

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) X Waiver of First Requested
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES
FROM : Scott Niehaus, Village Manager 361 11
DATE : March 11, 2024 (BOT) March 21, 2024
SUBJECT : Equipment to be Declared Surplus
SUBMITTED BY: Tim Sexton, Director of Finance

BACKGROUND/POLICY IMPLICATIONS:

Village departments are requesting to sell and/or dispose of surplus equipment as more specifically detailed in Exhibit "A" attached to the Ordinance to be sold at auction, sold for scrap, or recycled as these items have extended beyond their useful life or are obsolete, to include:

From Village Manager's Office/Communications Department: One (1) Canon XA20 Camcorder (+ bag + charger) SN: 702692200174; One (1) Canon EOS Rebel T5i (+ EFS 18-55mm lens, missing lens cap + charger) SN: 102031001448; Eight (8) DigiPower Plates for Canon (varying sizes); One (1) Canon EOS Rebel T6i (+ EFS 18-55mm lens + charger) SN: 392072010011; From Fire Department: Three (3) metal/black vinyl office chairs; model number X3794, serial number 1234567; scrap as broken;

Fiscal Impact/Funding Source:

Review (as necessary):

Finance Director _____ Date _____
Village Manager Scott Niehaus _____ Date 3/11/24

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.

ORDINANCE NO.

**ORDINANCE AUTHORIZING THE SALE AND/OR DISPOSAL
OF MUNICIPAL OWNED PERSONAL PROPERTY**

WHEREAS, in the opinion of the Corporate Authorities of the Village of Lombard, it is no longer necessary or useful to or in the best interest for the Village of Lombard to retain the following described personal property:

See Exhibit "A"

now owned by the Village of Lombard; and

WHEREAS, The Village routinely declares such type of personal property surplus and the best interest of the Village of Lombard will be served by its sale and/or disposal.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

Section 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees find the following described property:

See Exhibit "A"

now owned by the Village of Lombard is no longer necessary or useful to the Village of Lombard and the best interest of Lombard will be served by its sale and/or disposal.

Section 2: Pursuant to said 65 ILCS 5/11-76-4, the Village President and Clerk are hereby authorized and directed to sell and/or dispose of the aforementioned personal property now owned by the Village of Lombard.

Section 3: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed on first reading this ____ day of _____, 2024.

First reading waived by action of the Board of Trustees this ____ day of _____, 2024.

Passed on second reading this ____ day of _____, 2024, pursuant to a roll call vote as follows:

Ayes:

Nays:

Absent:

Approved by me this ____ day of _____, 2024.

Keith T. Giagnorio
Village President

ATTEST:

Elizabeth Brezinski
Village Clerk

Ordinance No. _____
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Ordinance surplus equipment

SURPLUS ATTACHMENT A

From Village Manager's Office/Communications Department

One (1) Canon XA20 Camcorder (+ bag + charger)

SN: 702692200174

Auction

One (1) Canon EOS Rebel T5i (+ EFS 18-55mm lens, missing lens cap + charger)

SN: 102031001448

Auction

Eight (8) DigiPower Plates for Canon (varying sizes)

Auction

One (1) Canon EOS Rebel T6i (+ EFS 18-55mm lens + charger)

SN: 392072010011

Auction

From Fire Department

Three (3) metal/black vinyl office chairs; model number X3794, serial number 1234567;
scrap as broken