

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



To: Scott R. Niehaus, Village Manager

Through: Carl S. Goldsmith, Director of Public Works *g*

From: Tom Ellis, Operations Superintendent *TE*

Date: March 8, 2023

Subject: Joint Purchasing of Fuel

Staff is able to secure better fuel pricing by joint purchasing fuel through the DuPage County joint purchase fuel contract. Joint purchasing has proven to be a reliable way of supplying the Village with fuel at the lowest cost.

Since the cost of a load of fuel may exceed the Village's statutory purchase limit as specified in the purchasing manual (\$25,000) staff needs to establish approval from the board to continue to buy fuel using a joint purchase contract. These joint purchase contracts establish a fixed delivery fee and are renewed or re-bid annually. The specifications used in the preparation of the sealed bids are based on the OPIS (Oil Price Information Service) prices, which are the benchmark prices used by the world to buy and sell U.S. gasoline, diesel, ethanol, bio-diesel, LP-gas, jet fuel, crude, propane and kerosene.

The lowest bid price for joint fuel purchasing (DuPage County bid #23-011-FM) was Al Warren Oil Co. Inc. of Hammond, IN. The price for gasoline is the low rack average daily OPIS price plus (0.045) per gallon for delivery. The price for diesel is the low rack average daily OPIS price plus (0.045) per gallon for delivery. It is therefore the recommendation of staff that fuel be purchased from Al Warren Oil Co. Inc. in accordance with the DuPage County joint purchase contract for the length of the contract starting April 1, 2023 and ending March 31, 2024.

I recommend the B.O.T. waive bid and award a contract to Al Warren Oil Co. Inc. of Hammond, IN to supply gasoline and diesel fuel to the Village of Lombard as specified in the DuPage County joint purchase fuel contract. Please submit this item to the Village Board for their consideration at the March 16, meeting.



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
GASOLINE AND DIESEL FUEL 23-011-DOT
BID TABULATION

| NO. | ITEM | UCM | QTY | AL WARREN OIL CO. | | | Petroleum Traders Corporation | | | Offen Petroleum | | |
|-------------|---|-----|--------|------------------------------|-----------|-----------------|-------------------------------|-----------|-----------------|------------------------------|-----------|-----------------|
| | | | | MARK-UP (+) OR DISCOUNT (-)% | PRICE | EXTENDED PRICE | MARK-UP (+) OR DISCOUNT (-)% | PRICE | EXTENDED PRICE | MARK-UP (+) OR DISCOUNT (-)% | PRICE | EXTENDED PRICE |
| 1 | Gasoline - 87 Octane | GAL | 819457 | 0.0450% | \$ 2.3905 | \$ 1,958,911.96 | 0.0595% | \$ 2.4050 | \$ 1,970,794.09 | 0.0699% | \$ 2.4154 | \$ 1,979,316.44 |
| 2 | Gasoline - 89 Octane* | GAL | 559000 | -0.0165% | \$ 2.5805 | \$ 1,439,919.00 | 0.0295% | \$ 2.6265 | \$ 1,485,587.00 | 0.0699% | \$ 2.6669 | \$ 1,488,130.20 |
| 3 | Ultra-Low Sulfur Diesel #1** | GAL | 16458 | 0.2000% | \$ 3.9407 | \$ 64,856.04 | 0.0521% | \$ 3.7928 | \$ 62,421.90 | 0.0625% | \$ 3.8032 | \$ 62,593.07 |
| 4 | Ultra-Low Sulfur Diesel #2** | GAL | 337500 | 0.0450% | \$ 3.0180 | \$ 1,018,575.00 | 0.0521% | \$ 3.0251 | \$ 1,020,971.25 | 0.0625% | \$ 3.0355 | \$ 1,024,481.25 |
| 5 | Ultra-Low Sulfur Diesel #2+ Winter Additive | GAL | 97500 | 0.0450% | \$ 3.0606 | \$ 298,408.50 | 0.0721% | \$ 3.0451 | \$ 296,897.25 | 0.0900% | \$ 3.1056 | \$ 302,796.00 |
| 6 | Ultra-Low Sulfur Diesel Blended | GAL | 61000 | 0.0450% | \$ 3.1715 | \$ 193,461.50 | 0.0521% | \$ 3.1019 | \$ 189,215.90 | 0.0625% | \$ 3.0355 | \$ 185,165.50 |
| 7 | Biodiesel - B2 | GAL | 89600 | 0.0450% | \$ 3.0305 | \$ 269,502.30 | 0.0521% | \$ 3.0376 | \$ 269,131.36 | 0.0325% | \$ 3.0480 | \$ 270,052.80 |
| 8 | Biodiesel - B5 | GAL | 165462 | 0.0450% | \$ 3.0381 | \$ 502,690.10 | 0.0521% | \$ 3.0452 | \$ 503,864.88 | 0.0625% | \$ 3.0556 | \$ 505,585.69 |
| 9 | Biodiesel - B11 | GAL | 15000 | 0.0450% | \$ 3.0391 | \$ 45,571.50 | 0.0521% | \$ 3.0402 | \$ 45,603.00 | NO BID | | |
| 10 | Biodiesel - B20 | GAL | 60000 | 0.0450% | \$ 3.0431 | \$ 182,586.00 | 0.0521% | \$ 3.0502 | \$ 183,012.00 | 0.0625% | \$ 3.0606 | \$ 183,636.00 |
| 11 | Off-Road Diesel with Winter Additive | GAL | 100000 | 0.1000% | \$ 3.1206 | \$ 312,060.00 | 0.0721% | \$ 3.0501 | \$ 305,010.00 | 0.0900% | \$ 3.1205 | \$ 312,050.00 |
| 12 | Off-Road Diesel | GAL | 26473 | 0.1000% | \$ 3.0780 | \$ 81,483.89 | 0.0521% | \$ 3.0301 | \$ 80,215.84 | 0.0625% | \$ 3.0930 | \$ 81,880.99 |
| 13 | Block Additive | GAL | | 0.0500% | | | 0.0400% | | | | | |
| GRAND TOTAL | | | | | | \$ 6,367,025.80 | | | \$ 6,392,724.47 | | | \$ 6,395,687.93 |

