

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.**



## MEMORANDUM

**To:** Scott Niehaus, Village Manager  
**Through:** Carl Goldsmith, Director of Public Works  
**From:** Brian Jack, Utilities Superintendent  
**Date:** February 28, 2024  
**Subject:** **FY2024 Water/Sewer System Supplies Bid -  
Core & Main LP**

### **Background**

The Utilities Division historically purchased water and sewer system supplies on an as needed basis to limit the amount of inventory kept on hand and to avoid materials from having a long shelf life. This also utilized vendors larger inventories to maintain stock to maintain flexibility to meet changing requirements. However, due to market pricing and supply chain issues over the past three years, vendors are not able to provide and guarantee pricing for a full year as in the past.

Staff compiled a list of materials for a single purchase for FY 2024 based upon previous year quantities to reduce the risk of inflated pricing and supply shortages. Proposals required Bidders to provide prices for supplies in ten categories for FY 2024 in which vendors will be awarded by category. By awarding by category, lower prices can be obtained for each category ultimately lowering the cost of the entire Water/Sewer System Supplies purchases for FY 2024.

On Friday, February 23, 2024 bids were opened for FY 2024 Water/Sewer System Supplies. Four (4) vendors submitted bids and results are as follows.

<i>Vendor</i>	<i>Categories Awarded</i>	<i>Total</i>
Core & Main	I, II, V, VIII, IX, X	\$109,290.12
Ziebell Water Service Products	no award	\$0.00
Water Products Company	VII	\$3,124.90
Mid American Water	III, IV, VI	\$33,540.79

The bid tabulation is attached with the recommendation of awarding a contract to Core & Main LP of St. Charles, IL as the lowest qualified bidder for the above categories. The award will be a purchase of the full quantities as noted in each category of the bid document. Purchases for the quantities in the remaining categories will be separate purchase order requests to the Village Manager approval.

### **Recommendation**

I am recommending the Board of Trustees award a contract in an amount not to exceed \$109,290.12 for FY 2024 for Water/Sewer System Supplies to Core & Main LP of St. Charles, IL. Purchases for other categories will be made under the authorization of the Village Manager. Please submit this recommendation to the Board of Trustees for their approval at the March 7, 2024 meeting.

Water/Sewer System Supplies  
PWU-20-24  
Bid Tabulation

2/23/2024  
11:00 AM

Category	Ziebell	Core & Main	Mid American Water	Water Product Co
<b>FY2024</b>				
I-Valves/Water	\$9,285.00	\$9,136.00	\$9,666.54	\$9,164.00
II-Couplings/Water	\$12,742.00	\$12,046.00	\$12,414.40	\$9,190.00
III-Pipe/ Water	\$2,630.00	\$2,022.00	\$1,955.20	\$2,133.00
IV- Castings/Water	\$19,336.95	\$18,608.50	\$16,939.96	\$19,709.75
V-Repair Sleeves and Service Saddles	\$7,998.00	\$6,286.50	\$7,479.20	\$0.00
fittings/Copper/Water	\$15,863.50	\$15,522.40	\$14,645.63	\$17,118.80
VII - Fittings / Sewer	\$3,496.50	\$4,704.00	\$4,694.54	\$3,124.90
VIII-Couplings/Sewer	\$2,076.50	\$1,557.00	\$2,043.12	\$2,192.00
IX-Structure Adjusting Rings	\$8,073.00	\$5,725.12	\$6,245.64	\$6,386.48
X-Fire Hydrants, Extensions/Repair Kits, Repair Parts	\$77,499.00	\$74,539.50	\$64,233.95	\$79,731.71
<b>FY 2024 Total AS READ</b>	\$159,000.45	\$150,147.06	\$137,585.78	\$148,536.54
<b>FY 2024 Total AS CORRECTED</b>	\$159,000.45	\$150,147.02	\$140,318.18	\$148,750.64
<b>FY 2024 Awarded Categories</b>		\$109,290.12	\$33,540.79	\$3,124.90

Qualified Bid =

Non-Qualified Bid =

Awarded Bid =

Total by Lowest Category **\$145,955.81**

# VILLAGE OF LOMBARD

## CONTRACT DOCUMENT NUMBER PWU-20-24

This agreement is made this 7<sup>th</sup> day of March, 2024 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and Core & Main LP of St. Charles, IL hereinafter referred to as (the "Contractor").

Witnesseth that in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and the Village agrees to pay for the following described items as set forth in the Contract Documents:

Water & Sewer System Supplies such as Water Repair Sleeves and Brass Water Fittings purchase, in the amount not to exceed:

FY 2024 - \$109,290.12

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
  - a. Specification and Contract Document no. PWU-20-24 for FY 2024 Water/Sewer System Supplies, consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) Invitation to Bid on Contract Document No. PWU-20-24 - Legal Notice
    - iv) General Terms, Conditions and Instructions
    - v) Specific Terms, Conditions and Instructions and Blue Prints
    - vi) Bid Proposal Form
    - vii) Plans and Specifications and Specification Deviation Form
  - b. The Contractor's Bid Proposal Dated February 23, 2024
  - c. Required Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract in an amount not to exceed \$109,290.12 in FY 2024 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.

3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.
4. Contractor agrees to perform the terms of this Contract by April 8, 2024. Time is of the essence of this Contract.
5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Village President, and the Contractor have hereunto set their hands this 7<sup>th</sup> Day of March, 2024.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this \_\_\_\_ day of \_\_\_\_\_, 2024.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 7<sup>th</sup> day of March, 2024

\_\_\_\_\_  
Village President  
Keith Giagnorio

Attest:

\_\_\_\_\_  
Elizabeth Brezinski  
Village Clerk

## VILLAGE OF LOMBARD

### CONTRACTOR'S CERTIFICATION

\_\_\_\_\_, having been first duly sworn depose and states as follows:  
(Officer or Owner of Company)

\_\_\_\_\_, having submitted a proposal for:  
(Name of Company)

FY2022 Water / Sewer System Supplies to the Village of Lombard, hereby certifies that said CONTRACTOR:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
  - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
  - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that \_\_\_\_\_  
(Name of employee/driver or "all employee drivers")  
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: \_\_\_\_\_  
Authorized Agent of CONTRACTOR

Subscribed and sworn to  
before me this \_\_\_\_\_  
day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Notary Public