

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda


____ Resolution or Ordinance (Blue) ____ Waiver of First Requested
____ Recommendations of Boards, Commissions & Committees (Green)
 X Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott R. Niehaus, Village Manager

DATE : April 23, 2024 **(BOT) Date:** May 2, 2024

SUBJECT: Yorktown Temporary Event - Funbox

SUBMITTED BY: William J Heniff, Director of Community Development 

BACKGROUND/POLICY IMPLICATIONS:

The Department of Community Development transmits for your consideration a request for a Yorktown Temporary Event Permit for Funbox to take place at Yorktown Center from August 9, 2024 to November 3, 2024.

Staff recommends approval of this request.

Fiscal Impact/Funding Source:


Review (as necessary)

| | |
|------------------------|------------|
| Finance Director _____ | Date _____ |
| Village Manager _____ | Date _____ |



MEMORANDUM

TO: Scott R. Niehaus, Village Manager

FROM: William J. Heniff, AICP, Director of Community Development 

MEETING DATE: May 2, 2024

SUBJECT: Yorktown Temporary Event - Funbox

Funbox is seeking a Temporary Special Event permit for an inflatable bounce park in the parking lot of Yorktown Center.

BACKGROUND

Yorktown Center staff has been working with vendors to bring additional uses and activities to the shopping center. To that end, they have entered into an agreement to allow Funbox bounce park to operate in the parking lot east of the main entrance to the mall. Yorktown Center management has submitted a letter in support of Funbox, noting that this concept is expected to increase traffic and sales for the shopping center.

OPERATIONS

The bounce park consists of a 25,000 square-foot park with inflatable obstacle course, toddler bounce house, and concession areas. Portable restrooms and handwash stations will be available to patrons. A site layout plan is attached. The area will be secured with a 6-foot-tall perimeter fence and tickets are required for entry. The security fence will be locked and the inflatables completely deflated each night.

The park equipment is transported to the site in a trailer. The vendor has received permission from Yorktown to place the trailer in the parking lot near Butterfield Road for the duration of the event.

The attraction will be on site from 8/9/2024 through 11/3/2024, with several days on either end for set-up and tear-down. Operating hours will be as follows:

Fridays: 3:30 pm to 8:00 pm
Saturdays: 10:00 am to 8:00 pm
Sundays: 10:00 am to 8:00 pm
Labor Day, 9/2/24: 10:00 am to 8:00 pm
Halloween, 10/31/24: 8:00 am to 5:00 pm

The vendor has worked with the Police Department to address all security concerns. The bounce park will be periodically inspected by the Building Division throughout the operational period.

ACTIONS REQUESTED

The event holder is requesting two actions:

1. Approval of a time extension to permit the event to occur as proposed. The event will be set up on the site for a total of 88 days (8/9/24-11/3/24), with 41 days operational and open to the public (Fridays, Saturdays, Sundays, holidays). This time period exceeds the three-day limit on special events per Section 110.47 of the Village Code.
2. Temporary events are charged a fee of \$75.00 per day, per Section 110.45 of Village Code. At approximately 41 days of operations, the fees would be \$3,075.00. This fee is cost-prohibitive for the vendor and exceeds the anticipated costs to the Village in the administration of the review process and inspections for the event operations. Staff estimates there would be one (1) inspection each week that the event is operating. The event will be operational for 13 weeks. Staff recommends the special event fees be calculated on a weekly basis, for a fee total of \$975 (13 x \$75). Staff can support this fee schedule based on the unique nature of the event and the anticipated costs to the Village in the form of inspections.

RECOMMENDATION

Please place this item on the May 2, 2024, Village Board agenda for consideration. Staff recommends the Village Board grant the time extension for the requested additional days and alternate fee schedule for the Funbox Temporary Event Permit at Yorktown so the event can occur as proposed.

4/19/2024

Dear Mr. Heniff & Staff,

We are writing to express our support for and the excitement around bringing Funbox bounce park to Yorktown center for the following dates:

- 8/2/2024 through 8/8/2024 for setup
- 8/9/2024 through 11/3/2024 for operation
- 11/3/2024 through 11/8/2024 for take down.

Funbox has successfully operated at several properties across the Chicago area and nationally. They are currently operating at Fox Valley Mall in Aurora, Old Orchard Mall in Skokie and Southlake Mall in Merrillville, IN.

