

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**

  X   Resolution or Ordinance (Blue)      X   Waiver of First Requested  
      Recommendations of Boards, Commissions & Committees (Green)  
      Other Business (Pink)

**TO** : PRESIDENT AND BOARD OF TRUSTEES  
**FROM** : Scott Niehaus, Village Manager  
**DATE** : July 11, 2022 (BOT) Date: July 21, 2022  
**SUBJECT** : Equipment to be Declared Surplus  
**SUBMITTED BY:** Tim Sexton, Director of Finance

**BACKGROUND/POLICY IMPLICATIONS:**

Village departments are requesting to sell and/or dispose of surplus equipment as more specifically detailed in Exhibit "A" attached to the Ordinance to be sold at auction, sold for scrap, or recycled as these items have extended beyond their useful life or are obsolete, to include:

From IT: thirty (30) Dell Optiplex desktop computers to be sold at auction; and forty-six (46) Dell monitors (various models and serial numbers) to be sold at auction or donated to the disabled Veterans organization;

From Fire Department: One (1) 28 foot Duo-Safety extension ladder- no serial number to be donated; One (1) 16 foot Duo-Safety roof ladder - no serial number to be donated; and Nine (9) Ansul Red Line 20 pound Portable Fire Extinguishers - no serial numbers to be sold at auction.

**Fiscal Impact/Funding Source:** TBD

Review (as necessary):

Finance Director \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.

**ORDINANCE NO.**

**ORDINANCE AUTHORIZING THE SALE AND/OR DISPOSAL  
OF MUNICIPAL OWNED PERSONAL PROPERTY**

**WHEREAS**, in the opinion of the Corporate Authorities of the Village of Lombard, it is no longer necessary or useful to or in the best interest for the Village of Lombard to retain the following described personal property:

See Exhibit "A"

now owned by the Village of Lombard; and

**WHEREAS**, The Village routinely declares such type of personal property surplus and the best interest of the Village of Lombard will be served by its sale and/or disposal.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:**

Section 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees find the following described property:

See Exhibit "A"

now owned by the Village of Lombard is no longer necessary or useful to the Village of Lombard and the best interest of Lombard will be served by its sale and/or disposal.

Section 2: Pursuant to said 65 ILCS 5/11-76-4, the Village President and Clerk are hereby authorized and directed to sell and/or dispose of the aforementioned personal property now owned by the Village of Lombard.

Section 3: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed on first reading this \_\_\_\_ day of \_\_\_\_\_, 2022.

First reading waived by action of the Board of Trustees this \_\_\_\_ day of \_\_\_\_\_, 2022.

Passed on second reading this \_\_\_\_ day of \_\_\_\_\_, 2022, pursuant to a roll call vote as follows:

Ayes:

Nays:

Absent:

Approved by me this \_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
**Keith T. Giagnorio**  
**Village President**

\_\_\_\_\_  
**Elizabeth Brezinski**  
**Village Clerk**

Ordinance surplus equipment

Dell Desktops for Suplus

6/29/2022

| Model              | Serial # |
|--------------------|----------|
| Dell Optiplex 7040 | 6L88XH2  |
| Dell Optiplex 7040 | CK62MR2  |
| Dell Optiplex 7040 | 5T04PD2  |
| Dell Optiplex 7040 | 4W43PD2  |
| Dell Optiplex 7040 | 5WJ3PD2  |
| Dell Optiplex 7040 | 50Y4PD2  |
| Dell Optiplex 7040 | 5VT3PD2  |
| Dell Optiplex 7040 | DQJ1DD2  |
| Dell Optiplex 7040 | 4X74PD2  |
| Dell Optiplex 7040 | 5063PD2  |
| Dell Optiplex 7040 | 5014PD2  |
| Dell Optiplex 7040 | 4VF4PD2  |
| Dell Optiplex 7040 | F290DD2  |
| Dell Optiplex 7040 | DQ84DD2  |
| Dell Optiplex 7040 | 6L0CXH2  |
| Dell Optiplex 7040 | 50L4PD2  |
| Dell Optiplex 7040 | 5SW3PD2  |
| Dell Optiplex 7040 | 5Y04PD2  |
| Dell Optiplex 7040 | DR31DD2  |
| Dell Optiplex 7040 | DQZ1DD2  |
| Dell Optiplex 7040 | 6LQ6XH2  |
| Dell Optiplex 7040 | DR17DD2  |
| Dell Optiplex 7040 | 50B3PD2  |
| Dell Optiplex 7040 | 4ZM3PD2  |
| Dell Optiplex 7040 | 5WC4PD2  |
| Dell Optiplex 7040 | 5YC3PD2  |
| Dell Optiplex 7040 | 5TN4PD2  |
| Dell Optiplex 7040 | 6L1BXH2  |
| Dell Optiplex 7040 | 50V3PD2  |
| Dell Optiplex 7040 | 4Z34PD2  |

