from the 2015 contract for the 2016 calendar year. Ciosek Tree Service, Inc. has provided good service to the Village over the last several years. The FY16 budget contains \$50,000.00 from Hotel/Motel for this service.

Staff recommends renewing the Tree and Stump Removal contract with Ciosek Tree Service, Inc. in an amount not to exceed \$50,000.00. This is the first of two possible extensions of the contract and will expire December 31, 2016. Please present this item to the Board of Trustees at the January 7, 2016 meeting for their approval.

Encl: Ciosek letter

# *CIOSEK TREE SERVICE, INC.*

21W430 PARK AVENUE, LOMBARD, ILLINOIS 60148

(630)832-8109

ATT: ERIC HENDRICKSON  
VILLAGE OF LOMBARD

CIOSEK TREE SERVICE will except the year two option for tree removal.

TREE REMOVAL  
13 TO 24 INCHES - \$350.00 PER TREE  
IN DIAMETER  
AT DBH OF 4.5'

TREE REMOVAL  
25 TO 35 INCHES - \$600.00  
IN DIAMETER  
AT DBH 4.5'

TREE REMOVAL  
36 OR MORE INCHES - \$925.00  
IN DIAMETER  
AT 4.5'

TREE STUMP GRINDING - \$3.00 PER INCH

CIOSEK TREE SERVICE

