# 200131 DISTRICT - ALL

## VILLAGE OF LOMBARD REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda Bids and Proposals

ТО	:	President and Villa	ge Board of	Trustees		
FROM	:	Scott R. Niehaus, V	illage Manaş	ger		
DATE TITLE	:	<u>March 25, 2020</u> Bid Opening For:	Agenda Da Gasoline an			<u>e</u> .
SUBMIT	TED BY:	John L. Mannino, F	leet Supervis	sor GM		
RESULT		lished <u>Publicly bid</u>	by DuPage (	County F	ebruary of 20	019
		February 22, 2019	by Dui age	<u>county 1</u>	cordary of 20	<u></u>
<b>U</b>		ds Received 4				
		dders Meeting Speci	fications	4		
	rity Require	Ų I		Yes	x	No
	ance Bond I			Yes	X	No
	y Bids Witl	-		Yes	X	No
Explanat	×					
Waiver o	of Bids Requ	lested?	X	Yes		No
If yes, ex	plain: Join	t purchase through i	DuPage Cou	nty bid #	19-011-DOT	
Award R	lecommenc	led to Lowest	X	_Yes		_No
Responsi	ble Bidder	?				
If no, exp	olain:					

### **FISCAL IMPACT:**

Engineer's estimate/budget estimate N/AAmount of Award N/A

### **BACKGROUND/RECOMMENDATION:**

Staff seeks Board approval to purchase fuel from Gas Depot of Morton Grove (IL) as specified in the Dupage County joint purchase bid #19-011-DOT.

Has Recommended Bidder Worked for Village Previously	Yes	<u>X_</u> No
If yes, was quality of work acceptable	Yes	No

<u>REVIEW</u> (as needed):	
Village Attorney XX	Date
Finance Director XX	Date
Village Manager XX	Date
<b>o o</b>	

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



To:	Scott R. Niehaus, Village Manager
Through:	Carl S. Goldsmith, Director of Public Works 💡
From:	John L. Mannino, Fleet Supervisor AM
Date:	March 25, 2020
Subject:	Joint Purchasing of Fuel

Staff is able to secure better fuel pricing by joint purchasing fuel through the DuPage County joint purchase fuel contract. Joint purchasing has proven to be a reliable way of supplying the Village with fuel at the lowest cost.

Since the cost of a load of fuel may exceed the Village's statutory purchase limit as specified in the purchasing manual (\$25,000) staff needs to establish approval from the board to continue to buy fuel using a joint purchase contract. These joint purchase contracts establish a fixed delivery fee and are renewed or re-bid annually. The specifications used in the preparation of the sealed bids are based on the OPIS (Oil Price Information Service) prices, which are the benchmark prices used by the world to buy and sell U.S. gasoline, diesel, ethanol, bio-diesel, LP-gas, jet fuel, crude, propane and kerosene.

The lowest bid price for joint fuel purchasing (DuPage County bid #19-011-DOT) was Gas Depot of Morton Grove, IL. The price for gasoline is the low rack average daily OPIS price plus (0.0090) per gallon for delivery. The price for diesel is the low rack average daily OPIS price plus (0.0145) per gallon for delivery. It is therefore the recommendation of staff that fuel be purchased from Gas Depot in accordance with the DuPage County joint purchase contract for the length of the contract starting April 1, 2020 and ending March 31, 2021.

I recommend the B.O.T. waive bid and award a contract to Gas Depot of Morton Grove, IL to supply gasoline and diesel fuel to the Village of Lombard as specified in the DuPage County joint purchase fuel contract. Please submit this item to the Village Board for their consideration at the April 2, 2020 meeting.



#### AMENDMENT FOR CONTRACT RENEWAL

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Gas Depot, Inc, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #19-011-DOT which became effective 04/01/19 and which expires 03/31/20. The contract is subject to a FIRST option to renew for a twelve (12) month period.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

The contract renewal shall be eflective on the date of last signature, and shall terminate on 3/31/21.

Gas Depot, Inc,

THE COUNTY OF DUPAGE

Signature on file

SIGNATURE

MILK IANGLIS PRINTED NAME

Deborah Ash

Buyer II

PRINTED NAME

PRINTED TITLE

SIGNATURE

CFD

PRINTED TITLE

2/17/2020

DATE

DATE



DUPAGE COUNTY FINANCE - PROCUREMENT BID # 19-011-DOT Gasoline and Fuel Purchase

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GROUP ONE DOT and Public Works			Petroleur	Petroleum Traders	Gas	Gas Depot	Mansfiel	Mansfield Oil Co.	Al Warre	u Warren Oil Co.
Type	MON	۹TY	Markup	Extended Markup	Markup	Extended Markup	Markup	Extended Markup	Markup	Extended Markup
Gas Midgrade	gallons	440,000	-0.0158	-6952.00	0.0090	3960.00	0.0318	13992,00	0.04	17600.00
Diesel	gallons		0.0541	8764.20	0.0145	2349.00	0.0188	3045.60	0.04	6480.00
Grand Total				\$1,812.20		\$6,309.00		\$17,037.60		\$24,080,00

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GROUP TWO Facilities Management			Petroleur	Petroleum Traders	Gas	Gas Depot	Mansfiel	Mansfield Oil Co.	Al Warre	A Warren Oil Co.
Type	MON	QТУ	Markup	Extended Markup	Markup	Extended Markup	Markup	Extended Markup	Markup	Extended Markup
Diesel	gallons	30,000	0.0636	1908.00	0.0145	435.00	0.0351	1053.00	0.05	1500.00
Siphan	each	4	\$800.00	\$3,600.00	\$550.00	\$2,200.00	\$560.00	\$2.240.00	\$800.00	\$3,200.00
Grand Total				\$5,508.00		\$2,635.00		\$3,293.00		\$4,700.00

GROUP THREE DuPage County Entities			Petroleu	Petroleum Traders	Gas	3as Depot	Mansfiel	lansfield Oli Co.	Al Warre	N Warren Oli Co.
Type	MON	ατγ	Markup	Extended Markup	Markup	Extended Markup	Markup	Extended Markup	Markup	Extended Markup
Gas Midgrade	gallons	80,000	-0.01	-1056.00	0:0090	720.00	0.0374	2992.00	0.05	4000.00
Diesel	gallons	50,000	0.0579	2895.00	0.0145	725.00	0.0278	1390.00	0.05	2500.00
Grand Total				\$1,839,00		\$1,445.00		\$4,382.00		\$6,500.00

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NOTES Quantities are canvassing amounts only. On the day of fuel order, the County will pay the published OPIS price with the applied markup.

Invitations Sent 73 Total Bid Responses Received 4 Bid Opening Attended by IM,DT

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