

LEGISTAR: 250426
DISTRICT: 3

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda


 X Resolution or Ordinance (Blue) Waiver of First Requested
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: December 1, 2025 (COW) (B of T) **Date:** December 18, 2025

TITLE: South Water Tower Utility Relocation Project Final Balancing Change Order No. 1

SUBMITTED BY: Carl Goldsmith, Director of Public Works 

BACKGROUND/POLICY IMPLICATIONS:

Change Order No. 1 reflects a net increase of \$29,993.46 and adjusts all contract pay items to date.

FISCAL IMPACT/FUNDING SOURCE:

Original Contract Amount: \$394,370.00
Change Order #1: \$29,993.46
Total Revised Contract Amount: \$424,363.46
Project Number: WA 21 10

Review (as necessary):

Village Attorney X _____ Date _____

Finance Director X _____ Date _____

Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



December 1, 2025

TO: Village President and Board of Trustees
THROUGH: Scott Niehaus, Village Manager
FROM: Carl Goldsmith, Director of Public Works
SUBJECT: South Water Tower Utility Relocation - Final Balancing Change Order

Attached please find Final Balancing Change Order No. 1 for this project, reflecting a net increase of \$29,993.46. The revised contract amount accounts for all contract pay items to date. The change order is in relation to the need for bypass pumping of the sanitary sewer during the construction that was not included in the plans and specifications prepared by Caldwell Engineering. The following pay items were added via this change order:

1. Bypass Pumping Equipment Rental - \$9,604.45
2. By-pass Pumping Labor - \$13,609.01
3. Flagg Creek Water Reclamation District Sanitary Testing - \$6,780.00

Please present this change order to the Village President and Board of Trustees for review and approval at their regular meeting on December 18, 2025.

If approved, please return a signed copy to the Engineering Division for further processing

R E S O L U T I O N
R _____

A RESOLUTION AUTHORIZING A CHANGE ORDER
INVOLVING AN INCREASE/DECREASE IN THE DOLLAR AMOUNT OF
THE CONTRACT OF \$10,000 OR MORE AND/OR EXTENDING/ SHORTENING THE
TIME IN WHICH THE CONTRACT IS TO BE COMPLETED BY THIRTY (30) DAYS
OR MORE

WHEREAS, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty (30) days or more; and

WHEREAS, staff has presented and recommended the proposed Change Order No. 1 to the contract between the Village of Lombard and the Baxter & Woodman/Boller Design Build regarding the South Water Tower Utility Relocation project, as attached hereto as Exhibit "A" and made part hereof, (the "Change Order") to the Corporate Authorities of the Village of Lombard; and

WHEREAS, said Change Order attached hereto as Exhibit "A" would increase the dollar amount of the contract by \$29,993.46.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: That after reviewing the explanation of staff as to the necessity of and reasons for the Change Order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A. That the circumstances which necessitated said Change Order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the Change Order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the Change Order in its proposed form.
- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said Change Order; bidding is hereby specifically waived as to the Change Order work.

SECTION 2: That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the Change Order attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said Change Order on behalf of the Village.

Adopted this 18th day of December, 2025, pursuant to a roll call vote as follows:

Ayes: _____

Nays: _____

Absent: _____

Approved by me this 18th day of December, 2025.

Anthony Puccio
Village President

ATTEST:

Ranya Elkhatib
Village Clerk

Design-Build Change Order Form

Change Order Number: 01	Change Order Effective Date: (date when executed by both parties)
Project: Lombard Utility Relocation	Design-Builder's Project No: 25-248
	Date of Agreement: 09/18/2025
Owner: Village of Lombard	Design-Builder: BAXTER & WOODMAN / BOLLER CONSTRUCTION, LLC.

Scope of the Change: Change order for work required and completed that was not shown on the Caldwell Engineering plans. As a show of good faith from BWB to the Village, BWB is submitting this Change Order Request for raw costs only and no markup.

Original Contract Price: \$ 394,370.00

Net Change by Previous Change Order No(s): to: \$ N/A

This Change Order Change: \$ 29,993.46

New Contract Price: \$ 424,363.46


Original Contract Completion Date: N/A

Adjustments by Change Order No(s) to: N/A (calendar days)

This Change Order Contract Time Increase/Decrease: N/A (calendar days)

Revised Substantial Completion Date: N/A

By executing this Change Order, Owner and Design-Builder agree to modify the Agreement's Scope of Work, Contract Price and Contract Time as stated above. Upon execution, this Change Order becomes a Contract Document issued in accordance with DBIA Document No. 535, *Standard Form of General Conditions of Contract Between Owner and Design-Builder*, (2010 Edition).

OWNER:	DESIGN-BUILDER:
By: 	By: _____
Printed Name: Carl Goldsmith	Printed Name: _____
Title: Director of Public Works	Title: _____
Date: 12/4/2025	Date: _____



Boller Job #: 25-248
Contract Title: Lombard Utility Relocation

COR 1 REV 0 Change Order Request - 01

Document Reference: Additional work required not shown on Caldwell Engineering plans

Date: 11/26/2025

Description	Qty	Unit	Labor		Material/Supply		Equipment		Subcontract	Totals
			rate	total	rate	total	rate	total		
CREDIT										
				\$ -		\$ -		\$ -		\$ -
				\$ -		\$ -		\$ -		\$ -
EXTRA:				\$ -		\$ -		\$ -		\$ -
Bypass Pumping Equipment Rental (Xylem)	1	LS		\$ -		\$ -	\$ 9,604.45	\$ 9,604.45		\$ 9,604.45
Bypass Pumping Labor	1	LS		\$ 13,609.01		\$ -		\$ -		\$ 13,609.01
FCWRD Required Sanitary Testing (Mandril, Pressure, & Vacuum)	1	LS		\$ -		\$ -		\$ -	\$ 6,780.00	\$ 6,780.00
				\$ -		\$ -		\$ -		\$ -
				\$ -		\$ -		\$ -		\$ -
Subtotals				\$ 13,609.01		\$ -		\$ 9,604.45	\$ 6,780.00	\$ 29,993.46
Comments/Scope: Change order for work required and completed that was not shown on the Caldwell Engineering plans. As a show of good faith from BWB to the Village, BWB is submitting this Change Order Request for raw costs only and no markup.								Labor Markup @ 0%		\$ -
								Material Markup @ 0%		\$ -
								Equip. Markup @ 0%		\$ -
								Subcontract Markup @ 0%		\$ -
								(Less Third Tier Sub)		\$ -
								TOTAL PRICE:		\$29,993.46