



April 14, 2026

TO: Village President and Board of Trustees

THROUGH: Scott Niehaus, Village Manager

FROM: Carl Goldsmith, Director of Public Works

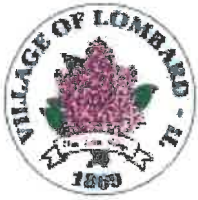
SUBJECT: PWECC Recommendation Village Board Policy Amendment 4.E.

The Village of Lombard Board of Trustees has a Village Board policy for the Clear Water Disconnect Grant (Grant). The Village Board Policy (attached) does not preclude non-residential properties from eligibility for the Grant; however, the instructions and grant application identified eligible properties as only single family properties. The action proposed to amend the Village Board Policy and Grant Application ensure consistency between the Policy and Application.

This matter was presented to the Public Works and Environmental Concerns Committee at their May 12, 2026 meeting. The Committee supported the proposed modifications to the Policy and Application and has directed staff to forward the recommendation to the Village Board of Trustees for consideration. Included in the packet are the following items for consideration:

- Redlined copy of Village Board Policy 4.E.
- Redlined copy of the Clear Water Disconnect Application

I respectfully request that this matter be placed on the May 21, 2026 Village Board of Trustee's agenda for consideration. Should you have any questions, please feel free to contact me.



VILLAGE OF LOMBARD

VILLAGE BOARD POLICY MEMORANDUM

Subject: Clear Water Disconnect Grant

Section: 4.E.

Dept.: PW

Date: November 4, 2010

Updated: December 2, 2010

Revised: August 15, 2013

I. Purpose

The purpose of the Clear Water Disconnect Grant Program is to require property owners to comply with Village Ordinance Section 50.026 which prohibits certain types of clear water connections to sanitary and combined sewers (such as downspouts, drain tiles and sump pumps). Grants will be offered to property owners who have been notified by the Village to disconnect clear water sources from sanitary and combined sewers.

II. Procedures/Guidelines

A. Owners of residential, commercial and multi-family properties are eligible for the grant.

B. Owners will be required to disconnect illegal connections pursuant to Chapter 50.026 at such time as permits are issued by the Lombard Building Division for the following work. Nothing shall prohibit a property owner from submitting an application for funding when permits are applied for work in addition to those identified below.

1. When a permit is issued by the Village of Lombard for plumbing modifications within the structure.
2. When a property owner obtains a permit and grant funding for the installation of a check valve, combination gate/check or convert the sewer to an overhead sewer under the Village of Lombard Overhead Sewer Grant Program.
3. When a permit is issued by the Village of Lombard for an addition to the primary structure in excess of 250 square feet.
4. When a permit is issued by the Village of Lombard for a tenant finish of a basement or sub-basement.

C. Plumbing and electrical permits shall be obtained from the Building Division before work starts. Permit fees will be reimbursed up to the maximum grant.

D. Grants shall be processed after final inspection and owner's acceptance of work. Grants shall be for actual work completed. The Village shall fund fifty percent (50%) of the cost for actual work performed. The maximum grant per property for work performed under the Clearwater Disconnect Grant program shall be as follows:

- Minor exterior disconnect (redirect downspout) - \$200 maximum
- Interior disconnect (redirect sump pump piping) - \$1,500 maximum
- Major disconnect (install sump pump, perimeter drains) - \$5,000 maximum

E. The funds available for this program shall be identified in the annual Capital Improvement Program.

F. Disconnection waivers may be granted by the Director of Public Works in cases where a disconnection will cause a public safety problem such as, but not limited to, damage to adjacent structures or property; or creates a hazard in the public right-of-way; or where the work is not cost-beneficial.

III. Legislation/Documentation

A. Minutes of Public Works Committee for March 14, 2000

B. Minutes of Board of Trustees May 18, 2000

C. Minutes of Public Works Committee for April 13, 2010

D. Minutes of Public Works Committee for September 14, 2010

E. Minutes of Public Works Committee for October 12, 2010

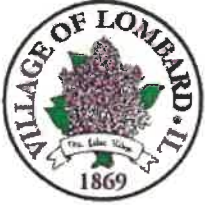
F. Minutes of Board of Trustees December 2, 2010

G. Minutes of Public Works Committee for July 9, 2013

G-H. Minutes of Public Works and Environmental Concerns Committee for May 12, 2026

Section: 4.E.

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Clear Water Disconnect Reimbursement Program – Instructions

The purpose of the Clear Water Disconnect Reimbursement Program is to assist homeowners-property owners in complying with Section 50.026 of the Village Code, which prohibits connections of downspouts and sump pumps to sanitary and combined sewers. Grants will be offered to homeowners-property owners that: (a) are notified by the Village to disconnect these clear water sources from sanitary and combined sewers, (b) wish to disconnect due to experiencing a flood event, and (c) are have obtained a building permit for specific work further defined in this pamphlet.

So how do you go about participating in this program? Read on...

1. Fill out the Clear Water Disconnect Reimbursement Application form. All requested information must be provided. Incomplete applications will be returned without approval.
2. Attach any pertinent documents (e.g. photos, etc.) and contractor's proposals. The Village suggests that you obtain at least two (2) proposals. However, this may be waived if you are already working with a contractor for other work.
3. A representative from the Village may need to inspect your homeproperty, if they have not already done so.
4. When your application is approved it will be returned to you.
5. Any necessary building permits must be obtained from the Building Division of the Community Development Department prior to beginning work. They may be contacted at (630) 620-5750 if you have questions. Permit fees can be included in the reimbursement request.
6. When all work is complete, fill out the Request for Reimbursement portion of the application, attach the "paid" invoice and any related receipts (i.e. the cost of the building permit) and return it to the Public Works Department.
7. When final approval is given by Public Works, the reimbursement will be processed.

The Public Works Department is located at 1051 S. Hammerschmidt Avenue and is open 8:00 a.m. to 4:30 p.m., Monday-Friday. If you have any questions, please feel free to contact Public Works at (630) 620-5740 or at publicworks@villageoflombard.org.

Clear Water Disconnect Reimbursement Program – Application

(last revision November ~~2018~~2026)

General Information

Name: _____ Address: _____

Phone Number: _____ (where you may be reached Mon-Fri 8:00 am – 4:30 pm)

Disconnection work to be done: (check all that apply)

____ Minor exterior disconnect (redirect downspout; \$200 maximum reimbursement)

____ Interior disconnect (redirect sump pump piping; \$1,500 maximum reimbursement)

____ Major disconnect (install sump pump; \$5,000 maximum reimbursement)

NOTE: Interior drain tile and waterproofing are not eligible.

Attach copy of any notice received from Village that is ordering this disconnection, or check: n/a ____.

The cost estimate for the proposed work is: \$ _____

The above information is true and correct to the best of my knowledge: _____
Signature of Applicant

The application must be approved by a Public Works or Community Development (Building Division) official and any necessary permits must be acquired prior to starting work.

Approved by:

Signature of Village Official

Print Name

Date

Request for Reimbursement

The disconnection work is completed to my satisfaction and I am requesting reimbursement. The total project cost is: \$ _____.

Signature of Applicant

Print Name

Date

Village Use Only

Verified by ____ that permits were obtained Plumbing Electrical Final Inspection Passed

Authorization for Reimbursement

The applicant is approved for reimbursement for 50% of costs in the amount of \$ _____ for clear water disconnection work in accordance with Village Board of Trustees Policy memorandum 4.E.

Signature of Village Official

Print Name

Date