LEGISTAR # 190059

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

____Resolution or Ordinance (Blue) **____Waiver of First Requested**
____ Recommendations of Boards, Commissions & Committees (Green)
__X__Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE : January 9, 2019 **(BOT) Date:** January 17, 2019

SUBJECT: **Approval of Development Services Inspection Consultant Services – Thomas Engineering Group**

SUBMITTED BY: William J. Heniff, AICP, Director of Community Development

BACKGROUND/POLICY IMPLICATIONS:

The Community Development Department generally utilizes in-house staff to cover the engineering inspection activities required as part of the construction approval process. However, in order to cover the continued vacancy of the Development Services Inspector staff position in 2018, the Village brought in an engineering consultant (Thomas Engineering Group) to cover these inspections. As part of the 2019 budget review process last summer, the Community Development Department referenced this ongoing need and the desire to proceed with keeping the position vacant while hiring a third party firm to complete such services.

Staff recommends that the Village Board of Trustees authorize the signature of the Village Manager on a professional services contract with Thomas Engineering Group to continue to perform engineering inspection activities on behalf of the Village Community Development Department for the 2019 calendar year.

Fiscal Impact/Funding Source:

Review (as necessary):
Finance Director _____ Date _____
Village Manager _____ Date 1/9/19

NOTE: **All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.**