

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda


☐ Resolution or Ordinance (Blue) ☐ Waiver of First Requested
☐ Recommendations of Boards, Commissions & Committees (Green)
☒ Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott R. Niehaus, Village Manager

DATE : March 11, 2025 (BOT) **Date,** March 20, 2025

SUBJECT: Yorktown Temporary Event – Circus Vazquez

SUBMITTED BY: William J. Heniff, AICP, Director of Community Development 

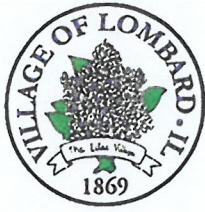
BACKGROUND/POLICY IMPLICATIONS:

The Department of Community Development transmits for your consideration a request for a Temporary Special Event for Circus Vazquez to take place at Yorktown Center from April 18, 2025 to April 28, 2025. The event holder is requesting approval of a time extension to permit the event to occur as proposed. The circus will hold events on site for a period of 11 days (April 18-April 28) with several days on either end for setup and teardown. This time period of 11 days exceeds the 10-day limit on circuses per Section 110.47 of the Village Code.

Please place this item on March 20, 2025, Village Board agenda for consideration. Staff recommends the Village Board grant the time extension for the requested additional days for the Circus Vazquez Temporary Event Permit at Yorktown so the event can occur as proposed.


Fiscal Impact/Funding Source:
Review (as necessary)

Finance Director _____ Date _____
Village Manager _____ Date _____



MEMORANDUM

TO: Scott R. Niehaus, Village Manager

FROM: William J. Heniff, AICP, Director of Community Development 

MEETING DATE: March 20, 2025

SUBJECT: Yorktown Temporary Event – Circus Vazquez

Circus Vazquez is seeking a Temporary Special Event permit to hold a circus in the parking lot of Yorktown Center.

BACKGROUND

Yorktown Center staff has entered into an agreement to allow Circus Vazquez to operate in the parking lot east of the main entrance to the mall. The event will occur over an 11-day period in late April 2025. Circus Vazquez operated a circus at Yorktown Center in June 2024. The April 2025 event is similar in scope to the 2024 event.

OPERATIONS

The circus event space consists of a 36,700-square-foot tent with guest seating, a concession area, and backstage area. The box office and portable restrooms with handwashing stations will be set up outside the tent. Recreational vehicles for circus personnel and equipment will be set up to the north of the tent. Power will be supplied by diesel generators. The submitted site plan is attached.

There are no animals or carnival rides associated with this event. A live orchestra will play music inside the tent. No music will be played outside. The event requires a ticket for entry. There will be no public participation in the performances. The operator has two in-house security officers.

The attraction will be on site from 4/18/2025 through 4/28/2025, with several days on either end for set-up and tear-down. Operating hours will be as follows:

Monday-Friday: 7:30 p.m. – 9:30 p.m.
Saturday/Sunday: 1:00 p.m. – 9:00 p.m.

The tent will be periodically inspected by the Building Division throughout the operational period.

ACTIONS REQUESTED

The event holder is requesting approval of a time extension to permit the event to occur as proposed. The circus will hold events on site for a period of 11 days (April 18-April 28) with several days on either end for setup and teardown. This time period of 11 days exceeds the 10-day limit on circuses per Section 110.47 of the Village Code.

RECOMMENDATION

Please place this item on the March 20, 2025, Village Board agenda for consideration. Staff recommends the Village Board grant the time extension for the requested additional days for the Circus Vazquez Temporary Event Permit at Yorktown so the event can occur as proposed.



Image Landsat / Copernicus

Google Earth

600 ft

