




## MEMORANDUM

**TO:** Trustee Anthony Puccio, Chairperson  
Economic and Community Development Committee

**FROM:** William J. Heniff, AICP, Director of Community Development 

**MEETING DATE:** November 11, 2024

**SUBJECT:** **Improvement & Renovation Grant; 16 S. Park Avenue  
(Punky's) – Status Update**

On December 7, 2023 The Economic & Community Development Committee reviewed and recommended approval of a Downtown Renovation & Improvement Grant (Façade Grant) for the property at 16 S. Park Avenue (Punky's). A Resolution of approval of the grant was approved by the Village Board on December 7, 2023.

In the staff report relative to the façade grant request, it was represented that the existing projecting "Old Style" sign would be removed. This provision was offered as the Sign Ordinance (Section 153.228(I) of Village Code) precludes limits the ability for wall signs in conjunction with projecting signs. While the existing projecting sign could be considered legal con-conforming, the new wall sign package which was a part of the grant application would be deemed to be new signage. As such and to provide for the new wall signs, the projecting sign was identified for removal.

Through 2024, the owner/tenant has proceeded to undertaking the proposed façade modifications as presented in the grant request (see attached photos from November 4). With the project nearing completion, the business owner has inquired to staff about the possibility of keeping the projecting sign on the building as-is. In response staff noted the past representations to the ECDC and the Sign Ordinance provisions.

Attached is the staff report from November 13, 2023 for the grant. Before staff begins to work with the owner/tenant on addressing the signage issue from a code standpoint (either through a variance application before the Zoning Board of Appeals, or designation of the projecting sign as a historic element before the Historic Preservation Commission), staff is bringing this item to ECDC for acknowledgment and consideration. Specifically, staff is seeking direction from the ECDC as to whether the existing projecting sign would constitute a major change to the grant award and if the ECDC find that the grant award can still be supported.

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