We see this as an exciting new concept that will increase traffic and sales for the center as well as create a unique use that our existing customers and residence can enjoy.

We are committed to partnering with Funbox to ensure this is a first-class operation that provides a safe and clean experience for the community.

Please contact me with any questions as we look forward to having this wonderful event at our property.

Best regards,



General Manager
Yorktown Center

LEGEND

- TURF / GUEST AREA
- GENERATOR
- RESTROOMS
- TICKET BOOTH
- TODDLER PARK
- PERIMETER FENCE-6'
- CIRCULATION
- SHADE CANOPIES
- SHOE TENT
- CONCESSIONS
- BARRICADE LINES
- LIGHT POST

**BUILDING DIVISION
APPROVED**

Keith Steiskal
03/21/2024



York town

Inflatables are deflated nightly.



- LEGEND**
- TURF / GUEST AREA
 - GENERATOR
 - RESTROOMS
 - TICKET BOOTH
 - TODDLER PARK
 - PERIMETER FENCE-6'
 - CIRCULATION
 - SHADE CANOPIES
 - SHOE TENT
 - CONCESSIONS
 - BARRICADE LINES
 - LIGHT POST

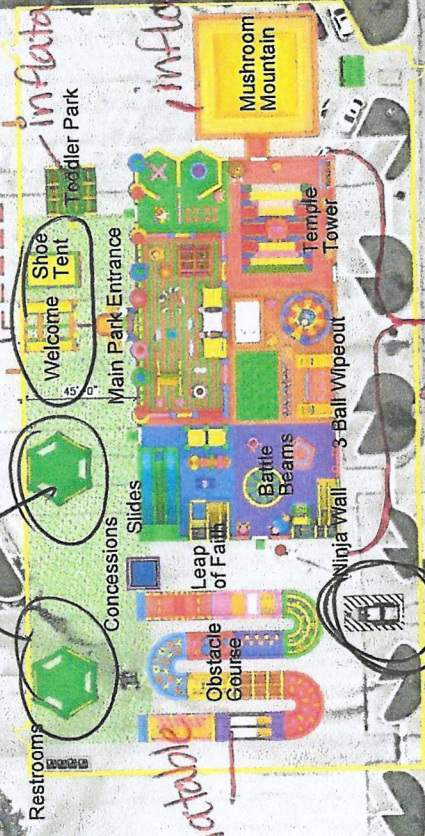
inflatable inflatable

inflatable

inflatable

inflatable

generator



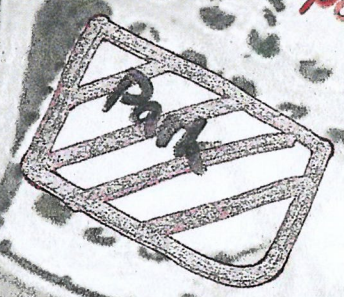
- Restaurants
- Hotels
- Things to do
- Transit
- P Parking
- Pharmacies
- ATM

