

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ Waiver of First Requested
____ Recommendations of Boards, Commissions & Committees (Green)
____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: March 11, 2026 (COW) (B of T) **Date:** March 19, 2026

TITLE: North Grace Street Roadway Improvements
(St. Charles Road to North Avenue)
Resident Engineering Services

SUBMITTED BY: Philip Tartliga, P.E., Village Engineer *PT*

BACKGROUND/POLICY IMPLICATIONS:

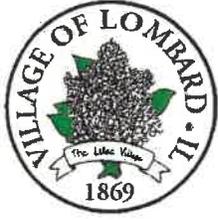
Resident engineering services for the North Grace Street Resurfacing Project.

FISCAL IMPACT/FUNDING SOURCE:

Total Contract Amount: \$303,487.95
Total CIP Budget Amount: \$300,000.00
Project Number: ST 26 01
Account: Construction Fund: 410.710.725.75420

Review (as necessary):
Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: Scott Niehaus, Village Manager
Through: Carl Goldsmith, Director of Public Works
From: Philip Tartaglia, P.E., Village Engineer PT
Date: March 11, 2026
Subject: North Grace Street Resurfacing Project
East St. Charles Road to North Avenue
Resident Engineering Services

Attached are the resolution, contract, and fee schedule for resident engineering services related to the North Grace Street Roadway Resurfacing Project. This selection was made from the Village's current Resident Engineering Short List, which consists of five (5) firms. Three (3) of the five (5) firms submitted proposals for this project.

Based on the overall numerical ratings provided by the four (4)-member evaluation committee, Thomas Engineering Group LLC (TEG) of Oak Park was determined to be the most qualified firm.

TEG has provided resident engineering services for numerous past projects involving asphalt paving and underground utility work. Relevant experience includes the Westmore-Meyers, Roosevelt Road, and Lombard Meadows Phases 3 and 4 projects.

The scope of services and associated fee were negotiated with TEG and mutually agreed upon. The not-to-exceed fee for resident engineering services is \$303,487.95.

Please present this agreement and resolution to the President and Board of Trustees at their regular meeting on March 19, 2026. If approved, please return two (2) original signed copies to Public Works – Engineering for further processing.

PT/rgs

RESOLUTION
R _____ 26

A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Thomas Engineering Group regarding Resident Engineering services for the North Grace Street Roadway Improvements project (from the St. Charles Road to North Avenue) as attached hereto and marked Exhibit "A", and

WHEREAS the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 19th day of March 2026.

Ayes: _____

Nays: _____

Absent: _____

Approved this 19th day of March 2026.

Anthony Puccio
Village President

ATTEST :

Ranya Elkhatib
Village Clerk

March 4, 2026

2625 Butterfield Road
Suite 209W
Oak Brook, IL 60523

Mr. Raymond Schwab
Civil Engineer II
1051 South Hammerschmidt Avenue
Lombard, Illinois 60148-3931

Re: Resident Engineering Services Proposal for the North Grace Street Resurfacing Project (Contract No. ST-26-01)

Dear Mr. Schwab:

Thomas Engineering Group, LLC (TEG) respectfully submits the enclosed fee proposal to the Village of Lombard to provide Resident Engineering Services for the North Grace Street Resurfacing project. The enclosed attachments, referenced below, summarize the total effort to complete our services based on the project approach and organizational chart found in our written proposal dated February 11, 2026.

The following pages, rates, and tables represent what TEG has developed in terms of a fee schedule:

- Staff Scheduling Plan
- Cost Estimate of Consultant Services (CECS)

We have utilized an IDOT standard Cost Estimate of Consultant Services (CECS) and Direct Labor Multiplier (DLM) method of compensation using a multiple of 2.85 based on our current IDOT approved payroll burden and expense rate. The total anticipated duration of construction services is 98 Calendar Days, or approximately 14 weeks, with completion prior to the end of October 2026:

Total Proposed TEG Staff Hours	1,623
Total Not-to-Exceed CECS	<u>\$303,487.95</u>

While we believe that this estimate accurately reflects our best effort at understanding the scope of work as described in our proposal, we understand that the Village may interpret the scope differently or may seek to add, subtract, or modify the scope or level of effort contained herein. We look forward to negotiating the scope and effort to meet the exact expectations of the Village. TEG is excited to serve the Village of Lombard and dedicated to providing outstanding service.



