





To: Scott R. Niehaus, Village Manager  
Through: Carl S. Goldsmith, Director of Public Works *g*  
From: Tom Ellis, Operations Superintendent *TE*  
Date: March 22, 2022  
Subject: Joint Purchasing of Fuel

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Staff is able to secure better fuel pricing by joint purchasing fuel through the DuPage County joint purchase fuel contract. Joint purchasing has proven to be a reliable way of supplying the Village with fuel at the lowest cost.

Since the cost of a load of fuel may exceed the Village's statutory purchase limit as specified in the purchasing manual (\$25,000) staff needs to establish approval from the board to continue to buy fuel using a joint purchase contract. These joint purchase contracts establish a fixed delivery fee and are renewed or re-bid annually. The specifications used in the preparation of the sealed bids are based on the OPIS (Oil Price Information Service) prices, which are the benchmark prices used by the world to buy and sell U.S. gasoline, diesel, ethanol, bio-diesel, LP-gas, jet fuel, crude, propane and kerosene.

The lowest bid price for joint fuel purchasing (DuPage County bid #19-011-DOT) was Gas Depot of Morton Grove, IL. The price for gasoline is the low rack average daily OPIS price plus (0.0090) per gallon for delivery. The price for diesel is the low rack average daily OPIS price plus (0.0145) per gallon for delivery. It is therefore the recommendation of staff that fuel be purchased from Gas Depot in accordance with the DuPage County joint purchase contract for the length of the contract starting April 1, 2022 and ending March 31, 2023.

I recommend the B.O.T. waive bid and award a contract to Gas Depot of Morton Grove, IL to supply gasoline and diesel fuel to the Village of Lombard as specified in the DuPage County joint purchase fuel contract. Please submit this item to the Village Board for their consideration at the April 7, 2022 meeting.

VILLAGE OF LOMBARD  
255 E. Wilson Ave.  
Lombard, Illinois 60148-3926  
(630) 620-5700 Fax (630) 620-8222  
www.villageoflombard.org

March 18, 2022

Mr. Nick Tanglis  
Gas Depot Inc.  
8930 N. Waukegan Rd. Suite 230  
Morton Grove, IL 60053  
RE: Bulk Fuel Contract Extension

Dear Mr. Tanglis:

The Village of Lombard's current fuel contract with Gas Depot expires March 31, 2022. We have valued the commitment and excellent service Gas Depot has provided the village this past year. The Village would prefer to exercise the option of extending the current Fuel Contract, effective from April 1, 2022 at 12:01 a.m. until 12:00 midnight, March 31, 2023 under the same terms, conditions, and unit pricing as specified in your Bid#19-011 DOT bid proposal.

Should you agree with this request, please sign and seal your acceptance of the above conditions and contract and return two (2) original documents for our records.

Accepted this 18 day of March, 2022  
Individual or Partnership            Corporation           .

Nick Tanglis eFO  
By Position/Title

By Position/Title

Gas Depot

Sincerely,

Tom Ellis  
Operations Superintendent

**EXHIBIT A**

**BID PRICING SUMMARY:**

Group	Type	Fuel Units (Canvassing Amount Only)	Markup	Extended Price
Group 1 DUPAGE COUNTY DEPARTMENT OF TRANSPORTATION & PUBLIC WORKS	Midgrade Gasoline	440,000	+ .0090	3960.00
	Diesel	162,000	+ .0145	2349.00
GROUP 2 – DUPAGE COUNTY FACILITIES MANAGEMENT / POWER PLANT	Diesel	30,000	+ .0145	435.00
	Diesel Siphon & Transfer Service	28,000	No Markup - Price for 7,000 Gallon Load 559.00	Extended Price for (4) x 7,000 Gallon Loads 2200.00
GROUP 3 – DUPAGE COUNTY PUBLIC SECTOR ENTITIES	Midgrade Gasoline	80,000	+ .0090	720.00
	Diesel	50,000	+ .0145	725.00

**BID AWARD CRITERIA:**

- For Group 1 and Group 2


A contract will be awarded to lowest responsive and responsible bidder. We reserve the right to issue awards by group, category or to take the lowest average of both, whichever is in the best interest of the County.

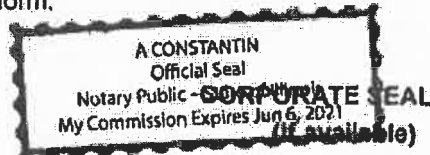
The Contractor agrees to provide the equipment, service and supplies described above and in the contract specifications under the conditions outlined in attached documents for the amount stated above subject to unit quantity adjustments based upon actual usage.

- For Group 3

The City of West Chicago will make an independent determination on whether it will enter into an agreement with the Awarded Contractor.

The Contractor agrees to provide the equipment, service and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

**X**  President  
(Signature and Title)



Subscribed and sworn to before me this 20<sup>th</sup> day of February AD, 2019  
A. Constantin My Commission Expires: June 6, 2021  
 (Notary Public)

**BID MUST BE SIGNED AND NOTARIZED FOR CONSIDERATION**