

## **MEMORANDUM**

TO: David A. Hulseberg, Village Manager

FROM: William Heniff, AICP,

Director of Community Development

**DATE:** September 6, 2012

SUBJECT: PC 12-14: 1150 S. Main Street (Speedway) and

PC 12-15: 1 E. Progress Rd. (Adjustable Forms)

Due to the cancellation of the August 23, 2012 meeting, staff and the petitioners are requesting a waiver of first reading. This waiver will ensure that the project stays on schedule.