

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda

Bids and Proposals

TO : President and Village Board of Trustees

FROM : Scott Neihaus, Village Manager

DATE : July 8, 2025 Agenda Date July 17, 2024

TITLE : Civic Center Reservoir Annual Warranty & Maintenance Agreement

SUBMITTED BY: Brian Jack, Utilities Superintendent 

**RESULTS:**

Date Bids Were Published \_\_\_\_\_ Bidding Closed \_\_\_\_\_

Total Number of Bids Received \_\_\_\_\_

Total Number of Bidders Meeting Specifications \_\_\_\_\_

Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No

Explanation:

Waiver of Bids Requested? \_\_\_\_\_ X \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, explain: Purchase is directly from manufacturer.

Award Recommended to Lowest \_\_\_\_\_ X \_\_\_\_\_ Yes \_\_\_\_\_ No

Responsible Bidder?

If no, explain:

**FISCAL IMPACT:**

Engineer's estimate/budget estimate \$62,338.00 Amount of Award \$62,338.00

Water & Sewer Capital Reserve Fund: 520.790.715.75420 Proj: WA 18 03 Construction

**BACKGROUND/RECOMMENDATION:**

The Board approved several contracts, one of which was on September 5, 2019 called the Professional Services - Master Services Agreement (MSA). The Civic Center Reservoirs North (SOW 2) and South (SOW 3) were added to the MSA for rehabilitation at the October 1, 2020 Board meeting. This agenda item will approve payment for year five of the annual warranty and maintenance agreement established for the Civic Center Reservoir Facility.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_\_\_ No

If yes, was quality of work acceptable X Yes \_\_\_\_\_ No

**REVIEW** (as needed):

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.**

## MEMORANDUM



**To:** Scott Niehaus, Village Manager  
**From:** Brian Jack, Utilities Superintendent *[Signature]*  
**Through:** Carl Goldsmith, Director of Public Works *[Signature]*  
**Date:** July 8, 2025  
**Subject:** **Utility Service Company, Inc**  
Civic Center Rehabilitation Project WA 18 03  
Approval of Year 5 Contract Amount

---

### ***Background***

The Civic Center Reservoir Facility, located at 1030 South Stewart Avenue, was constructed in 1981. The north reservoir tank was rehabilitated in 2021, followed by the south tank in 2022, under a long-term, full-service maintenance contract approved by the Board of Trustees on October 1, 2020. Each reservoir has a capacity of 1.5 million gallons (MG) and serves as the primary water source for both fire suppression and potable water consumption on the north side of Lombard.

Traditionally, concrete water tanks are rehabilitated every 20 years in accordance with American Water Works Association (AWWA) standards and are typically budgeted as lump sum expenditures in the Capital Improvement Plan. The Utility Service Company (USC) concrete tank maintenance program enhances the AWWA M42 manual for steel tanks by incorporating applicable standards and procedures for the maintenance of potable water storage tanks, including concrete reservoirs. All relevant AWWA and NSF standards are integrated into this program. The USC maintenance program is specifically designed to protect and preserve Village assets by preventing degradation through the application and upkeep of NSF-certified potable water coatings and linings.

### ***Discussion***

The year 2025 marks the fifth year of the 20-year agreement originally signed in 2020. As part of this year's scope, the North and South Reservoirs are scheduled for a complete drain, washout, and inspection to identify and address any issues discovered during the process.

The payment schedule includes a perpetual warranty, with all maintenance and repairs to be performed by the contractor at no additional cost to the Village.

Below are the costs per agreement year for both the north and south reservoirs at Civic Center.

<b>CONTRACT YEAR</b>	<b>CIVIC CENTER NORTH</b>	<b>CIVIC CENTER SOUTH</b>	<b>Utility Service Company, Inc Atlanta, GA</b>
1 – 2021	\$175,650	\$175,650	\$ 351,300
2 – 2022	\$175,650	\$175,650	\$351,300
3 – 2023	\$175,650	\$175,650	\$351,300
4 – 2024	\$30,104	\$30,104	\$60,208
<b>5 – 2025</b>	<b>\$31,169</b>	<b>\$31,169</b>	<b>\$62,338</b>
6 – 2026	\$32,273	\$32,273	\$64,546
7 – 2027	\$33,415	\$33,415	\$66,830
8 – 2028	\$34,598	\$34,598	\$69,196
9 – 2029	\$35,823	\$35,823	\$71,646
10 – 2030	\$37,091	\$37,091	\$74,182
11 – 2031	\$38,404	\$38,404	\$76,808
12 - 2032	\$39,763	\$39,763	\$79,526
13 – 2033	\$41,171	\$41,171	\$82,342
14 – 2034	\$42,629	\$42,629	\$85,258
15 – 2035	\$44,138	\$44,138	\$88,276
16 – 2036	\$45,700	\$45,700	\$91,400
17 – 2037	\$47,318	\$47,318	\$94,636
18 – 2038	\$48,993	\$48,993	\$97,986
19 – 2039	\$50,727	\$50,727	\$101,454
20 - 2040	\$52,523	\$52,523	\$105,046
<b>Total</b>	<b>\$1,212,789</b>	<b>\$1,212,789</b>	<b>\$2,425,578</b>

***Recommendations:***

Staff requests the Board of Trustees approve the fifth-year agreement amount of \$62,338.00 for the Civic Center Reservoir Rehabilitation Project WA 18 03 as submitted by Utility Service Company, Inc., of Atlanta, GA at the July 17, 2025, BoT meeting.