



MEMORANDUM

TO: Scott R. Niehaus, Village Manager

FROM: William J. Heniff, AICP, Director of Community Development

MEETING DATE: February 1, 2018

SUBJECT: **Alley Vacations Approved at January 18, 2018 BOT Meeting**

Please find the following items for Village Board consideration before the meeting minutes are read as part of the February 1, 2018, Board meeting:

1. Item Number 180005 – Alley Vacation – 924 Division Street and 312 S. Westmore Meyers Road was identified incorrectly on the agenda as 310 S. Westmore Meyers Road however the correct address of 312 S. Westmore Meyers Road was referenced in both the ordinance and the Plat of Vacation that was approved;
2. Item Number 180006 – Alley Vacation – 314 S. Westmore Meyers Road was identified incorrectly on the agenda as 324 S. Westmore Meyers Road however the correct address of 314 S. Westmore Meyers Road was referenced in both the ordinance and the Plat of Vacation that was approved.

REQUESTED ACTION

Please correct the address errors in the meeting minutes as recommended by the Village Attorney, Thomas Bayer. No further action is required as the approved documents are accurate.