


**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**Bids and Proposals**

TO : President and Village Board of Trustees  
FROM : Scott Neihaus, Village Manager  
DATE : January 17, 2025 Agenda Date February 6, 2025  
TITLE : Waiver of Bids - Highland Elevated Tank Perpetual Warranty & Maintenance Agreement Year 6  
SUBMITTED BY: Brian Jack, Utilities Superintendent 

**RESULTS:**

Date Bids Were Published \_\_\_\_\_ Bidding Closed \_\_\_\_\_  
Total Number of Bids Received \_\_\_\_\_  
Total Number of Bidders Meeting Specifications \_\_\_\_\_  
Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No  
Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No  
Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No  
Explanation:  
Waiver of Bids Requested? \_\_\_\_\_ X \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, explain: Purchase is directly from manufacturer.  
Award Recommended to Lowest \_\_\_\_\_ X \_\_\_\_\_ Yes \_\_\_\_\_ No  
Responsible Bidder?  
If no, explain:

**FISCAL IMPACT:**

Engineer's estimate/budget estimate \$38,832.00 Amount of Award \$38,832.37  
Water & Sewer Capital Reserve Fund: 520.790.715.75420 Proj: WA 20 01 Construction

**BACKGROUND/RECOMMENDATION:**

Per the Board approved contract established on September 5, 2019, this agenda item will approve payment for year 6 of the perpetual warranty and maintenance agreement established for the Highland Elevated Tank located at 2020 S Highland Avenue.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_ No  
If yes, was quality of work acceptable X Yes \_\_\_ No

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.**



**MEMORANDUM**

**To:** Scott Niehaus, Village Manager  
**From:** Brian Jack, Utilities Superintendent *B*  
**Through:** Carl Goldsmith, Director of Public Works *CG*  
**Date:** January 19, 2025  
**Subject:** **Utility Service Company, Inc**  
Highland Elevated Tank Rehabilitation Project  
Approval of Year 6 Contract Amount - WA 20 01

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***Executive Summary***

The Highland Elevated Water Tank located at 2020 South Highland Avenue was recently painted in the spring of 2020 with both the exterior and interior of the tank renovated under a BOT approved 9/5/2019 Leg#190367, FY2020 long term, full service maintenance contract. The tank was originally built in 1967 and has been very well maintained throughout its years in service. The tank holds one million gallons (MG) of water and is the main source of water for both fire suppression and consumption on the south side of Lombard. Typically, steel water tanks are painted every 12-15 years in accordance with American Water Works Association (AWWA) standards and are budgeted for in the Capital Improvement Plan.

***Discussion***

This year the Board of Trustees is being presented with an update on project status and the agreement. The tank rehabilitation project was completed on time and within budget. No issues were encountered during the project. Public Works is seeking approval for the fifth year of the contract per the original agreement signed in 2019. These payments are subject to available funding and may be terminated at any time by the Village. The pricing matrix was developed using a 15-year payment schedule. This model flattens budgetary expenditures over the next 15 years, shifts maintenance accountability to the contractor, and provides a perpetual warranty on the water tank. Any repairs or touch up painting needed would be handled by the contractor without a change order.

The annual fees for the SOW 1 Highland Avenue Elevated Tank Rehabilitation are as follows:

CONTRACT YEAR	Village Capital Budget	Utility Service Company, Inc - Combined Expenditures
1 - 2020	\$530,395	\$530,395
2 - 2021	\$33,788	\$33,788
3 - 2022	\$34,984	\$34,984

4 - 2023	\$36,222	\$36,222
5 - 2024	\$37,504	\$37,504
<b>6 - 2025</b>	<b>\$38,832</b>	<b>\$38,832</b>
7 - 2026	\$40,206	\$40,206
8 - 2027	\$41,629	\$41,629
9 - 2028	\$43,103	\$43,103
10 - 2029	\$44,629	\$44,629
11 - 2030	\$46,209	\$46,209
12 - 2031	\$47,845	\$47,845
13 - 2032	\$49,538	\$49,538
14 - 2033	\$51,292	\$51,292
15 - 2034	\$52,108	\$52,108
<b>Total</b>	<b>\$1,129,281</b>	<b>\$1,129,281</b>

**Recommendations:**

Staff requests that the Board of Trustees approve the sixth-year contract amount of \$38,832.37 for the Highland Elevated Rehabilitation Project - WA 20 01 as submitted by Utility Service Company, Inc of Atlanta, GA and authorize a purchase order in an amount not to exceed \$38,832.37 at the February 6, 2025 Board of Trustees meeting.