

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
 For Inclusion on Board Agenda

\_\_\_\_\_ Resolution or Ordinance (Blue) \_\_\_\_\_ *Waiver of First Requested*  
 \_\_\_\_\_ Recommendations of Boards, Commissions & Committees (Green)  
  X   Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: January 5, 2026 (COW)(B of T) January 22, 2026

TITLE: Motion to Approve Multiple Annual Software Subscriptions For Fiscal Year 2026 In An Amount Not To Exceed \$475,600.00.

SUBMITTED BY: Kevin Goethals, IT Manager

**FISCAL IMPACT:**

Amount of Subscription Renewals for 2026: \$475,600.00

**BACKGROUND/POLICY IMPLICATIONS:**

The Village has multiple software applications that utilize a subscription model that have previously been approved in the 2026 Budget by the Board of Trustees. To streamline the approval process and ensure these applications are renewed in a timely manner, staff is recommending that they get approved at the beginning of the fiscal year. It should be noted that any multi-year software contract that has expired will be approved as a separate agenda item.


The below software subscriptions are up for renewal in fiscal year 2026.

| Software Subscription            | Budgeted Amount | Account Number(s)                      |
|----------------------------------|-----------------|--|
| Microsoft Office 365             | \$75,000        | 101.170.420.75710                      |
| New World (Village Hall)         | \$111,300       | 101.170.420.75710<br>510.270.350.75710 |
| New World (Police)               | \$48,000        | 101.210.140.75710                      |
| CitizenServe                     | \$49,000        | 101.120.510.73910                      |
| Granicus (Legistar/GovQA)        | \$62,000        | 101.110.103.75710<br>240.130.540.73920 |
| VC3 Inc (Security Subscriptions) | \$60,300        | 101.170.420.75710                      |
| Zoho (Security Subscriptions)    | \$30,000        | 101.170.420.75710                      |
| CivicPlus (Website/Municode)     | \$40,000        | 240.170.112.75320<br>101.110.103.75220 |

**RECOMMENDATION:**

Staff recommends the Village Board of Trustees Approve Multiple Annual Software Subscriptions For Fiscal Year 2026 In An Amount Not To Exceed \$475,600.00.

Review (as necessary):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
 Finance Director X  \_\_\_\_\_ Date \_\_\_\_\_  
 Village Manager X \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



**To:** Village President and Board of Trustees  
Scott Niehaus, Village Manager

**From:** Kevin Goethals, IT Manager

**Date:** January 5, 2026

**Subject:** Motion to Approve Multiple Annual Software Subscriptions For Fiscal Year 2026 In An Amount Not To Exceed \$475,600.00.

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