

DISTRICTS #4 and #5

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ Waiver of First Requested

Recommendations of Boards, Commissions & Committees (Green)
Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: February 23, 2026 (B of T) **Date:** March 5, 2026

TITLE: Underground Utility Improvements District 450
Design Services

SUBMITTED BY: Phil Tartaglia, P.E., Village Engineer **PT**

BACKGROUND/POLICY IMPLICATIONS:

Design services for the replacement of watermain and lead service within District 450.

FISCAL IMPACT/FUNDING SOURCE:

Total Contract Amount: \$1,095,000.00

Project Number: WA 26 01 Underground Utility Improvements District 450

CIP FY 26 Budget Amount: Underground Utility Improvements District 450 \$2,000,000.00

Account: WA 26 01

Water/Sewer Capital Reserve Fund: 520.790.715.75420 (\$2,000,000.00)

Review (as necessary):

Village Attorney X _____ Date _____

Finance Director X _____ Date _____

Village Manager X _____ Date _____

NOTE:

All materials must be submitted to and approved by the Village
Manager's Office by 12:00 noon, Wednesday, prior to the Agenda
Distribution.



To: Scott Niehaus, Village Manager
 Through: Carl Goldsmith, Director of Public Works
 From: Phil Tartaglia, P.E., Village Engineer
 Date: February 24, 2026
 Subject: Underground Utility Improvements District 450
 Professional Design Services

Attached are the contract, resolution, map and fee schedule for design services for the Underground Utility Improvements District 450 project.

Project Background – District 450

In March 2023, the Village of Lombard initiated a comprehensive Water Usage Study and Distribution System Analysis. The purpose of this study was to evaluate the existing water distribution system and identify areas requiring improvement, including reduced fire flow capacity, undersized or deteriorating water mains, emergency backup well supply capabilities, storage deficiencies, and the system's ability to meet the demands of future growth and development.

As a result of the Study's findings, several improvement projects were recommended by the consultant. The district 450 (formerly FD 501) Project is one of these recommended improvements. The District 450 area is generally bound by Parkside Avenue on the north, Grace Street on the east, Madison Street on the south, and Main Street on the west. The project area lies within a low-pressure zone that extends from Roosevelt Road to the northern limits of the Village.

Scope of Services

The engineering consultant will perform the design of the new, appropriately sized watermain and replacement of the necessary lead services. In addition to the newly designed water system, the project is anticipated to include limited structural rehabilitation of the existing sanitary sewer system (primarily cured-in-place pipelining with targeted point repairs), evaluation and remediation of critical storm sewer deficiencies, and restoration of disturbed areas. The engineering consultant will prepare the final design and construction documents as well as prepare and submit any necessary IEPA permits. Upon completion of the final design and permitting the consultant will assist with questions during the bidding and construction process.

Project Timeline

The selected consultant will begin work immediately following contract approval and is expected to complete the project development report to determine the phasing and feasibility of the work by fall of 2026. The project design will be complete for all four total phases using the project development reports and input from the Village by Spring of 2027. Following the completion of all design phases, construction will begin, ensuring a coordinated and efficient progression from design to construction. Each phase of construction will occur following the previous year's phase of construction. The schedule keeps the project on track for timely bidding and construction in the following fiscal year. A phasing map with limits of work has been attached for reference.

Award

Public Works issued a Request for Qualifications under our Design Engineering Services Shortlist. An evaluation committee selected Baxter & Woodman Consulting Engineers as the most qualified firm for this project. The project scope and fee were subsequently negotiated with Baxter & Woodman and agreed to by both parties. The not-to-exceed fee for design engineering services is \$1,095,000.

Please present this item to the President and Board of Trustees at their regular meeting on March 5, 2026. If approved, please return one original signed contract copy to Public Works for further processing.



