

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) X Waiver of First Requested
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES
FROM : Scott Niehaus, Village Manager 361 11
DATE : March 11, 2024 (BOT) March 21, 2024
SUBJECT : Equipment to be Declared Surplus
SUBMITTED BY: Tim Sexton, Director of Finance

BACKGROUND/POLICY IMPLICATIONS:

Village departments are requesting to sell and/or dispose of surplus equipment as more specifically detailed in Exhibit "A" attached to the Ordinance to be sold at auction, sold for scrap, or recycled as these items have extended beyond their useful life or are obsolete, to include:

From Village Manager's Office/Communications Department: One (1) Canon XA20 Camcorder (+ bag + charger) SN: 702692200174; One (1) Canon EOS Rebel T5i (+ EFS 18-55mm lens, missing lens cap + charger) SN: 102031001448; Eight (8) DigiPower Plates for Canon (varying sizes); One (1) Canon EOS Rebel T6i (+ EFS 18-55mm lens + charger) SN: 392072010011;
 From Fire Department: Three (3) metal/black vinyl office chairs; model number X3794, serial number 1234567; scrap as broken;

Fiscal Impact/Funding Source:

Review (as necessary):

Finance Director _____ Date _____
 Village Manager Scott Niehaus Date 3/11/24

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.