

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.**

## MEMORANDUM



**To:** Scott Niehaus, Village Manager  
**From:** Brian M. Jack, Utilities Superintendent *B. Jack*  
**Through:** Carl S. Goldsmith, Director of Public Works *CSG*  
**Date:** February 1, 2019  
**Subject:** Catch Basin Cleaning Project PWU-1934

### Background

On February 1, 2019, four bids were received for the Catch Basin Cleaning project. This project is designed to supplement the annual catch basin cleaning program performed by Village crews. The Village has a goal of cleaning one-third of the Village-owned catch basins each year. This program is one component of the Combined Sewer Overflow Operations & Maintenance Plan required by the IEPA Permit for the Lombard Combined Sewerage Treatment Plant to reduce sediment entering the treatment plant during rain storms. Bids were received from the following companies:

| Company                                         | Proposal Amount |
|-------------------------------------------------|-----------------|
| Visu-Sewer of Illinois, Bridgeview, IL          | \$124,000       |
| Apollo Trenchless Inc., Lombard, IL             | \$495,000       |
| Sheridan Plumbing & Sewer Inc. Bedford Park, IL | \$87,000        |
| United Septic, Inc., Bristol, IL                | \$65,000        |
| <b>Budget</b>                                   | <b>\$60,000</b> |

The project is funded out of the Water/Sewer Capital Reserve Fund RM PROG 12 Catch Basin Cleaning in the amount of \$60,000 for FY 2019. The budget for this project was reduced from \$81,000 in FY 2018 to \$60,000 due to consecutive years of advantageous pricing. The lowest responsible bidder is United Septic Inc. of Bristol, IL and they have performed satisfactory work in previous years for the Catch Basin Cleaning Projects. Although the lowest bid is above the budgeted amount by \$5,000 it would be beneficial to the Village to award the full bid amount to complete the project in full. The additional funds will be realized from the Water/Sewer Capital Reserve Fund RM PROG 10 Sewer Maintenance & Improvements.

### **Recommendations:**

Please request the Board of Trustees to award a contract for the Catch Basin Cleaning Project to United Septic Inc., of Bristol, IL in an amount not to exceed \$65,000 for FY 2019 at their February 21, 2019 meeting.

**Catch Basin Cleaning  
PWU-1934  
Bid Tabulation**

**1/25/2019  
10:00 AM**

| Item               |          |      | Visu-Sewer of Illinois |              | Apollo Trenchless, Inc |              | Sheridan Plumbing & Sewer, Inc |             | United Septic, Inc. |             | Average Unit Prices |              |
|--------------------|----------|------|------------------------|--------------|------------------------|--------------|--------------------------------|-------------|---------------------|-------------|---------------------|--------------|
|                    |          |      | Unit Price             | Total        | Unit Price             | Total        | Unit Price                     | Total       | Unit Price          | Total       | Unit Price          | Total        |
| Clean Catch Basins | Quantity | Unit |                        |              |                        |              |                                |             |                     |             |                     |              |
|                    | 1000     | EA   | \$124.00               | \$124,000.00 | \$495.00               | \$495,000.00 | \$87.00                        | \$87,000.00 | \$65.00             | \$65,000.00 | \$192.75            | \$192,750.00 |

|           |               |          |              |          |              |         |             |         |             |          |              |
|-----------|---------------|----------|--------------|----------|--------------|---------|-------------|---------|-------------|----------|--------------|
| Total Bid | As Read:      | \$124.00 | \$124,000.00 | \$495.00 | \$495,000.00 | \$87.00 | \$87,000.00 | \$65.00 | \$65,000.00 | \$192.75 | \$192,750.00 |
|           | As Corrected: |          |              |          |              |         |             |         |             |          |              |

# VILLAGE OF LOMBARD

## CONTRACT DOCUMENT NUMBER PWU-1934

This agreement is made this 21<sup>st</sup> day of February, 2019 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and ( United Septic, Inc., of Bristol, IL ) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the Contract Documents:

Catch Basin Cleaning in an amount not to exceed \$65,000 to clean 1,000 catch basins

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
  - a. Specification and Contract Document no.PWU-1934 for Catch Basin Cleaning Project, consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) Invitation to Bid on Contract Document No. PWU-1934 - Legal Notice
    - iv) General Terms, Conditions and Instructions
    - v) Specific Terms, Conditions and Instructions
    - vi) Bid Proposal Form
    - vii) Plans and Specifications and Specification Deviation Form
  - b. The Contractor's Bid Proposal Dated February 1, 2019
  - c. Required Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the services which are the subject matter of this Contract the total sum of \$65,000 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Contractor shall not delegate the duties involved in the performance of the services which are the subject matter of this Contract without the written approval of the Village.
4. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith T. Giagnorio, Village President, and the Contractor have hereunto set their hands this 21<sup>st</sup> day of February, 2019.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this \_\_\_ day of \_\_\_\_\_, 2019.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 21<sup>st</sup> day of February, 2019.

\_\_\_\_\_  
Keith T. Giagnorio  
Village President

Attest:

\_\_\_\_\_  
Sharon Kuderna  
Village Clerk

**VILLAGE OF LOMBARD**  
**CONTRACTOR'S CERTIFICATION**

\_\_\_\_\_, having been first duly sworn depose and states as follows:  
(Officer or Owner of Company)

\_\_\_\_\_, having submitted a proposal for:  
(Name of Company)

Catch Basin Cleaning to the Village of Lombard, hereby certifies that said Contractor:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
  - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate revenue Act; or
  - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that \_\_\_\_\_  
(Name of employee/driver or "all employee drivers")  
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: \_\_\_\_\_  
Authorized Agent of Contractor

Subscribed and sworn to  
before me this \_\_\_\_\_  
day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Notary Public