

**DISTRICT ALL**

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
 For Inclusion on Board Agenda

X Resolution or Ordinance (Blue)  Waiver of First Requested  
 Recommendations of Boards, Commissions & Committees (Green)  
 Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** Scott Niehaus, Village Manager

**DATE:** December 10, 2025      **(B of T)**    **Date:** Jaunuary 8, 2026

**TITLE:** 2025 Asphalt Roadway Program  
 Change Order No. #1 and FB

**SUBMITTED BY:** John Beissel, P.E., Village Engineer *JB*

**BACKGROUND/POLICY IMPLICATIONS:**

This Final Balancing Change Order is intended to adjust the Contract quantities to reflect final measured quantities in the field. This Change Order will decrease the Contract amount by \$26,092.33, resulting in a final Contract amount of \$1,144,776.88. Because of an overpayment on Pay Estimate No. 3, an invoice in the amount of \$1,876.86 has been submitted to Schroeder Asphalt Services in order to bring the Total Work Completed amount down to \$1,144,776.88.

**FISCAL IMPACT/FUNDING SOURCE:**

\$26,092.33 DECREASE

TOTAL REVISED CONTRACT: \$1,144,776.88

PW Proj: RM 48

P.O. #: 2025-1126

Account No.: 410.710.725.75420

Review (as necessary):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_

Finance Director X \_\_\_\_\_ Date \_\_\_\_\_

Village Manager X \_\_\_\_\_ Date \_\_\_\_\_

NOTE:

All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.

## InterOffice Memo

To: Scott R. Niehaus, Village Manager  
Through: Carl Goldsmith, Director of Public Works  
From: John Beissel, P.E., Village Engineer *JB*  
Date: December 10, 2025  
Subject: 2025 Asphalt Roadway Program

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Attached please find Change Order No. 1 (Final and Balancing) for this project in the amount of a net decrease of \$26,092.33, bringing the final revised Contract value to \$1,144,776.88. The Change Order represents final agreed contract quantities for existing pay items. Please refer to the accompanying Change Order Summary Sheet for details.

Because of an overpayment on Pay Estimate No. 3, an invoice in the amount \$1,876.86 has been submitted to Schroeder Asphalt Services in order to bring the Total Work Completed amount to \$1,144,776.88.

Program	Current Contract	Change Order #1	Total	Budget
Asphalt Roadway Program RM 48	\$1,170,869.21	<b>-\$26,092.33</b>	\$1,144,776.88	\$1,653,000.00

This Final Balancing Change Order will be presented to the President and Board of Trustees for approval at the next regularly scheduled meeting on January 8, 2026. If approved, please have two (2) signed copies returned to PW-Engineering for further processing.

# VILLAGE OF LOMBARD

## CHANGE ORDER

PROJECT NAME: FY 2025 ASPHALT ROADWAY PROGRAM  
 PROJECT NO.: \_\_\_\_\_  
 LOCATION: Various CHANGE ORDER: 1 and Final  
 CONTRACTOR: Schroeder Asphalt Services, Inc. DATE: 12/10/2025

DESCRIPTION OF CHANGE ORDER: This is a Final Balancing Change Order that will decrease the current Contract amount.

ORIGINAL CONTRACT BUDGET AMOUNT:	<u>[1]</u>	<u>\$1,170,869.21</u>
TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS:	<u>[2]</u>	<u>\$0.00</u>
CURRENT CONTRACT AMOUNT: ([1]+[2])	<u>[3]</u>	<u>\$1,170,869.21</u>
PROPOSED CHANGE ORDER: (PENDING APPROVAL)	<u>[4]</u>	<u>(\$26,092.33)</u>
PROPOSED REVISED CONTRACT AMOUNT: (PENDING APPROVAL) ([3]+[4])	<u>[5]</u>	<u>\$1,144,776.88</u>

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2]+[4]) (\$26,092.33)

TIME EXTENSION OR REDUCTION:	<u>N/A</u>
TOTAL CONTRACT TIME: (PENDING APPROVAL)	<u>N/A</u>
BUDGET ESTIMATE:	<u>\$1,653,000.00</u>
ENGINEER'S ESTIMATE:	<u>\$1,259,492.05</u>

**RECOMMENDED FOR ACCEPTANCE :**

*Thomas Dijon* 12/10/25 Approved By: \_\_\_\_\_  
 Resident Engineer \_\_\_\_\_ Date \_\_\_\_\_ Director of Finance \_\_\_\_\_ Date \_\_\_\_\_

*John J. Mulcahy* 12/10/25 Approved By: \_\_\_\_\_  
 Contractor \_\_\_\_\_ Date \_\_\_\_\_ Village Manager \_\_\_\_\_ Date \_\_\_\_\_

*John J. Mulcahy* 12/29/25 Approved By: \_\_\_\_\_  
 Village Engineer \_\_\_\_\_ Date \_\_\_\_\_ (>\$10K or 25%) \_\_\_\_\_ Village President \_\_\_\_\_ Date \_\_\_\_\_

*John J. Mulcahy* 12/16/2025 Attest: \_\_\_\_\_  
 Director of Public Works \_\_\_\_\_ Date \_\_\_\_\_ Village Clerk \_\_\_\_\_ Date \_\_\_\_\_

Assistant Director of Finance \_\_\_\_\_ Date \_\_\_\_\_

**It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and guarantees are hereby extended to incorporate this Change Order.**

