

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Niehaus, Village Manager
DATE : July 12, 2023 Agenda Date July 20, 2023
TITLE : Catch Basin Cleaning Project PWU-23
SUBMITTED BY: Brian Jack, Utilities Superintendent

RESULTS:

Date Bids Were Published 6/22/23 Bidding Closed 7/10/23
Total Number of Bids Received
Total Number of Bidders Meeting Specifications 4
Bid Security Required Yes X No
Performance Bond Required Yes X No
Were Any Bids Withdrawn Yes X No
Explanation:
Waiver of Bids Requested? Yes X No
If yes, explain:
Award Recommended to Lowest X Yes No
Responsible Bidder?
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$94,000
Amount of Award \$93,900 (Water/Sewer Capital Reserve Fund RM PROG 12 - 520.790.715.75350)

BACKGROUND/RECOMMENDATION:

Award a contract for the Catch Basin Cleaning Project PWU-23 to Veterans Vac Services of McHenry, IL, in an amount not to exceed \$93,900 for FY 2023. Project is funded in the Water & Sewer Operations & Maintenance Fund and Water & Sewer Capital Reserve Fund.

Has Recommended Bidder Worked for Village Previously Yes X No
If yes, was quality of work acceptable Yes No

REVIEW (as needed):

Village Attorney XX Date
Finance Director XX Date
Village Manager XX Date

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



## MEMORANDUM

**To:** Scott Niehaus, Village Manager  
**From:** Brian Jack, Utilities Superintendent  
**Through:** Carl Goldsmith, Director of Public Works  
**Date:** July 11, 2023  
**Subject:** Catch Basin Cleaning Project PWU-2334

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### Background

This project is designed to supplement the annual catch basin cleaning program performed by Village crews. The Village has a goal of cleaning one-third of the Village-owned catch basins each year. This program is one component of the Combined Sewer Overflow Operations & Maintenance Plan required by the IEPA Permit for the Lombard Combined Sewerage Treatment Plant to reduce sediment entering the treatment plant during rain storms.

On July 10, 2023, four bids were received for the Catch Basin Cleaning project. Bids were received from the following companies:

Company	Unit Price per Basin	Total Proposal
Veterans Vac Services	\$150.00	\$150,000
Adriatica Construction	\$775.00	\$775,000
SNC Construction	\$311.87	\$311,870
Dukes Root Control	\$275.00	\$275,000
<b>Budget</b>		<b>\$94,000</b>

The project is funded out of the Water/Sewer Capital Reserve Fund RM PROG 12 Catch Basin Cleaning in the amount of \$94,000 for FY 2023. Typically, 1,000 basins are completed for this contract. Due to the higher per unit cost the quantity will be reduced to 626 basins for 2023.

The lowest responsible bidder is Veterans Vac Services of McHenry, IL. Although they have not performed this type of work in Lombard before, their provided references gave positive comments and recommended them for the project. They also have performed contract catch basin cleaning for IDOT and the IL Tollway Authority.

### **Recommendations:**

Please request the Board of Trustees award a contract for the Catch Basin Cleaning Project to Veterans Vac Services of McHenry, IL in an amount not to exceed \$93,900 for FY 2023 at their July 20, 2023 meeting.

**Catch Basin Cleaning  
PWU-2334  
Bid Tabulation**

7/10/2023  
2:00 PM

Item	Quantity	Unit	Veterans Vac Services McHenry, IL		Adriatica Elburn, IL		SNC Construction Gibson City, IL		Dukes Root Control Elgin, IL		Average Unit Prices	
			Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Clean Catch	1000	EA	\$150.00	\$150,000.00	\$775.00	\$775,000.00	\$311.87	\$311,870.00	\$275.00	\$275,000.00	\$377.97	\$377,967.50
<b>Total Bid</b>	<b>As Read:</b>			\$150,000.00		\$775,000.00		\$311,870.00		\$275,000.00		
	<b>As Corrected:</b>											

# VILLAGE OF LOMBARD

CONTRACT DOCUMENT NUMBER PWU-2334

This agreement is made this 20<sup>th</sup> day of July, 2023 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and ( Veterans Vac Services of McHenry, IL ) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the Contract Documents:

Catch Basin Cleaning in an amount not to exceed \$93,900 to clean 626 catch basins

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
  - a. Specification and Contract Document no.PWU-2334 for Catch Basin Cleaning Project, consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) Invitation to Bid on Contract Document No. PWU-2334 - Legal Notice
    - iv) General Terms, Conditions and Instructions
    - v) Specific Terms, Conditions and Instructions
    - vi) Bid Proposal Form
    - vii) Plans and Specifications and Specification Deviation Form
  - b. The Contractor's Bid Proposal Dated July 10, 2023
  - c. Required Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the services which are the subject matter of this Contract the total sum of \$93,900 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Contractor shall not delegate the duties involved in the performance of the services which are the subject matter of this Contract without the written approval of the Village.
4. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith T. Giagnorio, Village President, and the Contractor have hereunto set their hands this 20<sup>th</sup> day of July, 2023.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this \_\_\_ day of \_\_\_\_\_, 2023.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 20<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Keith T. Giagnorio  
Village President

Attest:

\_\_\_\_\_  
Elizabeth Brezinski  
Village Clerk

**VILLAGE OF LOMBARD**  
**CONTRACTOR'S CERTIFICATION**

\_\_\_\_\_, having been first duly sworn depose and states as follows:  
(Officer or Owner of Company)

\_\_\_\_\_, having submitted a proposal for:  
(Name of Company)

Catch Basin Cleaning to the Village of Lombard, hereby certifies that said Contractor:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
  - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate revenue Act; or
  - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that \_\_\_\_\_  
(Name of employee/driver or "all employee drivers")  
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: \_\_\_\_\_  
Authorized Agent of Contractor

Subscribed and sworn to  
before me this \_\_\_\_\_  
day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Notary Public