

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**Bids and Proposals**

TO : President and Village Board of Trustees  
FROM : Scott Niehaus, Village Manager  
DATE : April 2, 2024 Agenda Date: April 18, 2024  
TITLE : Bid Waiver for: Tree Planting  
SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor<sup>EH</sup>

**RESULTS:**

Date Bids Were Published \_\_\_\_\_ Bidding Closed \_\_\_\_\_  
Total Number of Bids Received \_\_\_\_\_  
Total Number of Bidders Meeting Specifications \_\_\_\_\_  
Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No  
Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No  
Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No  
Explanation:  
Waiver of Bids Requested? \_\_\_\_\_ X \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, explain: see memo  
  
Award Recommended to Lowest \_\_\_\_\_ Yes \_\_\_\_\_ No  
Responsible Bidder?  
If no, explain:

**FISCAL IMPACT:**

Engineer's estimate/budget estimate \$132,350.00

|                 |                     |                          |                   |
|-----------------|---------------------|--------------------------|-------------------|
| Amount of Award | <u>\$125,000.00</u> | <u>410.710.725.75420</u> | <u>RM Prog 54</u> |
|                 | <u>\$ 7,350.00</u>  | <u>101.270.325.75350</u> |                   |

**BACKGROUND/RECOMMENDATION:**

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_\_\_ No  
If yes, was quality of work acceptable X Yes \_\_\_\_\_ No  
Was item bid in accordance with Public Act 85-1295? \_\_\_\_\_ Yes X No  
Waiver of bids - Public Act 85-1295 does not apply X Yes

**REVIEW** (as needed):

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.**



**To:** Scott Niehaus, Village Manager

**Through:** Carl Goldsmith, Director of Public Works *z*

**From:** Eric Hendrickson, Forestry & Urban Landscape Supervisor *EH*

**Date:** April 2, 2024

**Subject:** Suburban Tree Consortium Bid waiver

On August 4, 1988, the Village Board approved participation in the Suburban Tree Consortium. Representing 48 member communities, this organization handles the tree planting bid process in accordance with State of Illinois law. As a member, the Village must commit to a lead-time of five years for the purchase of trees grown based upon projected orders for trees.

\$132,350.00 is currently budgeted for parkway tree planting for FY24. This figure will result in approximately 360 trees being planted in the Spring & Fall 2024 planting seasons, including replacement trees removed between Fall 2021 and Summer 2023, 15 Community Development trees and the Village's match for the 2023 UCF grant - 55 trees replacing removed Callery pear trees. As a formality, the Village Attorney has recommended waiving bids and approval of this payment.

The Suburban Tree Consortium provides quality trees grown specifically for parkway conditions. West Central Municipal Conference acts as the Secretariat for the Suburban Tree Consortium. We have received quality trees and installation in the past and recommend waiver of bids in an amount not to exceed \$132,350.00 for trees through the West Central Municipal Conference for FY24.

Please place this item on the Village Board agenda for April 18, 2024.