

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
 For Inclusion on Board Agenda

\_\_\_\_\_ Resolution or Ordinance (Blue) \_\_\_\_\_ *Waiver of First Requested*  
 \_\_\_\_\_ Recommendations of Boards, Commissions & Committees (Green)  
  X   Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: January 16, 2025 (COW)(B of T) February 6, 2025

TITLE: Motion to Approve Multiple Annual Software Subscriptions For Fiscal Year 2025 In An Amount Not To Exceed \$375,200.00.

SUBMITTED BY: Kevin Goethals, IT Manager

**FISCAL IMPACT:**

Amount of Subscription Renewals for 2025: \$375,200.00

**BACKGROUND/POLICY IMPLICATIONS:**

The Village has multiple software applications that utilize a subscription model that have previously been approved in the 2025 Budget by the Board of Trustees. In order to streamline the approval process and assure these applications are renewed in a timely, staff is recommending that they get approved at the beginning of the fiscal year. It should be noted that any multi-year software contract that has expired will be approved as a separate agenda item.

The below software subscriptions are up for renewal in fiscal year 2025.

Software Subscription	Budgeted Amount	Account Number(s)
Microsoft Office 365	\$58,000	101.170.420.75710
New World (Village Hall)	\$106,000	101.170.420.75710 510.270.350.75710
New World (Police)	\$45,000	101.210.140.75710
CitizenServe	\$49,000	101.120.510.73910
Granicus (Legistar/GovQA)	\$56,900	101.110.103.75710 240.130.540.73920
VC3 Inc (Cisco Security Subscriptions)	\$60,300	101.170.420.75710

**RECOMMENDATION:**

Staff recommends the Village Board of Trustees Approve Multiple Annual Software Subscriptions For Fiscal Year 2025 In An Amount Not To Exceed \$375,200.00.

Review (as necessary):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
 Finance Director X *je* \_\_\_\_\_ Date \_\_\_\_\_  
 Village Manager X *SRN* \_\_\_\_\_ Date 1/29/25

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



**To:** Village President and Board of Trustees  
Scott Niehaus, Village Manager

**From:** Kevin Goethals, IT Manager

**Date:** January 28, 2025

**Subject:** Motion to Approve Multiple Annual Software Subscriptions For Fiscal Year 2025 In An Amount Not To Exceed \$375,200.00.

The Village has multiple software applications that utilize a subscription model that have previously been approved in the 2025 Budget by the Board of Trustees. In order to streamline the approval process and assure these applications are renewed in a timely, staff is recommending that they get approved at the beginning of the fiscal year. It should be noted that any multi-year software contract that has expired will be approved as a separate agenda item.

The below software subscriptions are up for renewal in fiscal year 2025.

Software Subscription	Budgeted Amount	Account Number(s)
Microsoft Office 365	\$58,000	101.170.420.75710
New World (Village Hall)	\$106,000	101.170.420.75710 510.270.350.75710
New World (Police)	\$45,000	101.210.140.75710
CitizenServe	\$49,000	101.120.510.73910
Granicus (Legistar/GovQA)	\$56,900	101.110.103.75710 240.130.540.73920
VC3 Inc (Cisco Security Subscriptions)	\$60,300	101.170.420.75710

Staff recommends the Village Board of Trustees Approve Multiple Annual Software Subscriptions For Fiscal Year 2025 In An Amount Not To Exceed \$375,200.00.