

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
 For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
 _____ Recommendations of Boards, Commissions & Committees (Green)
 X Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: December 1, 2022 (COW)(B of T) January 5, 2023

TITLE: Motion to Approve a Three (3) Year Agreement with ThinkGard LLC in the Amount of \$30,034.80 for Office 365 SaaS Backup Protection

SUBMITTED BY: Kevin Goethals, IT Manager

FISCAL IMPACT:

Amount of Award: \$10,011.60 each year for three years. First year cost will come from Technology Reserve Software (640.840.840.73910). Each year thereafter will be budgeted from IT Computer Services Contracts (101.170.420.75710).

BACKGROUND/POLICY IMPLICATIONS:

The Village of Lombard currently utilizes ThinkGard for protecting all critical local, on-premise, Village data and servers. The Village is migrating our on-premise Email system to Microsoft's Office 365 cloud system, and the proposed services from ThinkGard will provide the Village with the necessary backup protection of that data. This service is separate from our current backup protection from ThinkGard as it is backing up a hosted solution from Microsoft rather than local servers and data. Costs for this service will eventually be offset by more than half as we move data from local servers to Microsoft's O365 platform and be able to downgrade our local ThinkGard protection plan. These costs will start to offset in years two and three.

RECOMMENDATION:

Staff recommends the Village Board of Trustees approve a three (3) year agreement with ThinkGard LLC in the amount of \$30,034.80, for Office 365 SaaS Backup Protection.

Review (as necessary):

Village Attorney X _____	Date _____
Finance Director X _____	Date _____
Village Manager X <u>Scott Niehaus</u>	Date <u>12/14/22</u>

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.