

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
 X Recommendations of Boards, Commissions & Committees (Green)
_____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES
FROM: Scott Niehaus, Village Manager
DATE: September 17, 2024 (B of T) Date: September 19, 2024
TITLE: Everbridge Mass Notification System
SUBMITTED BY: Stephanie Calvillo, Communications and Marketing Coordinator

BACKGROUND/POLICY IMPLICATIONS:

The Village Manager’s Office transmits for your consideration a resolution authorizing the signature of the Village Manager on a three-year contract with Everbridge, Inc. in the amount of \$14,685.72 for year one, \$13,035.72 for year two, and \$13,035.72 for year three. Acquiring and implementing this tool has been recommended by the Community Relations Committee.

Please place this item on the consent agenda for the September 19, 2024 Board of Trustees meeting.

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



240202

MEMORANDUM

TO: Village President and Board of Trustees
FROM: Stephanie Calvillo
Communications and Marketing Coordinator
DATE: September 19, 2024
SUBJECT: Everbridge Mass Notification System

Attached is a three-year contract for the Everbridge Mass Notification System provided by Everbridge, Inc. This is a mass notification system that offers the ability to quickly disseminate critical information to residents during emergencies such as natural disasters, public safety threats, and severe weather conditions. Messages can be sent through multiple channels including SMS, email, and voice calls, ensuring broad reach.

The Everbridge Mass Notification System addresses the limitations of previous methods by allowing users to opt-in while also offering the capability to push out messages to the entire village or selected areas within the village, regardless of opt-in status. This feature ensures broader coverage and more effective dissemination of critical information. Additionally, it offers features for internal communication, which will help streamline communication for our Public Works staff, enabling efficient coordination for call-outs and routine operations.

The Community Relations Committee reviewed this tool and quote at their August 12, 2024 meeting and recommended acquiring and implementing this mass communication system. Approval of the attached contract in the amount of \$14,685.72 for the first year, \$13,035.72 for year two and \$13,035.72 for year three is recommended.

Please place this item on the Board of Trustees consent agenda for September 19, 2024. Please feel free to contact me should you have any questions or concerns.



155 North Lake Avenue, Suite 900
Pasadena, CA 91101 USA

Phone: +1-818-230-9700
Fax: +1-818-230-9505

everbridge.com



Prepared for:

Stephanie Calvillo
Village of Lombard
255 E. Wilson Ave.
Lombard IL 60148
United States
Ph: (630) 620-5718
Fax:
Email: calvillos@villageoflombard.org

Quotation

Quote #: Q-172830
Date: 5/29/2024
Expires On: 3/17/2024
Confidential

Salesperson: Jarrod Swain
Phone:
Email: jarrod.swain@everbridge.com

Contract Summary Information:	
Contract Period:	36 Months

Contact Summary:

Household Count:	16,988
Employee Count:	

Year 1

QTY	DESCRIPTION	PRICE
44,000	Public Communications Advanced - US	USD 9,267.72
44,000	Resident Connection - Life Safety - USA	USD 3,168.00
10	Scheduling	USD 600.00
Year 1 TOTAL:		USD 13,035.72

Professional Services

DESCRIPTION	PRICE
Proserve - Consulting Services Remote Delivered	USD 1,650.00
Professional Services TOTAL:	USD 1,650.00

Pricing Summary:

Year One Fees:	USD 13,035.72
One-time Implementation and Setup Fees:	USD 0.00
Professional Services:	USD 1,650.00

Total Year One Fees Due:	USD 14,685.72
---------------------------------	----------------------

Ongoing Fees:

Year Two Fees:	USD 13,035.72
Year Three Fees:	USD 13,035.72

Quote Terms:

1. Quote subject to the terms and conditions of the Master Services Agreement, including any amendments, executed between the relevant Everbridge entity and the customer listed above.
2. Subject to sales taxes where applicable.
3. Except for currency designation, the supplemental notes below, if any, supplied in this Quote are for informational purposes and not intended to be legally binding or override the language of the Master Service Agreement.
4. By signing this Quote you represent that you read, understand and agree to the terms of the Master Service Agreement below and are authorized on behalf of the Client to execute the Quote and bind Client to the agreement(s).
<https://docs.everbridge.com/cdn/legal/SLG-Master-Services-Agreement-Hyperlink-v9.pdf>

Please, Sign, Date and Return:

Signature: _____ **Date:** _____

Name (Print): _____ **Title:** _____

Please, Sign, Date and Return:

Signature: _____ **Date:** _____

Name (Print): _____ **Title:** _____

Everbridge, Inc.
155 North lake Avenue, Suite 900
Pasadena, CA 91101
(818) 230-9700
THANK YOU FOR YOUR BUSINESS!