

## **MEMORANDUM**

**TO:** William T. Lichter, Village Manager

**FROM:** David A. Hulseberg, AICP, Director of Community Development

**DATE:** July 15, 2005

**SUBJECT:** **Motion to Waive a Standard Construction Specification for Proposed Sunset Knolls Parking Lot Improvements**

The Lombard Park District proposes to reconstruct their parking lot at Sunset Knolls Park on Wilson Avenue, west of Finley Road. The Village's standard specifications would normally require curb around the parking lot. The District requests that curb not be required. Staff has no objection to this request but asks that the Board of Trustees formally approve the request since it represents a waiver of the typical requirements.

Please request the Board of Trustees to approve by motion the waiver of the typically required curb for the Sunset Knolls parking lot reconstruction at their August 18, 2005 meeting. The property is in District 2. Call Dave Gorman or myself if you have any questions.

DAH/DG:dg H:\CD\WORDUSER\PES\Dave\Ordinances & Resolutions\motion to waive specification.doc  
cc: David Gorman, PE, Development Engineer