## Bauer, Carol

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**From:** Doser, John  
**Sent:** Monday, July 11, 2022 11:22 AM  
**To:** Bauer, Carol  
**Cc:** Goethals, Kevin; Diamond, Jason  
**Subject:** Dell Monitors For Surplus  
**Attachments:** Monitor Surplus 2022.xlsx

Hi Carol,

Dell manufactured all of the monitors. The Monitors will be sold at the auction or will be donated to the disabled veterans.


Thanks,

John



**John Doser**

IT Staff  
Village of Lombard  
255 E Wilson Ave. Lombard, IL 60148

Phone: (630) 873-4742  
Email: [doserj@villageoflombard.org](mailto:doserj@villageoflombard.org)  
Web: [www.villageoflombard.org](http://www.villageoflombard.org)  
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7/11/2022

| Dell Monitor Model | Serial Number        |
|--------------------|----------------------|
| 1704fpvt           | CN0J66427161854RAEQ5 |
| 1907ftp            | CN0DC3237161867FACFW |
| 1704fpvt           | CN02Y3157161849UAA0B |
| 1704fptv           | CN0J6642716184B5AD45 |
| p2011ht            | CN0YR64P7444518IE1SL |
| 1907fpt            | CN0DC3237161867FACCM |
| p2011ht            | CN0YR64P7444518IDHPL |
| p2014ht            | CN0J6HFT74445495AFXL |
| 1909wf             | CN0XYF7K728720BJE6HI |
| 1905fp             | MX0W86904832361I97BA |
| 1703ftp            | CN02Y315716184A2AFB7 |
| 1703ftp            | CN02Y3157161849UAABR |
| e1909wd            | CN0MT682641809B211GU |
| 1907fpv            | CN0CC388716187AKABNA |
| 1907fpvt           | CN0CC388716187A5AM30 |
| 1907fpvt           | CN0CC388716187A5AKBZ |
| 1907fpvt           | CN0CC388716187A5AM39 |
| p1913t             | CN0PVGRC74445334A9FU |
| 1908wf             | CN0GP004728727C71V6S |
| p2011ht            | CN0YR64P7444518IDM7L |
| e1909wd            | CN0MT682641809B40HHU |
| 1907fpvt           | CN0CC388716187AKAB3M |
| 1907fpvt           | CN0CC388716187A5AM3Q |
| p2014ht            | CN0J6HFT7444547P206L |
| e1909wd            | CN0MT682641809B210NU |
| p2011ht            | CN0YR64P7444518IDJ1L |
| 1907fpvt           | CN0CC388716187A5AM3W |
| 1703fpt            | CN02Y315716184A2AETU |
| 1905fp             | MX0W86904832361I951A |
| 1909wf             | CN0W160G7287296D0RWI |
| 1704ftvp           | CN0J66427161854RAEPX |
| 1907fpvt           | CN0CC388716187A5AKUQ |
| 1703fps            | MX02Y31147605441AB2T |
| p2011ht            | CN0YR64P7444518IDEYL |
| 1905fp             | MX0W86904832361I96QA |
| 1905fp             | MX0W86904832361I979A |
| 1703fpt            | CN02Y315716184A2AETV |
| 1905fp             | MX0W86904832361I97DA |
| 1907pfvt           | CN0CC388716187A5AKVC |
| 1704fpvs           | MX0H6304476054BHA7AR |
| p2011ht            | CN0YR64P7444518IDHDL |
| p2011ht            | CN0YR64P7444518IDHTL |
| p2011ht            | CN0YR64P7444518IDLZL |
| 1908wfp            | CN0G435H7287289G1E6S |
| p2011ht            | CN0YR64P7444518IDHPL |