JCPenney
Department store

Visionworks
Yorktown Center
Book An Eye
Exam Today

Victoria's Secret & PINK
by Victoria's Secret
Victoria's Secret

parking



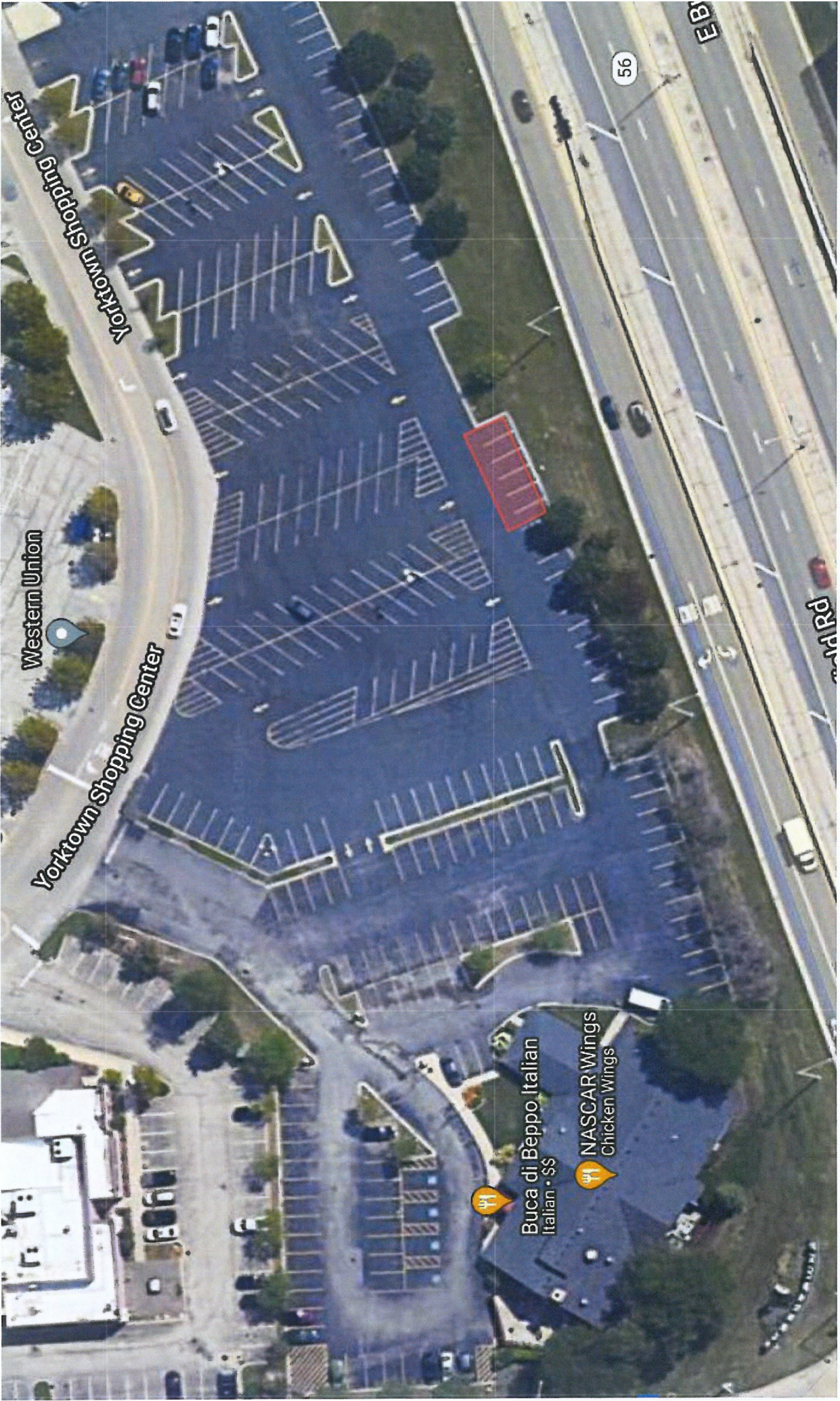
AMC Red Kitchen

AMC DINE-IN
Yorktown 18

Layers

Artspace

Yorkfield Rd





FUNBOX – Trailer Decals (1 set)

| | | | |
|----|------------------------|---------------------|-------|
| 1. | funbox.com | 2.6241 m x 0.3574 m | 2 pcs |
| 2. | World's Biggest | 5.2274 m x 0.5959 m | 2 pcs |
| 3. | Bounce Park | 4.2806 m x 0.578 m | 2 pcs |
| 4. | Arrow | 1.3719 m x 1.8288 m | 1 pc |
| 5. | Cosmo | 1.7361 m x 1.8288 m | 2 pcs |
| 6. | Deebo | 1.8076 m x 1.8288 m | 1 pc |
| 7. | Alternate website logo | 0.7112 m x 0.6599 m | 1 pc |
| 8. | Candy column | 0.4136 m x 1.8288 m | 1 pc |

File #: 24-001467

Permit #: SE24-000005

Address: 203 Yorktown Shopping Center
Lombard IL 60148

Description: Funbox @ Yorktown Mall

Document: FUNBOX SITE MAP DETAILS FOR REVIEW.pdf

1.1 APPROVAL

Building Division, Keith Steiskal

- Comment: All outdoor electric to have GFCI protection.
- Comment: ADA parking spaces to be available closest to entrance.
- Comment: Tent to be factory fire retardant. Tent to have lighting as well as battery backed up lighting if used after dark. Tent to have two exits. All tents and inflatables to be weighted or staked per manufacturer. Those weight or stake requirements from manufacturer to be provided to Inspector at time of inspection.