


VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Neihaus, Village Manager
DATE : June 17, 2016 Agenda Date July 21, 2016
TITLE : Highland Avenue Valve Vault Shed
SUBMITTED BY: Brian M. Jack, Utilities Superintendent 

RESULTS:

Date Bids Were Published 5/4/16 Bidding Closed 5/20/2016
Total Number of Bids Received 2
Total Number of Bidders Meeting Specifications 2
Bid Security Required X Yes No
Performance Bond Required X Yes No
Were Any Bids Withdrawn Yes X No
Explanation:
Waiver of Bids Requested? Yes X No
If yes, explain:
Award Recommended to Lowest Responsible Bidder? X Yes No
If no, explain:

FISCAL IMPACT:

Budget estimate \$121,000.00 acct: 520.790.715.75420
Engineer's Estimate \$113,251.00
Amount of Bid \$104,400.00

BACKGROUND/RECOMMENDATION:

The first bidding of this project was rejected at the April 21st Board meeting because the one submitted bid by MYS Inc. of Palos Park, IL was over the budget amount and engineer's estimates. Public Works was given permission to rebid the project. Recommendation to accept the lowest responsible and responsive bidder Reinert Structures, Inc of Yorkville, IL.

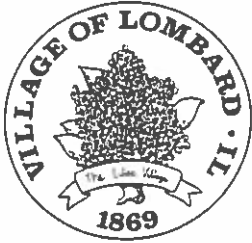
Has Recommended Bidder Worked for Village Previously Yes X No
If yes, was quality of work acceptable Yes No
Was item bid in accordance with Public Act 85-1295? X Yes No
Waiver of bids - Public Act 85-1295 does not apply Yes X No

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.

MEMORANDUM



To: Scott Niehaus, Village Manager
Through: Carl Goldsmith, Director of Public Works
From: Brian Jack, Utilities Superintendent
Date: June 17, 2016
Subject: Highland Avenue Valve Vault Shed

Background

On March 25, 2016, bids were opened for the Highland Avenue Valve Vault Shed construction. Bid specifications were developed with the aid of Engineering Resource Associates, Inc. (ERA Inc.) and advertised on March 9, 2016 with a mandatory pre-bid meeting on March 16, 2016 in which only one firm attended.

MYS Inc. of Palos Park, IL was the only firm that attended the pre-bid meeting and submitted a bid of \$158,074.85 which was \$44,823.85 over the engineer's estimate of \$113,251.00. Total budgeted amount for design and construction is \$121,000.

The Department of Public Works evaluated the submitted bid by MYS Inc. and determined that the total bid price was out of scope for the engineer's estimate and budgeted amount for the project. The Department felt that the project did not receive competitive bids as only one firm submitted. At the April 21, 2016 Board meeting, the Village Board of Trustees rejected the submitted bid of \$158,074.85 from MYS Inc. for the Highland Avenue Valve Vault Shed construction. Public Works was directed to rebid the project in order to secure better pricing that was within budget.

A Notice to Bidders was again published in the Lombardian on May 4, 2016 with a mandatory pre-bid meeting to be held on May 11, 2016. Twelve firms were directly solicited by the Water Treatment and Wastewater Pumping Division. Two firms picked up bid packets at Public Works and attended the mandatory pre-bid meeting.

The bid opening was held on May 20, 2016 at Public Works in which Reinert Structures, Inc. and Martam Construction submitted bids. The results are listed below:

Table with 2 columns: CONTRACTOR and HIGHLAND AVE VALVE VAULT SHED. Rows include Reinert Structures, Inc. of Yorkville, IL (\$104,400.00) and Martam Construction of Elgin, IL (\$186,088.00).

Discussion

Both bids received were responsive and met the requirements and specifications. All bids were checked to ensure that the contractors were meeting the proposed scope and providing the needed and necessary requirements to complete the construction of the shed. The lowest responsible bid for the construction of the shed is Reinert Structures, Inc. of Yorkville, IL. Although the firm has not previously worked in the Village, reference checks and positive

remarks from the Design Engineer indicate they are capable and can complete the job without incident. Reinert Structures, Inc. is considered a reliable, responsive vendor.

Recommendations:

The Water Treatment and Wastewater Pumping Division requests that we accept the lowest, responsible bid for the Highland Avenue Valve Vault Shed construction submitted by Reinert Structures, Inc. of Yorkville, IL and authorize an agreement and purchase order in an amount not to exceed \$104,400.00. Sufficient funds for this procurement exist in the current budget.

Please execute signature on the attached contract and return two copies to the Water Treatment and Wastewater Pumping Division for further processing.

**VILLAGE OF LOMBARD
HIGHLAND AVENUE VALVE VAULT SHED**

CONTRACT DOCUMENT NUMBER WA 15 01

This agreement is made this 21st day of July, 2016 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and (Reinert Structures of Yorkville, IL) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, and herein, the Contractor agrees to sell and install and the Village agrees to pay for the following described items and the installation of the same as set forth in the Contract Documents:

(The description, quantities and proposal prices are stated here)

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
 - a. Specification and Contract Document no. _____
for _____, consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Invitation to Bid on Contract Document
No. WA 15 01 - Legal Notice
 - iv) General Terms, Conditions and Instructions
 - v) Specific Terms, Conditions and Instructions and Blue Prints
 - vi) Bid Proposal Form
 - vii) Plans and Specifications and Specification Deviation Form
 - b. The Contractor's Bid Proposal Dated May 20, 2016
 - c. Required Performance and Payment Bonds and Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items, and installation of the same, which are the subject matter of this Contract the total sum of \$104,400.00 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until installation and acceptance of the goods by the Village.
4. Contractor shall not delegate the duties involved in the performance of the installation services which are the subject matter of this Contract without the written approval of the Village.

5. The Contractor represents and warrants that it will comply with all applicable Federal, State and local laws concerning prevailing wage rates regarding installation services provided under this Contract and all Federal, state and local laws concerning equal employment opportunities.
6. The Contractor shall deliver the goods under this Contract by _____, and shall complete installation by November 30, 2016. Time is of the essence of this Contract and Contractor agrees to achieve completion within the Contract time by all proper and appropriate means including working overtime without additional compensation.
7. In executing this Contract, Contractor agrees that it has examined the site of the work and the conditions existing therein, has examined the Contract Documents and taken and compared field measurements and conditions with those Documents.
8. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.
9. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith T. Giagnorio, Village President, and the Contractor have hereunto set their hands this 21st day of July, 2016.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this ___ day of _____, 2016.

Individual or Partnership _____ Corporation _____

By _____ Position/Title

By _____ Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this ___ day of _____, 2016.

Keith T. Giagnorio
Village President

Attest:

Sharon Kuderna
Village Clerk