

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Niehaus, Village Manager
DATE : December 31, 2025 Agenda Date: January 22, 2026
TITLE : Bid Waiver for: Tree Planting
SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor *EN*

RESULTS:

Date Bids Were Published _____ Bidding Closed _____

Total Number of Bids Received _____

Total Number of Bidders Meeting Specifications _____

Bid Security Required _____ Yes _____ No

Performance Bond Required _____ Yes _____ No

Were Any Bids Withdrawn _____ Yes _____ No

Explanation:

Waiver of Bids Requested? _____ X _____ Yes _____ No

If yes, explain: see memo

Award Recommended to Lowest _____ Yes _____ No

Responsible Bidder?

If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$167,000.00

Amount of Award \$131,000.00 410.710.725.75420 RM Prog 54

\$ 14,000.00 101.270.325.75350

\$ 22,000.00 410.710.725.75420 Project # ST-16-03

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes _____ No

If yes, was quality of work acceptable X Yes _____ No

Was item bid in accordance with Public Act 85-1295? _____ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____

Finance Director XX _____ Date _____

Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To: Scott Niehaus, Village Manager

Through: Carl Goldsmith, Director of Public Works *g*

From: Eric Hendrickson, Forestry & Urban Landscape Supervisor *EH*

Date: December 31, 2025

Subject: Suburban Tree Consortium Bid waiver

On August 4, 1988, the Village Board approved participation in the Suburban Tree Consortium. Representing 50 member communities, this organization handles the tree planting bid process in accordance with State of Illinois law. As a member, the Village must commit to a lead-time of five years for the purchase of trees grown based upon projected orders for trees.

\$167,000.00 is currently budgeted for parkway tree planting for FY26. This figure will result in approximately 420 trees being planted in the Spring & Fall 2026 planting seasons, including replacements for trees removed between Fall 2024 and Summer 2025, 40 Community Development trees and 55 trees along Cherry Lane and Hawthorn Circle to replace trees removed during the Lombard Meadows IV project. As a formality, the Village Attorney has recommended waiving bids and approval of this payment.

The Suburban Tree Consortium provides quality trees grown specifically for parkway conditions. West Central Municipal Conference acts as the Secretariat for the Suburban Tree Consortium. We have received quality trees and installation in the past and recommend waiver of bids in an amount not to exceed \$167,000.00 for trees through the West Central Municipal Conference for FY26.

Please place this item on the Village Board agenda for January 22, 2026.