Item	Awarded Quantity	Unit	Add or Deduct	Final Quantity	Unit Price	Amount
EARTH EXCAVATION	30	CY	(30.0)	0.0	\$ 64.80	(\$1,944.00)
REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	30	CY	(30.0)	0.0	\$ 60.00	(\$1,800.00)
AGGREGATE FOR TEMPORARY ACCESS	80	TN	(80.0)	0.0	\$ 1.00	(\$80.00)
BITUMINOUS MATERIALS (TACK COAT)	21,809	LB	17,761.0	39,570.0	\$ 0.01	\$177.61
LEVELING BINDER (MACHINE METHOD), N50	1,941	TN	292.1	2,233.1	\$ 88.50	\$25,847.31
TEMPORARY RAMP	50	SY	(50.0)	0.0	\$ 15.00	(\$750.00)
HOT-MIX ASPHALT SURFACE COURSE, MIX D, N50, 2"	5,431	TN	(150.5)	5,280.5	\$ 84.00	(\$12,642.00)
PORTLAND CEMENT CONCRETE SIDEWALK 5"	1,644	SF	2,100.5	3,744.5	\$ 10.80	\$22,685.40
DETECTABLE WARNINGS	540	SF	60.0	600.0	\$ 43.20	\$2,592.00
DRIVEWAY PAVEMENT REMOVAL	500	SY	(346.1)	153.9	\$ 15.15	(\$5,243.42)
COMBINATION CURB AND GUTTER REMOVAL	2,325	FT	(467.5)	1,857.5	\$ 11.88	(\$5,553.90)
SIDEWALK REMOVAL	2,383	SF	1,848.3	4,231.3	\$ 3.24	\$5,988.49
CLASS D PATCHES, TYPE IV, 6"	300	SY	(223.6)	76.4	\$ 53.00	(\$11,850.80)
CLASS D PATCHES, TYPE IV, 10"	250	SY	26.1	276.1	\$ 90.00	\$2,349.00
COMBINATION CONC CURB AND GUTTER, TYPE B6.12	2,325	FT	(467.5)	1,857.5	\$ 37.80	(\$17,671.50)
NON-SPECIAL WASTE DISPOSAL	30	CY	(30.0)	0.0	\$ 1.00	(\$30.00)
THERMOPLASTIC PAVEMENT MARKING-LETTERS & SYMBOLS	26	SF	36.4	62.4	\$ 38.50	\$1,401.40
THERMOPLASTIC PAVEMENT MARKING-LINE 4"	220	FT	1.0	221.0	\$ 2.75	\$2.75
THERMOPLASTIC PAVEMENT MARKING-LINE 6"	55	FT	86.5	141.5	\$ 9.90	\$856.35
THERMOPLASTIC PAVEMENT MARKING-LINE 24"	180	FT	52.0	232.0	\$ 38.50	\$2,002.00
HOT-MIX ASPHALT DRIVEWAY PAVEMENT 3"	300	SY	(146.1)	153.9	\$ 30.00	(\$4,383.00)
DRAINAGE AND UTILITY STRUCTURES TO BE ADJUSTED	95	EA	16.0	111.0	\$ 1,225.00	\$19,600.00
DRAINAGE AND UTILITY STRUCT. TO BE ADJ. (In-Curb)	52	EA	(41.0)	11.0	\$ 475.00	(\$19,475.00)
DRAINAGE AND UTILITY STRUCTURES						
TO BE RECONSTRUCTED	3	EA	(3.0)	0.0	\$ 1,700.00	(\$5,100.00)
VALVE BOXES TO BE ADJUSTED	4	EA	(4.0)	0.0	\$ 455.00	(\$1,820.00)
PULVERIZED TOPSOIL, FURNISHED AND PLACED 4"	1,200	SY	(644.8)	555.3	\$ 6.50	(\$4,190.88)
SEEDING, CLASS 1A (SPECIAL)	1,200	SY	(644.8)	555.3	\$ 3.25	(\$2,095.44)
EROSION CONTROL BLANKET	1,200	SY	(644.8)	555.3	\$ 3.25	(\$2,095.44)
PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 6" SPECIAL	200	SY	(198.6)	1.4	\$ 64.80	(\$12,869.28)
					TOTAL	(\$26,092.33)

**R E S O L U T I O N**

**R** \_\_\_\_\_

**A RESOLUTION AUTHORIZING A CHANGE ORDER**  
**INVOLVING AN DECREASE IN THE DOLLAR AMOUNT OF**  
**THE CONTRACT OF \$10,000 OR MORE**

**WHEREAS**, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty days or more; and

**WHEREAS**, staff has presented and recommended the proposed Change Order No. 1 to the Contract between the Village of Lombard and Schroeder Asphalt Services, Inc. regarding the FY2025 Asphalt Roadway Program, as attached hereto as Exhibit "A" and made part hereof, to the Corporate Authorities of the Village of Lombard; and

**WHEREAS**, said change order attached hereto as Exhibit "A" would decrease the dollar amount of the Contract by \$26,092.33, and all change orders totaling an decrease of \$26,092.33.

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS**, as follows:

**SECTION 1:** That after reviewing the explanation of staff as to the necessity of and reasons for the change order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A.** That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B.** That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C.** That it is in the best interests of the Village of Lombard to approve the change order in its proposed form.
- D.** That to the extent that it may have been necessary to go to bid relative to the work contemplated by said change order, bidding is hereby specifically waived as to the change order work.

**SECTION 2:** That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the change order attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said change order on behalf of the Village.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

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**Anthony Puccio**  
**Village President**

ATTEST:

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**Ranya Elkhattib**  
**Village Clerk**

APPROVAL AS TO FORM:

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**Jason Guisinger**  
**Village Attorney**