



To: Scott Niehaus, Village Manager

Through: Carl Goldsmith, Director of Public Works *g*

From: Scott Neetz, Facilities Supervisor *th*

Date: December 9, 2022

Subject: HVAC Maintenance Contract PWO 2506 year 1 of 2

This contract was last publicly bid November 20, 2020. Bid specifications were sent to nine (9) vendors, resulting in one (1) bidder responding who met Village specifications. Seasons Comfort was the low bidder. The contractor has held their contract cost from 2021 with a 3% escalator for 2023 and is requesting a 3% escalation for 2025. The total two- year cost of this contract is \$6,887.83.00 less than the contract that expired in 2020.

<u>Supplier</u>	<u>First year cost 12- months</u>	<u>2nd year cost 12- Months</u>	<u>Total 2 Year Contract Cost</u>
Season's Comfort 107 W 61 st St Westmont, IL 60559	\$30,320.87	\$31,379.30.00	\$61,700.17

The contract would be in effect for a two-year period from January 1, 2025 to December 31, 2026 with a potential extension for one additional two-year period. The scope of work includes all maintenance of the HVAC systems and equipment throughout all Village owned buildings.

Season Comfort has been the Village's HVAC service provider for the last four years. Their work has been acceptable, and they have been responsive to mechanical issues when called upon. Staff recommends contract approval with Season Comfort for HVAC Maintenance in an amount not to exceed \$30,320.87 FY25. This is for year 1 of the contract.

Please place this item on the December 19, 2024, agenda for consideration by the Village Board.



December 11, 2024

Don Falk
Season Comfort, Corp.
107 West 61st Street
Westmont, IL 60559

RE: HVAC Service Contract Extension

Dear Mr. Falk,

The Village of Lombard's current HVAC service contract is set to expire December 31, 2024. We have valued the level of service and commitment Season Comfort has provided to the Village of Lombard over the past year. The Village would like to exercise the option of extending the contract for an additional year under the current contract terms and conditions and unit pricing as specified in Contract document PWO-1706 with a 3% increase to the original year-one cost of \$29,437.00. Pricing for year 1 of 2 would increase to and not exceed \$30,320.87. The extension would be in effect from 12:01 a.m. January 1, 2025, until 12:00 midnight, December 31, 2025.

Should you agree with this request, please sign and seal your acceptance of the above conditions and contract and return three (3) original documents for our records.

Accepted this 11 day of December, 2024

Individual or partnership ☐ Corporation ☒

Don Falk

By
Season Comfort

President

Position/Title

Keith Giagnorio, Village President Date