

**VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda

    X     Resolution or Ordinance (Blue)      \_\_\_\_\_ Waiver of First Requested  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Recommendations of Boards, Commissions & Committees (Green)  
Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** Scott Niehaus, Village Manager

**DATE:** January 23, 2025      (B of T)      **Date:** February 20, 2025

**TITLE:** 2025 Village Right-of-Way Tree and Stump Removal Program  
Change Order No. #1

**SUBMITTED BY:** Eric Hendrickson, Forestry and Urban Landscaping Supervisor *EM*

**BACKGROUND/POLICY IMPLICATIONS:**

This Change Order is intended to adjust the Contract amount to reflect receipt of a grant to fund additional tree removals. This Change Order will increase the Contract amount by \$25,000.00, resulting in a final Contract amount of \$77,495.00.

**FISCAL IMPACT/FUNDING SOURCE:**

\$25,000.00 INCREASE  
TOTAL REVISED CONTRACT: \$77,495.00  
PW Proj: RM 55  
P.O. #: 2025-0130  
Account No.: 235.270.118.75770

Review (as necessary):

Village Attorney X _____	Date _____
Finance Director X _____	Date _____
Village Manager X _____	Date _____

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: Scott Niehaus, Village Manager  
Through: Carl Goldsmith, Director of Public Works *CG*  
From: Eric Hendrickson, Forestry & Urban Landscape Supervisor *EH*  
Date: January 23, 2025  
Subject: Village Right-of-Way Tree and Stump Removal Contract Renewal

Attached please find Change Order No. 1 for FY 2025 Village Right-of-Way Tree and Stump Removal. This is a Change Order that increases the total Contract value by \$25,000.00 to reflect additional quantities to be added to the contract due to the Village receiving a USDA grant through the Morton Arboretum/CRTI.

Program	Current Contract	Change Order #1	Total	Budget
Village Right-of-Way Tree and Stump Removal FY 2025	\$52,495.00	\$25,000.00	\$77,495.00	\$77,495.00

#### NEW PAY ITEMS

##### Grant Funded Removals

The Village was awarded a USDA 2024-2026 Urban and Community Forestry grant through the Morton Arboretum/Chicago Region Trees Initiative in the amount of \$25,000.00 for the removal of invasive Callery pear trees.

This Change Order will be presented to the Public Works Committee on Tuesday, February 11<sup>th</sup>. If recommended for approval by the Committee, please present this Change Order to the President and Board of Trustees for approval at the next regularly scheduled meeting on February 20<sup>th</sup>, 2025. If approved, please have two (2) signed copies returned to PW-Forestry for further processing.

Att:

**R E S O L U T I O N**  
**R \_\_\_\_\_**

**A RESOLUTION AUTHORIZING A CHANGE ORDER**  
**INVOLVING AN INCREASE IN THE DOLLAR AMOUNT OF**  
**THE CONTRACT OF \$10,000 OR MORE**

**WHEREAS**, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty days or more; and

**WHEREAS**, staff has presented and recommended the proposed Change Order No. 1 to the Contract between the Village of Lombard and Homer Tree Care, Inc. regarding the FY2025 Village Rights-of-Way Tree and Stump Removal Program, as attached hereto as Exhibit "A" and made part hereof, to the Corporate Authorities of the Village of Lombard; and

**WHEREAS**, said change order attached hereto as Exhibit "A" would increase the dollar amount of the Contract by \$25,000.00, and all change orders totaling an increase of \$25,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

**SECTION 1:** That after reviewing the explanation of staff as to the necessity of and reasons for the change order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the change order in its proposed form.
- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said change order, bidding is hereby specifically waived as to the change order work.

**SECTION 2:** That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the change order attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said change order on behalf of the Village.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**Keith T. Giagnorio**  
**Village President**

ATTEST:

\_\_\_\_\_  
**Elizabeth Brezinski**  
**Village Clerk**

APPROVAL AS TO FORM:

\_\_\_\_\_  
**Jason Guisinger**  
**Village Attorney**

# VILLAGE OF LOMBARD CHANGE ORDER

PROJECT NAME: FY 2025 VILLAGE RIGHTS-OF-WAY TREE AND STUMP REMOVAL PROGRAM

PROJECT NO.: \_\_\_\_\_

LOCATION: Various CHANGE ORDER: 1

CONTRACTOR: Homer Tree Care, Inc DATE: 1/23/2025

DESCRIPTION OF CHANGE ORDER: This is a Change Order that will increase the current Contract amount.

ORIGINAL CONTRACT BUDGET AMOUNT:	[1]	<u>\$52,495.00</u>
TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS:	[2]	<u>\$0.00</u>
CURRENT CONTRACT AMOUNT: ([1]+[2])	[3]	<u>\$52,495.00</u>
<b>PROPOSED CHANGE ORDER: (PENDING APPROVAL)</b>	[4]	<u>\$25,000.00</u>
PROPOSED REVISED CONTRACT AMOUNT: (PENDING APPROVAL) ([3]+[4])	[5]	<u>\$77,495.00</u>

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2]+[4]) \$25,000.00

TIME EXTENSION OR REDUCTION: N/A

TOTAL CONTRACT TIME: (PENDING APPROVAL) N/A

BUDGET ESTIMATE: \$77,495.00

ENGINEER'S ESTIMATE: N/A

**RECOMMENDED FOR ACCEPTANCE :**

_____ Resident Engineer	Date	Approved By: _____ Director of Finance	Date
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_____ Contractor	Date	Approved By: _____ (<\$10K or 25%) Village Manager	Date
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_____ Village Engineer	Date	Approved By: _____ (>\$10K or 25%) Village President	Date
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_____ Director of Public Works	Date	Attest: _____ Village Clerk	Date
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_____ Assistant Director of Finance	Date
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**It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and guarantees are hereby extended to incorporate this Change Order.**