

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
_____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES
FROM: Timothy Sexton, Acting Village Manager
DATE: November 4, 2013 (B of T) Date: December 5, 2013
TITLE: Change Order #1 for PWO-1305 Street Light Maintenance Contract
SUBMITTED BY: David A. Dratnol, P.E., Village Engineer *DD*

BACKGROUND/POLICY IMPLICATIONS:

This change order reflects additional units for cleaning and re-lamping of street lights for the FY 2013 Street Light Maintenance Program in the amount of \$14,763.00.

FISCAL IMPACT/FUNDING SOURCE

Acct: 101.270.315.75770
Budget Adjustment: \$14,763.00

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____



To: Tim Sexton, Acting Village Manager
From: David Dratnol, P.E., Village Engineer *DD*
Through: Carl Goldsmith, Director of Public Works *CG*
Date: November 4, 2013
Subject: Street Light Maintenance Contract, Change Order #1

The PWO-1305 Street Light Maintenance Contract between the Village of Lombard and Meade Electric Company has a Group Cleaning and Re-Lamping line item, which requires the contractor to clean lenses, remove debris (bird nests) and replace the light bulb on each and every street light within a designated area. Public Works currently operates on a three year cycle, which is just short of the current light bulb warranty period, and is cost effective by eliminating projected costs for replacement of older, out of warranty bulbs, insures unobstructed lenses for even light distribution, and provides a preventative inspection of equipment. Cost savings for this program is estimated at \$10,000.00 per year.

For FY 2013, the areas targeted for this line item (snow plow zones 4, 5 and 6) historically encompassed 863 street lights. With a unit price of \$37.00, the contract amount of \$100,000.00 was sufficiently funded to include the expected \$31,931.00 work effort as demonstrated below.

<u>FY 2013 Contract Items</u>	<u># of</u>			<u>Programmed</u>
	<u>Units</u>	<u>Units</u>	<u>\$/Unit</u>	<u>Costs</u>
Monthly Fees	Month	12	\$ 435.37	\$ 5,224.44
Monthly T&M Services (est.)	Month	12	\$5,000.00	\$ 60,000.00
Cleaning and Re-Lamping	Each	863	\$ 37.00	<u>\$ 31,931.00</u>
				\$ 97,155.44

However, with the inclusion of the street lights into the Village's GIS this year and additional street light installations since the previous re-lamping effort, enumeration of the street lights within the designated areas is more accurate than historic records indicate. The actual number of units replaced this year was 1,262 street lights. The Public Works Department is requesting approval of Change Order No. 1 in the amount of \$14,763.00 for the additional street lights included in the 2013 Street Light Cleaning and Re-Lamping work effort. The total amended Street Lighting Maintenance Contract amount will be \$114,763.00.

Please place this item on the Village Board's December 5, 2013 Agenda for their consideration.

Village Of Lombard

2013 Streetlighting Relamp

Zones #4, #5, & #6

Zones	70 W HPS	100 W HPS	150W HPS	200 W HPS	250 W HPS	400 W HPS	LED	175 MERC	250 MERC
# 4	302	180	82	22	37	4	110	39	0
# 5	67	72	100	0	12	35	0	2	0
# 6	23	71	143	10	44	9	0	7	1
TOTALS:	392	323	325	32	93	48	0	48	1

1262 TOTAL RELAMPS

RESOLUTION
R_____13

A RESOLUTION AUTHORIZING A CHANGE ORDER
INVOLVING AN INCREASE IN THE DOLLAR AMOUNT OF
THE CONTRACT OF \$10,000 OR MORE

WHEREAS, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty days or more; and

WHEREAS, staff has presented and recommended the proposed Change Order No. 1 to the contract between the Village of Lombard and **Meade Electric Company, Inc.** regarding **Street Light Maintenance Contract**, as attached hereto as Exhibit "A" and made part hereof, to the Corporate Authorities of the Village of Lombard; and

WHEREAS, said change order attached hereto as Exhibit "A" would increase the dollar amount of the contract by **\$14,763.00**

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: That after reviewing the explanation of staff as to the necessity of and reasons for the change order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the change order in its proposed form.
- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said change order, bidding is hereby specifically waived as to the change order work.

SECTION 2: That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the change order attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said change order on behalf of the Village.

Adopted this ____ day of _____, 2013.

Ayes: _____

Nays: _____

Absent: _____

Approved this ____ day of _____, 2013.

Keith Giagnorio
Village President

ATTEST:

Janet Downer
Deputy Village Clerk

APPROVAL AS TO FORM:

Thomas P. Bayer
Village Attorney

VILLAGE OF LOMBARD CHANGE ORDER

NOV - 7 2013

PROJECT NAME: Street Lighting Maintenance PROJECT NO.: PWO-1305
 LOCATION: Various CHANGE ORDER: #1
 CONTRACTOR: Meade Electric Company, Inc. DATE: 31-Oct-13

DESCRIPTION OF CHANGE ORDER: Change Order #1 is needed to cover additional units for cleaning and re-lamping to the street lighting system.

ORIGINAL CONTRACT AMOUNT:	[1]	<u>\$100,000.00</u>
TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS:	[2]	<u>\$0.00</u>
CURRENT CONTRACT AMOUNT: ([1]+[2])	[3]	<u>\$100,000.00</u>
PROPOSED CHANGE ORDER: (PENDING APPROVAL)	[4]	<u>\$14,763.00</u>
PROPOSED REVISED CONTRACT AMOUNT: (PENDING APPROVAL) ([3]-[4])	[5]	<u>\$114,763.00</u>

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2]+ \$14,763.00)
 TIME EXTENSION OR REDUCTION: NONE
 TOTAL CONTRACT TIME: (PENDING APPROVAL) _____
 BUDGET ESTIMATE: \$100,000.00
 ENGINEER'S ESTIMATE: \$100,000.00

RECOMMENDED FOR ACCEPTANCE:

<u>Frank Kuba</u>	<u>10/31/13</u>	Date	Approved By:		Date
Engineer				Director of Finance	
<u>Thomas W. Talbot</u>	<u>11/1/13</u>	Date	Approved By:		Date
Contractor			(<\$10K or 25%)	Village Manager	
<u>[Signature]</u>	<u>11/10/13</u>	Date	Approved By:		Date
Director of Public Works			(>\$10K or 25%)	Village President	
Assistant Finance Director			Attest:		Date
				Village Clerk	

It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and guarantees are hereby extended to incorporate this Change Order.