## VILLAGE OF LOMBARD REQUEST FOR BOARD OF TRUSTEES ACTION

## For Inclusion on Board Agenda Bids and Proposals

TO :	President and Village Board of Trustees				
FROM :	Scott Niehaus, Village Man	ager			
DATE :	<u>September 21, 2016</u>	Agenda Da	te: October 6, 20	016	
TITLE :	Sidewalk Snow and Ice Ren	noval Conti	ract Extention		
SUBMITTED BY:	Tom Ellis, Operations Supe	erintendent,	Public Works 1	r	
RESULTS: Date Bids Were Pul Total Number of Bi	olished Sept. 16, 2015 ds Received 4	Bidding Clo	osed October 2,	2015	
	dders Meeting Specification	s 4			
<b>Bid Security Requir</b>		X Yes	_	No	
Performance Bond	Charles and the second	Yes	X	No	
Were Any Bids Wit		Yes	X	No	
Explanation:					
Waiver of Bids Req	uested?	Yes	X No		
If yes, explain:					
See attached memo					
Award Recommend	ded to Lowest X	Yes	No		
Responsible Bidder	SOLD STATE OF THE				
If no, explain:					
See attached memo					
FISCAL IMPACT:					
	\$19,450.00 - 101.270.310.7	<del>5770; 240.1</del>	10.107.75610		
	RECOMMENDATION:				
See attached memo					
Has Recommended	Bidder Worked for Village	Previously	_X Yes	No	
If yes, was quality of			Yes	No	
Was item bid in accordance with Public Act 85-1295? X Yes No					
Waiver of bids - Pu	blic Act 85-1295 does not ap	ply	Yes		
REVIEW (as needed	d):				
Village Attorney XX			Date		
Finance Director XX			Date		
Village Manager XX	Κ		Date		

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



## **MEMORANDUM**

To: Scott Niehaus, Village Manager

Through: Carl S. Goldsmith, Director of Public Works

From: Tom Ellis, Operations Superintendent, Public Works

Date: September 21, 2016

Subject: Sidewalk Snow and Ice Removal Contract Renewal

The Village of Lombard opened bids for Sidewalk Snow and Ice Removal on October 2, 2015. The lowest responsible bid was received from Beverly Snow and Ice, Inc. The Village of Lombard's current Sidewalk Snow and Ice Removal contract expired May 31, 2016. We have valued the level of service and commitment Beverly Snow and Ice, Inc. has provided to the Village of Lombard over the past year. The Village would like to exercise the option of extending the contract for an additional year under the current contract terms and conditions as specified in Contract document PWO-1516. The extension would be in effect from 12:01a.m. November 15, 2016 until 12:00 midnight, May 31, 2017.

The FY16-FY17 budget includes \$19,450.00/year for this service through accounts 101.270.310.75770 and 240.110.107.75610

Staff recommends approving the Sidewalk Snow and Ice Removal contract extension with Beverly Snow and Ice, Inc. Please present this item to the Board of Trustees at the October 6, 2016 meeting for their approval.



## VILLAGE OF LOMBARD

255 E. Wilson Ave. Lombard, Illinois 60148-3926 (630) 620-5700 Fax (630) 620-8222 www.villageoflombard.org

SEP - 1 2016

August 24, 2016

Mr. James Esposito Beverly Snow and Ice, Inc. 16504 Dixie Hwy. Markham, IL 708-331-8511

RE: Sidewalk Snow Removal Contract Extension

Dear Mr. Esposito:

The Village of Lombard's current Sidewalk Snow Removal Contract expired May 31, 2016. We have valued the commitment and excellent service Beverly Snow and Ice has provided the village this past season. The Village would prefer to exercise the option of extending the current Sidewalk Snow Removal Contract, effective from June 1, 2016 at 12:01 a.m. until 12:00 midnight, May 31, 2017 under the same terms, conditions, and unit pricing as specified in your optional second year bid proposal in Contract Document Number PWO-15-16.

Should you agree with this request, please sign and seal your acceptance of the above conditions and contract and return two (2) original documents for our records.

Accepted this <u>26</u> day of	August 2016
Individual or Partnership	Cerporation
Chilan	General Manager
Ву	Position/Title
Ву	Position/Title
Reverly Snow and Ice Inc	

VU

Sincerely,

**Operations Superintendent**