NOTES

- 1) Price is reflective of OPIS LOW Chicago Rack Base Published price list for January 14, 2023.
2) Offen Petroleum a) provided a price of \$3.1056/gal on line 5. When extended pricing was adjusted from \$306,796.00 to \$306,796.00 and b) Grand Total adjusted to \$6,395,687.93.

| | |
|------------------------------------|--------|
| Bid Opening 2/28/2023 @ 2:30 PM | VC, NE |
| Invitations Sent | 11 |
| Total Vendors Requesting Documents | 3 |
| Total Bid Responses | 5 |

| Campbell Transport LLC. | | | | Pilot Travel Centers LLC dba Saratoga Rack Marketing LLC | | | |
|------------------------------|-----------|-----------------|------------------------------|--|-----------------|--|--|
| MARK-UP (+) OR DISCOUNT (-)% | PRICE | EXTENDED PRICE | MARK-UP (+) OR DISCOUNT (-)% | PRICE | EXTENDED PRICE | | |
| 0.0757215% | \$ 2,4212 | \$ 1,984,086.91 | 0.0119% | \$ 2,3574 | \$ 1,931,787.93 | | |
| 0.0757215% | \$ 2,6727 | \$ 1,491,378.60 | | | NO BID | | |
| 0.0757215% | \$ 3,8164 | \$ 62,810.67 | | | NO BID | | |
| 0.0757215% | \$ 3,0487 | \$ 1,028,943.51 | | | NO BID | | |
| 0.0757215% | \$ 3,0913 | \$ 301,403.85 | | | NO BID | | |
| 0.0757215% | \$ 3,2023 | \$ 195,337.95 | | | NO BID | | |
| 0.0757215% | \$ 3,0612 | \$ 271,224.22 | | | NO BID | | |
| 0.0757215% | \$ 3,0688 | \$ 507,773.34 | | | NO BID | | |
| 0.0757215% | \$ 3,0638 | \$ 45,957.32 | | | NO BID | | |
| 0.0757215% | \$ 3,0736 | \$ 184,429.29 | | | NO BID | | |
| 0.0757215% | \$ 3,0963 | \$ 309,632.15 | | | NO BID | | |
| 0.0757215% | \$ 3,0537 | \$ 80,841.17 | | | NO BID | | |
| 1.50% | | | | | NO BID | | |
| | | \$ 6,463,818.97 | | | \$ 1,931,787.93 | | |