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**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**BIDS AND PROPOSALS**

TO: President and Village Board of Trustees  
FROM: William T. Lichter, Village Manager  
DATE: November 19, 2004 Agenda Date: December 4, 2004  
TITLE: Police Department Watch Commander Computers  
  
SUBMITTED BY: Larry McGhinnis, IT Manager

**RESULTS:**

Date Bids Were Published: N/A..... Date Bidding Closed: N/A  
Total Number of Bids Received..... N/A  
Total Number of Bidders Meeting Specifications..... N/A  
Bid Security Required ..... ☐ Yes ☐ No  
Performance Bond Required ..... ☐ Yes ☐ No  
Were Any Bids Withdrawn ..... ☐ Yes ☐ No  
Explanation:  
Waiver of Bids Requested? ..... ☒ Yes ☐ No  
If yes, explain: Village standardized on Dell computers. Government pricing used.  
Award Recommended to Lowest Responsible Bidder..... ☐ Yes ☐ No  
If no, explain:

**FISCAL IMPACT:**

FYE 2005 Budget = \$12,878.58

**BACKGROUND/RECOMMENDATION:**

See attached memo.

Has Recommended Bidder Worked for Village Previously ☒ Yes ☐ No  
If yes, was quality of work acceptable ☒ Yes ☐ No  
Was item bid in accordance with Public Act 85-1295? ☐ Yes ☐ No  
Waiver of bids - Public Act 85-1295 does not apply ☒ Yes ☐ No

**REVIEW** (as needed):

Finance Director XX Leonard J Flood Date 11/22/04  
Village Manager XX William T. Lichter Date 11/22/04

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 Noon, Wednesday, prior to the Board Agenda distribution.



## **LOMBARD POLICE DEPARTMENT**

**TO: Chief Ray Byrne**

**FROM: Deputy Chief Pat Rollins**

**DATE: November 19, 2004**

**SUBJECT: Replacing PCs and adding 3 new PCs**

I am requesting that the police department utilize current funds in our budget to replace 8 existing computers and add 3 new computers. The watch commander's office is being relocated to the briefing room. The change in rooms will address space concerns with the current 9 supervisors sharing 6 desks, 6 computers, and phones. The nine supervisors will have their own 6 foot x 6 foot cubicle.

If we flip flop the old PCs to the used workstations we will be short 3 computers. The new computers will allow each supervisor to have their own PCs allowing us to address computer usage and security of not having a shared computer. The new computers coming with flat screens will help reduce space on the workstations given ample counter space. The current monitors are taking up a large portion of footprint on the desks.

Two more replacement computers are needed for the two administrative secretaries. Their Gateway computers are some of the oldest in the police department and need to be upgraded for efficiency and space concerns. (The six computers being replaced out of the watch commanders office could be reallocated to other areas in the police station with older PC Center / Gateway brand computers.)

I have spoken with Larry McGhinnis, IT, and the two of us are in support of replacing and purchasing of the 11 computers. Funding for this project will come out of our current budget and the computer reserve for a total cost of \$12,878.58.

Larry McGhinnis recommends a contract be awarded to Dell in an amount not to exceed \$12,878.58 for the purchase of 11 PCs that includes 3year on-site warranty.