



## MEMORANDUM

**TO:** David A. Hulseberg, AICP, ICMA-CM, Village Manager

**FROM:** William J. Heniff, AICP, Director of Community Development

**DATE:** October 1, 2009

**SUBJECT:** **Lombard Town Centre Spooktacular Event Signage**

### **BACKGROUND**

The Lombard Town Centre (LTC) has recently submitted an application for a temporary special event to be held on October 24, 2009 from 12:00PM to 6:00PM to be known as “Spooktacular”. As part of their request, the LTC is requesting approval of the use of public right-of-way for temporary signage. The specific locations of the signage would be as follows:

- Southeast corner of Main Street and Wilson Avenue
- Southeast corner of St. Charles Road and Park Avenue
- Northwest corner of Main Street and St. Charles Road

A fourth sign may be erected at the southeast corner of Elizabeth Street and St. Charles Road. However that sign would be located on private property and the LTC is still waiting for the property owner’s permission.

Each sign would be 32 square feet in area. The signs would be placed at the specified locations on or around October 2, 2009 and would be removed following the conclusion of their event.

### **RECOMMENDATION**

Please place this item on the Village Board agenda for the October 1, 2009 meeting. Staff recommends that the Village Board grant the Lombard Town Centre authority to use the public right-of-way for temporary signage for their Spooktacular event.