

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**

\_\_\_\_ Resolution or Ordinance (Blue) \_\_\_\_ Waiver of First Requested  
\_\_\_\_ Recommendations of Boards, Commissions & Committees (Green)  
 X  Other Business (Pink)

**TO :** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** Scott R. Niehaus, Village Manager

**DATE :** August 26, 2025 (BOT) Date, September 4, 2025

**SUBJECT:** Appointment – Plan Commission

**SUBMITTED BY:** Anna Papke, AICP, Planning and Zoning Manager 

**BACKGROUND/POLICY IMPLICATIONS:**

The Department of Community Development transmits for your consideration the following request for appointments:

1. Appoint Michelle Johnson as a new Plan Commissioner
2. Extend the term of Commissioner Brendan Flanigan to the Plan Commission for an additional four years (until 2029)
3. Reappoint Leigh Giuliano as the Chair of the Plan Commission.

Please place this item on the September 4, 2025, Village Board agenda for consideration and approval.

**Fiscal Impact/Funding Source:**  
Review (as necessary)

Finance Director \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager \_\_\_\_\_ Date \_\_\_\_\_



## MEMORANDUM

**TO:** Scott R. Niehaus, Village Manager

**FROM:** Anna Papke, AICP, Planning and Zoning Manager *AP*

**MEETING DATE:** September 4, 2025

**SUBJECT:** **Plan Commission Appointments**

As you are aware, there is presently one vacancy on the Plan Commission. Following past practice, Village staff and Leigh Giuliano, Plan Commission chair, conducted interviews with applicants who expressed interest in serving on the Plan Commission. Having completed candidate interviews, Chair Giuliano and staff recommend the appointment of Michelle Johnson to the Plan Commission.

In addition, the term of Commissioner Flanigan expired in May 2025. Commissioner Flanigan has confirmed his interest in remaining on the Plan Commission.

Finally, the Village Code requires the Village Board to appoint the Plan Commission chair on a yearly basis. Chair Giuliano has confirmed her interest in remaining chair of the Plan Commission.

### **ACTION REQUESTED**

Please place this item on the September 4, 2025, Village Board agenda for consideration and approval of the following actions:

1. Appoint Michelle Johnson as a new Plan Commissioner
2. Extend the term of Commissioner Brendan Flanigan to the Plan Commission for an additional four years (until 2029)
3. Reappoint Leigh Giuliano as the Chair of the Plan Commission.



DATE: September 4, 2025

TO: Ranya Elkhatib, Village Clerk

FROM: Leigh Guiliano, Plan Commission Chairperson

SUBJECT: Recommendation of Michelle Johnson to Fill Vacancy on Plan Commission

The purpose of this memo is to provide a recommendation to the Village Board on the appointment of a new member to the Plan Commission. First and foremost, thank you for your efforts in communicating the current vacancy and calling for new applicants across the community. I am confident that the applications submitted will provide us with highly qualified and involved volunteers to help provide guidance to the Village Board on key policy and development issues.

There is presently one vacancy on the Plan Commission. In response to a call for volunteers, several residents submitted applications to serve on the Plan Commission. In accordance with past practice for filling Plan Commission vacancies, Community Development staff and I reviewed the submitted applications and conducted initial interviews with the candidates. The candidates were highly qualified and represented a broad cross section of people that live in the Village of Lombard.

I am recommending that Ms. Michelle Johnson be submitted to the Village Board for formal appointment to serve on the Plan Commission. Ms. Johnson has lived in Lombard for over 10 years. During the interview, Ms. Johnson expressed an interest in development in the Village of Lombard. She has served on the Lombard Zoning Board of Appeals since 2018 and is interested in bringing her ZBA experience to the Plan Commission. Ms. Johnson has additional volunteer experience with nonprofits. For these reasons, I believe she will be a solid contributor to the Plan Commission in the coming years.

A copy of the application submitted by Ms. Johnson is attached for your reference. Please note that personal information has been redacted for privacy purposes as this memo will be posted on an agenda for public viewing.

Again, thank you for your coordination and efforts to ensure an open and transparent process for the filling of vacant volunteer positions. I would respectfully ask that this item be placed on the September 4, 2025, Village Board agenda for consideration.

CC: Scott Niehaus, Village Manager  
Trevor Dick, Director of Economic Development and Planning  
Carol Bauer, Executive Coordinator

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## Application To Serve on a Board or Committee

Application to Serve on a Volunteer Village Board, Committee or Commission

*The Village of Lombard actively seeks qualified resident candidates to serve on its volunteer Boards, Committees, and Commissions. Please fill out the below form for consideration. Please contact the Clerk's Office at (630)620-5741 with any questions. Thank you.*

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*Applications will be valid for 1 year from submission.*

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Name: Michelle Johnson

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Date: 8/9/2025

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Phone:

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Email Address

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Lombard Home Address

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City Lombard

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State IL

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Zip Code 60148

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Select The Board,  
Committee, or  
Commission of which  
you are Interested in  
Serving

---

Plan Commission

Please Provide a Brief  
Overview of Your  
Qualifications to Serve  
on the Above Selected

I have been a resident of Lombard for the past 10 years, and have served on the Zoning Board for over 7 years, and have enjoyed being connect to the community in that way. While I don't have extensive construction or real estate experience, I have overseen renovation projects in my own home, been privvy to information about large scale development projects through my work at McMaster-Carr in Elmhurst, and in college I interned at a property management company in Chicago, Glengavlin Properties, where my main role was to coordinate on construction and renovation of their newly acquired apartment buildings. Above all, though, I think my main qualification is a deep commitment to continually improving Lombard. I love Lombard. I am raising my children here and plan to live here for the rest of my life. I have been delighted by the continual progress in the improvement of the downtown

area, the Yorktown area, and other areas throughout Lombard, and I would be thrilled to be a part of continuing that process.

Educational Background	BA- Marquette University (Writing Intensive English, Minors in Anthropology and Criminology; MS- DePaul University (Human-Computer Interaction)
Community Involvement	As mentioned above, I have served on the Zoning Board for over 7 years. I am also a member of the PTA at Madison Elementary School, and help with PTA programs and events. I have coached park district soccer teams, and assisted my husband in coaching soccer and basketball. I volunteer regularly at Outreach House in Lombard.
Volunteer Experience	I volunteer regularly at events at Outreach House in Lombard, and at Madison Elementary School.
Current Occupation	Product Development Analyst
Employer	McMaster-Carr
Length of Lombard residency:	10 Years

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