


VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Niehaus, Village Manager
DATE : January 15, 2025 Agenda Date January 23, 2025
TITLE : Water & Sewer System Supplies Bid - Ziebell Water Service Products
SUBMITTED BY: Brian Jack, Utilities Superintendent 

RESULTS:

Date Bids Were Published 12/26/24 Bidding Closed 1/10/25
Total Number of Bids Received 2
Total Number of Bidders Meeting Specifications 2
Bid Security Required _____ Yes X No
Performance Bond Required _____ Yes X No
Were Any Bids Withdrawn _____ Yes X No
Explanation:
Waiver of Bids Requested? _____ Yes X No
If yes, explain:
Award Recommended to Lowest X Yes _____ No
Responsible Bidder?
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$152,500
Amount of Award \$ 44,539.19 Water & Sewer Oper & Maint Fund 510.270.365.73710

BACKGROUND/RECOMMENDATION:

Award a contract in the amount of \$44,539.19 to Ziebell Water Service Products of Addison, IL for the one-time purchase of water and sewer supplies.

Has Recommended Bidder Worked for Village Previously X Yes ___ No
If yes, was quality of work acceptable X Yes ___ No

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: Scott Niehaus, Village Manager
Through: Carl Goldsmith, Director of Public Works
From: Brian Jack, Utilities Superintendent
Date: January 15, 2025
Subject: **FY2025 Water/Sewer System Supplies Bid - Ziebell Water Products**

Background

The Utilities Division historically purchased water and sewer system supplies on an as needed basis to limit the amount of inventory kept on hand and to avoid materials from having a long shelf life. This also utilized vendors larger inventories to maintain stock to maintain flexibility to meet changing requirements. However, due to market pricing and supply chain issues over the past three years, vendors are not able to provide and guarantee pricing for a full year as in the past.

Staff compiled a list of materials for a single purchase for FY 2025 based upon previous year quantities to reduce the risk of inflated pricing and supply shortages. Proposals required Bidders to provide prices for supplies in ten categories for FY 2025 in which vendors will be awarded by category. By awarding by category, lower prices can be obtained for each category ultimately lowering the cost of the entire Water/Sewer System Supplies purchases for FY 2025.

On Friday, January 10, 2025 bids were opened for FY 2025 Water/Sewer System Supplies. Four (4) vendors directly solicited for bids as well as advertised with the following two (2) firms submitting bids. Results are as follows.

<i>Vendor</i>	<i>Categories Awarded</i>	<i>Total</i>
Core & Main	No Bid	
Ziebell Water Service Products	I, II, V	\$44,539.19
Water Products Company	III, IV, VI, VII, VIII, IX, X	\$165,518.85
Mid American Water	No Bid	

The bid tabulation is attached with the recommendation of awarding a contract to Ziebell Water Service Products of Addison, IL as the lowest qualified bidder for the above categories. The award will be a purchase of the full quantities as noted in each category of the bid document. Purchases for the quantities in the remaining categories will be separate purchase order requests to the Village Manager approval.

Recommendation

I am recommending the Board of Trustees award a contract in an amount not to exceed \$44,539.19 for FY 2025 for Water/Sewer System Supplies to Ziebell Water Service Products of Addison, IL. Please submit this recommendation to the Board of Trustees for their approval at the January 23, 2025 meeting.

Water/Sewer System Supplies
 PWU-20-25
 Bid Tabulation

1/10/2025
 11:00 AM

Category	Ziebell	Water Products Co		
FY2025				
I-Valves/Water	\$15,730.00			
II-Couplings/Water	\$12,938.75			
III-Pipe/ Water		\$5,292.85		
IV- Castings/Water		\$31,179.00		
V-Repair Sleeves and Service Saddles	\$15,870.44			
VI-Brass fittings/Copper/Water		\$27,306.05		
VII - Fittings / Sewer		\$4,252.18		
VIII-Couplings/Sewer		\$3,987.40		
IX-Structure Adjusting Rings		\$8,411.28		
X-Fire Hydrants, Extensions/Repair Kits, Repair Parts		\$85,090.09		
FY 2025 Total AS READ	\$226,894.69	\$195,447.01		
FY 2025 Total AS CORRECTED	\$226,894.05	\$195,573.85		
FY 2025 Awarded Categories	\$44,539.19	\$165,518.85		

Qualified Bid =		Total by Lowest Category	\$210,058.04
Non-Qualified Bid =			
Awarded Bid =			

VILLAGE OF LOMBARD

CONTRACT DOCUMENT NUMBER PWU-20-25

This agreement is made this 23rd day of January, 2025 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and Ziebell Water Service Products of Addison, IL hereinafter referred to as (the "Contractor").

Witnesseth that in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and the Village agrees to pay for the following described items as set forth in the Contract Documents:

Water & Sewer System Supplies such as Water Valves, Water Couplings, and Water Repair Sleeves in the amount not to exceed:

FY 2025 - \$44,539.19

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
 - a. Specification and Contract Document no. PWU-20-25 for FY 2025 Water/Sewer System Supplies, consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Invitation to Bid on Contract Document No. PWU-20-25 - Legal Notice
 - iv) General Terms, Conditions and Instructions
 - v) Specific Terms, Conditions and Instructions and Blue Prints
 - vi) Bid Proposal Form
 - vii) Plans and Specifications and Specification Deviation Form
 - b. The Contractor's Bid Proposal Dated January 10, 2025
 - c. Required Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract in an amount not to exceed \$44,539.19 in FY 2025 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.

- 3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.
- 4. Contractor agrees to perform the terms of this Contract by March 14, 2025. Time is of the essence of this Contract.
- 5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Village President, and the Contractor have hereunto set their hands this 23rd day of January, 2025.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this ___ day of _____, 2025.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 23rd day of January, 2025.

Village President
Keith Giagnorio

Attest:

Elizabeth Brezinski
Village Clerk

VILLAGE OF LOMBARD
CONTRACTOR'S CERTIFICATION

_____, having been first duly sworn depose and states as follows:
(Officer or Owner of Company)

_____, having submitted a proposal for:
(Name of Company)

FY2022 Water / Sewer System Supplies to the Village of Lombard, hereby certifies that said CONTRACTOR:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that _____
(Name of employee/driver or "all employee drivers")
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: _____
Authorized Agent of CONTRACTOR

Subscribed and sworn to
before me this _____
day of _____, 2025

Notary Public

VILLAGE OF LOMBARD

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Accepted this ___ day of _____, 2025.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

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Village President
Keith Giagnorio

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Elizabeth Brezinski
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is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: _____
Authorized Agent of CONTRACTOR

Subscribed and sworn to
before me this _____
day of _____, 2025

Notary Public