

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Niehaus, Village Manager
DATE : December 19, 2024 Agenda Date: January 9, 2025
TITLE : Bid Waiver for: ROW Tree & Stump Removal
SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor EH

RESULTS:

Date Bids Were Published N/A Bidding Closed N/A

Total Number of Bids Received N/A

Total Number of Bidders Meeting Specifications

Bid Security Required Yes No

Performance Bond Required Yes No

Were Any Bids Withdrawn Yes No

Explanation:

Waiver of Bids Requested? X Yes No

If yes, explain:

See attached memo.

Award Recommended to Lowest Yes No

Responsible Bidder?

If no, explain:

See attached memo.

FISCAL IMPACT:

Amount of Award \$52,495.00 420,730.730.75420 RM Program 55

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes No

If yes, was quality of work acceptable X Yes No

Was item bid in accordance with Public Act 85-1295? Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX Date

Finance Director XX Date

Village Manager XX Date

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To: Scott Niehaus, Village Manager

From: Eric Hendrickson, Forestry & Urban Landscape Supervisor EY

Through: Carl Goldsmith, Director of Public Works *CG*

Date: December 19, 2024

RE: Village Right-of-Way Tree and Stump Removal Contract Renewal

The Village of Lombard opened bids for *Village Right-of-Way Tree and Stump Removal* on October 20th, 2023. The lowest responsible bidder was *Homer Tree Care, Inc.* The original contract was from January 1, 2024 through December 31, 2024 with two optional one-year renewals upon mutual agreement for January 1, 2025 through December 31, 2025 and January 1, 2026 through December 31, 2026.

The Village has contacted Homer Tree Care, Inc and they have agreed to renew the contract for an additional year at the prices submitted in their bid dated October 20, 2023. The bid was based upon estimated quantities; however, the Village will award to the budget amount. The FY25 budget contains \$52,495 in 420.730.730.75420 RM Program 55 for tree and stump removal.

Staff recommends extending the *Homer Tree Care, Inc.* tree and stump removal contract for FY25 in an amount not to exceed \$52,495.00. Please present this item to the Board of Trustees at the January 9th, 2025 meeting for their approval.

Att: Bid Tabulation Sheet
Homer letter

Hendrickson, Eric

From: Marcela Cuevas <marcy@homertree.com>
Sent: Wednesday, December 11, 2024 11:45 AM
To: Hendrickson, Eric
Cc: Jim Reiter
Subject: RE: Lombard - October and November removals followup

Please be cautious

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Eric,

Homer Tree Care, Inc. is accepting the 2025 option year for Tree Removal. If you have any questions, please feel free to email or call me directly. Have a good day.

Thank you,

Marcy Cuevas | Office Manager
Homer Tree Care, Inc | 14000 S. Archer Ave Lockport, IL 60441
Main: 815-838-0320 | Fax: 815-838-0375
Direct: 815-306-0017 | Cell: 708-737-4871
<https://homertree.com>



From: Jim Reiter <JimReiter@homertree.com>
Sent: Wednesday, December 11, 2024 11:25 AM
To: Marcela Cuevas <marcy@homertree.com>
Subject: Fwd: Lombard - October and November removals followup

Sent from my iPhone

Begin forwarded message:

From: "Hendrickson, Eric" <HendricksonE@villageoflombard.org>
Date: December 11, 2024 at 11:21:28 AM CST
To: Jim Reiter <JimReiter@homertree.com>
Cc: Matt Zaura <MattZaura@homertree.com>, "Ellis, Tom" <EllisT@villageoflombard.org>, "Ellis, Tom" <EllisT@villageoflombard.org>
Subject: **Re: Lombard - October and November removals followup**

CAUTION: This email originated from outside of the Homer Tree organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jim,

Bid Opening Tabulation Form 2024 Village R-O-W Tree and Stump Removal

DATE: 20-Oct-23		NAME & ADDRESS OF BIDDER	Homer Tree Care, Inc 14000 S Archer Ave. Suite 100 Rockport, IL 60441			Year Two option 2025			Year Three Option 2026			
TIME: 9:30 AM			EXCEPTIONS									
DOCUMENT # PWO 24-14												
DOCUMENT NAME: Village R-O-W Tree and Stump Removal												
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL		
1	Tree Removal 13 - 24" per tree	45	\$525.00	\$23,625.00	45	\$525.00	\$23,625.00	45	\$525.00	\$23,625.00		
2	Tree Removal 25 - 35" per tree	45	\$950.00	\$42,750.00	45	\$950.00	\$42,750.00	45	\$950.00	\$42,750.00		
3	Tree Removal 36+" per tree	15	\$1,350.00	\$20,250.00	15	\$1,350.00	\$20,250.00	15	\$1,350.00	\$20,250.00		
4	Tree Stump Grinding per inch	300	\$5.50	\$1,650.00	300	\$5.50	\$1,650.00	300	\$5.50	\$1,650.00		
5	T&M Emer: Journeyman Trimmer per hour	\$125	\$150.00									
6	T&M Emer:Laborer per hour	\$100	\$75.00									
7	T&M Emer: Aerial Lift Truck per hour	\$50	\$75.00									
8	T&M Emer: Brush Chipper per hour	\$50	\$75.00									
9	T&M Emer: Chipper Truck per hour	\$50	\$75.00									
10	T&M Emer: Prentice Loader per hour	\$100	\$225.00									
GRAND TOTAL		REG	OT	\$88,275.00			\$88,275.00			\$88,275.00		
DATE: 20-Oct-23		NAME & ADDRESS OF BIDDER				Year Two option 2025			Year Three Option 2026			
TIME: 9:30 AM			EXCEPTIONS									
DOCUMENT # PWO 24-14												
DOCUMENT NAME: Village R-O-W Tree and Stump Removal												
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL		
1	Tree Removal 13 - 24" per tree	45		\$0.00	45		\$0.00	45		\$0.00		
2	Tree Removal 25 - 35" per tree	45		\$0.00	45		\$0.00	45		\$0.00		
3	Tree Removal 36+" per tree	15		\$0.00	15		\$0.00	15		\$0.00		
4	Tree Stump Grinding per inch	500		\$0.00	500		\$0.00	500		\$0.00		
5	T&M Emer: Journeyman Trimmer per hour											
6	T&M Emer:Laborer per hour											
7	T&M Emer: Aerial Lift Truck per hour											
8	T&M Emer: Brush Chipper per hour											
9	T&M Emer: Chipper Truck per hour											
10	T&M Emer: Prentice Loader per hour											
GRAND TOTAL		REG	OT	\$0			\$0			\$0		