If you have any questions or require additional information, please call me at (847) 847-6181 or by e-mail at gregb@thomas-engineering.com.

Sincerely,
thomas engineering group, llc



Gregory A. Benske
Construction Department Head

Attachments

Cc: Thomas Gill, P.E., President, Thomas Engineering Group, LLC
David Gorman, P.E., Assistant Director of Public Works, Village of Lombard



**EXHIBIT C
COST PLUS FIXED FEE
COST ESTIMATE OF CONSULTANT SERVICES**

FIRM Thomas Engineering Group, LLC

DATE 03/04/26

OVERHEAD RATE 1.4821
COMPLEXITY FACTOR 0

COST ESTIMATE USING FIXED FEE									
ITEM	MANHOURS (A)	PAYROLL (B)	OVERHEAD & FRINGE BENF (C)	IN-HOUSE DIRECT COSTS (D)	FIXED FEE (E)	Outside Direct Costs (F)	SERVICES BY OTHERS (G)	TOTAL (B-G)	% OF GRAND TOTAL
Pre-Construction	98	8,054.00	11,936.83		2,979.98			\$ 22,970.81	7.56%
Construction Engineering	1061	66,751.80	98,932.84		24,698.17			\$ 190,382.81	62.69%
Post Construction	464	31,681.20	46,954.71		11,722.04			\$ 90,357.95	29.75%
TOTALS	1623	106,487.00	157,824.38	0.00	39,400.19	0.00	0.00	\$ 303,711.57	100.00%
Calculated Profit % Using Cost Plus Fixed Fee (CPFF)					12.97%				
Equivalent Direct Labor Multiplier (DLM) \$					2.85	*TEG proposes reduced multiplier of 2.85 DLM			
Proposed Fee Using 2.85 DLM \$					303,487.95				



**VILLAGE OF LOMBARD
CONTRACT**

**EXHIBIT
[A]**

CONTRACT DOCUMENT NUMBER ST 26 01

This agreement is made on the 19th day of March 2026, between and shall be binding upon the VILLAGE of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and the Thomas Engineering Group, LLC hereinafter referred to as the "ENGINEER" and its successors.

Witnessed that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services, and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

Resident Engineering services for the North Grace Street Resurfacing Project.

1. This contract shall embrace and include all applicable contract documents listed below as if attached hereto or repeated herein:
 - a. Request for Qualifications (October 7, 2024) and Request for Proposal consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Solicitation Letter
 - iv) General Provisions
 - v) Special Provisions/Request for Qualifications
 - vi) Request for Proposal
 - vii) Instructions for the Consultant Evaluation Form
 - viii) Instructions for the Statement of Qualifications Forms
 - ix) Appendix A - Sample Contract and Engineer's Certification Form
 - x) Appendix B - Local Government Prompt Payment Act
 - xi) Appendix C – Statement of Qualifications Form and Proposal Form
 - b. Request for Proposal (November 7, 2025) consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Letter of Intent
 - iv) Special Provisions/Request for Proposal
 - vi) Short List Proposal Form
 - vii) Appendix – (Pre-final Plans and Specifications)
 - c. Addendum #1, Dated February 3, 2026
 - d. ENGINEER'S Proposal Dated February 11, 2026
 - e. ENGINEER'S Work Effort and Fee Dated March 4, 2026
 - f. Required Certificates and Signatures and Certificate of Insurance

**VILLAGE OF LOMBARD
ENGINEER'S CERTIFICATION**

Thomas Gill _____, having been first duly sworn depose and states as follows:
(Officer or Owner of Company)

Thomas Engineering Group, LLC _____, having submitted a proposal for:
(Name of Company)

North Grace Street Roadway Improvements to the Village of Lombard, hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approved Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that all employee drivers _____
(Name of employee/driver or "all employee drivers")
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: _____
Officer or Owner of Company named above

Subscribed and sworn to before me
this **6th** _____
day of **March** _____, 2026.

Notary Public



- 2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services which are the subject matter of this contract in accordance with the General Provisions.
- 3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Anthony Puccio, Village President, and the ENGINEER have hereunto set their hands this 19th day of March 2026.

If there is an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Thomas Engineering Group LLC

Accepted this 6th day of March, 2026.

Individual or Partnership Corporation _____

By:  President
Position/Title

By:  Principal
Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 19th day of March 2026.

Anthony Puccio, Village President

Attest: _____
Ranya Elkhatib, Village Clerk