Phase

	1
	2
	3
	4

N MAIN ST

E GROVE ST

E ST CHARLES RD

N CRAIG PL

E PARKSIDE AVE

S CHARLOTTE ST

S MARTHA ST

ELM ST

E MAPLE ST

W ASH ST

E ASH ST

S STEWART AVE

S LOMBARD AVE

ILLINOIS PRAIRIE PATH

NORTH BROADWAY

SOUTH BROADWAY

S GRACE ST

GARFIELD TER

E HICKORY ST

S CRAIG PL

S MAIN ST

E WASHINGTON BLVD

S FAIRFIELD AVE

S PARK RD

MORNINGSIDE AVE

S LALONDE AVE

EASTVIEW TER

E MADISON ST

RESOLUTION
R _____ 26

A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT

WHEREAS, the Corporate Authorities of the Village of Lombard have received a Contract between the Village of Lombard, and Baxter & Woodman Consulting Engineers, regarding engineering services related to the Underground Utility Improvements District 450 Project as attached hereto and marked Exhibit "A", and

WHEREAS the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said Contract as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said Contract as attached hereto.

Adopted this 5th day of March 2026.

Ayes: _____

Nays: _____

Absent: _____

Approved this 5th day of March 2026.

Anthony Puccio
Village President

ATTEST :

Ranya Elkhatib
Village Clerk

EXHIBIT A

Legistar: 260083



VILLAGE OF LOMBARD CONTRACT

UNDERGROUND UTILITY IMPROVEMENTS DISTRICT 450 Contract Document Number WA 26 01

This Contract is made this 5th day of March 2026, between and shall be binding upon the VILLAGE of Lombard, an Illinois Municipal Corporation hereinafter referred to as the "VILLAGE" and Baxter & Woodman Consulting Engineers, hereinafter referred to as the "ENGINEER" and its successors.

Witnessed that in consideration of the mutual promises of the parties delineated in the Contract Documents, the ENGINEER agrees to perform the services, and the VILLAGE agrees to pay for the following services as outlined in the Contract documents:

Underground Utility Improvements District 450

1. This Contract shall embrace and include all applicable contract documents listed below as if attached hereto or repeated herein:
 - a. Request for Qualifications and Request for Proposal (October 9, 2021) consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Solicitation Letter
 - iv) General Provisions
 - v) Special Provisions/Request for Qualifications
 - vi) Request for Proposal
 - vii) Instructions for the Consultant Evaluation Form
 - viii) Instructions for the Statement of Qualifications Forms
 - ix) Appendix A - Sample Contract and Engineer's Certification Form
 - x) Appendix B - Local Government Prompt Payment Act
 - xi) Appendix C - Statement of Qualifications Form and Proposal Form
 - xii) Appendix D - CIP Shortlist Projects
 - xiii) Appendix E - Charles Lane Basin Utility Map
 - b. Request for Proposal (November 21, 2025) consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Solicitation Letter
 - iv) General Provisions
 - v) Special Provisions and Request for Proposal
 - vi) Proposal Form
 - vii) Appendix - District 450 Data
 - c. Addendum #1, Dated January 9, 2026
 - d. ENGINEER'S Letter, Scope Dated February 17, 2026
 - e. ENGINEER'S Work Effort and Fee Dated February 17, 2026
 - f. Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services which are the subject matter of this contract per the General Provisions.
3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Anthony Puccio, Village President, and the ENGINEER have hereunto set their hands this 5th day of March 2026.

If there is an individual or partnership, all individual names of each partner shall be signed, or if a corporation, an officer duly authorized shall sign here:



Baxter & Woodman Consulting Engineers

Accepted this 20th day of February, 2026.

Individual or Partnership _____ Corporation X

By John V. Amrose Vice President
Position/Title

By _____
Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 5th day of March 2026.

Anthony Puccio, Village President

Attest:

Ranya Elkhatib, Village Clerk

**VILLAGE OF LOMBARD
ENGINEER'S CERTIFICATION**

John V. Ambrose, having been first duly sworn depose and states as follows:
(Officer or Owner of Company)

Baxter & Woodman, Inc., having submitted a proposal for
(Name of Company)

the Underground Utility Improvements District 450 (Contract Document Number WA 26 01) to the Village of Lombard hereby certifies, when applicable under Federal, State, County or municipal code, that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax per procedures established by the approve Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that

N/A

(Name of employee/driver or "all employee drivers")

is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: *John V. Ambrose*
Officer or Owner of the Company named above

Subscribed and sworn to
before me this 20th
day of February, 2026.

Erica A. Reynolds
Notary Public