1909wf

CN0W160G7287296D0P2I

## Bauer, Carol

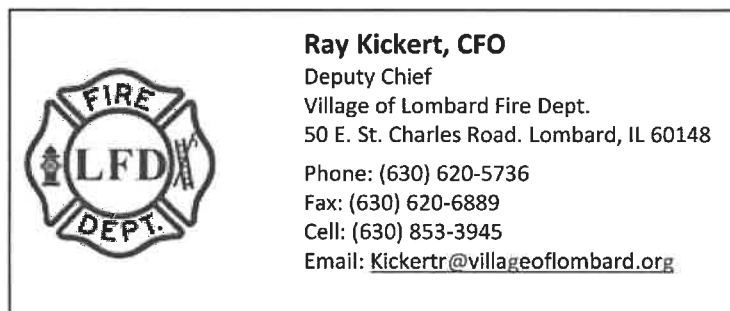
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**From:** Kickert, Ray  
**Sent:** Thursday, June 30, 2022 12:09 PM  
**To:** Bauer, Carol  
**Subject:** RE: Surplus Items

Carol,

- 1 28 foot Duo-Safety extension ladder- no serial number-donated
- 1 16 foot Duo-Safety roof ladder-no serial number-donated
- 9 Ansul Red Line 20 LB. Portable Fire Extinguisher-no serial numbers-auction

Thank you,



**From:** Bauer, Carol <[BauerC@villageoflombard.org](mailto:BauerC@villageoflombard.org)>  
**Sent:** Monday, June 27, 2022 10:08 AM  
**To:** Doser, John <[doserj@villageoflombard.org](mailto:doserj@villageoflombard.org)>; Goethals, Kevin <[GoethalsK@villageoflombard.org](mailto:GoethalsK@villageoflombard.org)>; Ellis, Tom <[EllisT@villageoflombard.org](mailto:EllisT@villageoflombard.org)>; Goldsmith, Carl <[GoldsmithC@villageoflombard.org](mailto:GoldsmithC@villageoflombard.org)>; Jack, Brian <[JackB@villageoflombard.org](mailto:JackB@villageoflombard.org)>; Grzeskiewicz,

Christopher <[GrzeskiewiczC@villageoflombard.org](mailto:GrzeskiewiczC@villageoflombard.org)>; Sander, Richard <[SanderR@villageoflombard.org](mailto:SanderR@villageoflombard.org)>; Kickert, Ray <[KickertR@villageoflombard.org](mailto:KickertR@villageoflombard.org)>; Johnson, Perry <[JohnsonP@villageoflombard.org](mailto:JohnsonP@villageoflombard.org)>; Newton, Roy <[NewtonR@villageoflombard.org](mailto:NewtonR@villageoflombard.org)>; Wirsing, Tom <[WirsingT@villageoflombard.org](mailto:WirsingT@villageoflombard.org)>; Grage, Joseph <[GrageJ@villageoflombard.org](mailto:GrageJ@villageoflombard.org)>; Steiskal, Keith <[SteiskalK@villageoflombard.org](mailto:SteiskalK@villageoflombard.org)>; Heniff, William <[HeniffW@villageoflombard.org](mailto:HeniffW@villageoflombard.org)>

**Cc:** Aranas, Nicole <[AranasN@villageoflombard.org](mailto:AranasN@villageoflombard.org)>; Sexton, Tim <[tims@villageoflombard.org](mailto:tims@villageoflombard.org)>

**Subject:** Surplus Items

If you have items to be declared surplus, please submit a list of those items to me by 9:00 am Tuesday, July 5<sup>th</sup>. The item will be placed on the July 21<sup>st</sup> Village Board meeting agenda. Be sure to note the make, model, quantity, serial number if applicable, and how it will be disposed (auction, scrap, donated, etc.).

### FAQ:

1. Be sure to add items to surplus that are returned to the vendor (example AED's and copiers). Or, if it applies, you can note in agenda item that the old equipment is being returned to the vendor that is providing replacements. That would be sufficient for declaring the items surplus because you are notifying the Board that we will no longer have that equipment.