

DISTRICT ALL

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
 For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) Waiver of First Requested
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: September 28, 2023 (COW) (B of T) **Date:** October 19, 2023

TITLE: Highlands of Lombard Lift Station Improvements – Omega Electric
 Change Order No. 3

SUBMITTED BY: Brian Jack, Utilities Superintendent 

BACKGROUND/POLICY IMPLICATIONS:

Change Order No. 3 is an extension of contract completion by 220 calendar days for a new complete by date of May, 31, 2024. The change order represents an extension in contract time due to supply chain delays.

FISCAL IMPACT/FUNDING SOURCE:

Project #: SA 23 08

Budget Amount: \$160,000.00

Current Contract Amount: \$126,500.00

Change Order #1: \$1,902.00


Change Order #2: \$3,696.00

Change Order #3 Contract Completion Extension Time of 220 Calendar Days

Total Revised Contract Amount: \$126,500.00

PO #: 2023-0000784

Review (as necessary):

Village Attorney X	_____	Date	_____
Finance Director X 	_____	Date	_____
Village Manager X	_____	Date	_____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.

MEMORANDUM



To: Scott Niehaus, Village Manager
From: Brian Jack, Utilities Superintendent *[Signature]*
Through: Carl Goldsmith, Director of Public Works *[Signature]*
Date: September 28, 2023
Subject: **Change Order #3 - SA 23 08 - Highlands of Lombard Lift Station Improvements Contract Completion Time Extension**

Enclosed is proposed Change Order #3 for the Highlands of Lombard Lift Station Project. The change order is for an extension in contract completion time due to supply chain delays and extended lead times on the generator and crucial components for the project. Original ship dates were scheduled for July of 2023 and delayed until "mid-October" as well as the generator ship date scheduled as far out as May 15, 2024.

Enclosed with this memo is a letter from the contractor Omega Electric requesting the time extension with justification.

Recommendation

Staff recommends for an approval of Change Order #3 for the contract completion extension in the amount of 220 calendar days for a new contract completion date of May 31, 2024.

R E S O L U T I O N
R _____

A RESOLUTION AUTHORIZING A CHANGE ORDER
INVOLVING AN INCREASE/DECREASE IN THE DOLLAR AMOUNT OF
THE CONTRACT OF \$10,000 OR MORE AND/OR EXTENDING/ SHORTENING THE
TIME IN WHICH THE CONTRACT IS TO BE COMPLETED BY THIRTY (30) DAYS
OR MORE

WHEREAS, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty (30) days or more; and

WHEREAS, staff has presented and recommended the proposed Change Order No.1 to the contract between the Village of Lombard and Omega Electric regarding the Highlands of Lombard Lift Station Improvements contract, as attached hereto as Exhibit "A" and made part hereof, (the "Change Order") to the Corporate Authorities of the Village of Lombard; and

WHEREAS, said Change Order attached hereto as Exhibit "A" would extend the time of contract completion by 220 calendar days to be completed by May 31, 2024..

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: That after reviewing the explanation of staff as to the necessity of and reasons for the Change Order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A. That the circumstances which necessitated said Change Order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the Change Order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the Change Order in its proposed form.
- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said Change Order; bidding is hereby specifically waived as to the Change Order work.

SECTION 2: That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the Change Order attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said Change Order on behalf of the Village.

Resolution _____

Adopted this 19th day of October, 2023, pursuant to a roll call vote as follows:

Ayes: _____

Nays: _____

Absent: _____

Approved by me this 19th day of October, 2023

Keith Giagnorio
Village President

ATTEST:

Elizabeth Brezinski
Village Clerk

September 26, 2023

Village Of Lombard, Il

RE: Highlands Of Lombard Lift Station Improvements #8377520
Project SA 23 08

Subject: Delay of Project

There is a delay in completion for this project due to lead times on equipment. Generator shipping is as far out as March 15, 2024 as of right now. Other crucial components to get the first phase of the project completed have a scheduled ship date of "Mid October". These parts were originally scheduled for July and have been back ordered every month.

We would like to request May 31, 2024 as the new completion date.

We are doing everything we can to expedite the equipment and will update you if any dates improve.

Thank You,

Steve Anasenes

VILLAGE OF LOMBARD

CHANGE ORDER

PROJECT NAME: Highlands of Lombard Lift Station Improvements

PROJECT NO.: SA 23 08

LOCATION: Village of Lombard

CHANGE ORDER: 3

CONTRACTOR: Omega Electric

DATE: 9/28/2023

DESCRIPTION OF CHANGE ORDER: Extension of completion date by 220 calendar days to 440 total calendar days. New completion date of May 31, 2024 due to supply chain issues with generator and components.

ORIGINAL CONTRACT AMOUNT:	[1] \$ 120,902.00
TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS:	[2] \$ 5,598.00
CURRENT CONTRACT AMOUNT: ([1]+[2])	[3] \$ 126,500.00
PROPOSED CHANGE ORDER: (PENDING APPROVAL)	[4] \$
PROPOSED REVISED CONTRACT AMOUNT: (PENDING APPROVAL) ([3]+[4])	[5] \$ 126,500.00

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2]+[4]) \$5,598.00

TIME EXTENSION OR REDUCTION: 220 Calendar Days

TOTAL CONTRACT TIME: 440 Calendar Days

BUDGET ESTIMATE: \$160,000.00

ENGINEER'S ESTIMATE: \$150,200.00

RECOMMENDED FOR ACCEPTANCE :

 9/28/23
Utilities Superintendent Date


Approved By: _____
Director of Finance Date

 9-29-23
Contractor Date

Approved By: _____
(->\$10K or 25%) Village Manager Date

N/A
Village Engineer Date

Approved By: _____
(->\$10K or 25%) Village President Date

 9/29/2023
Director of Public Works Date

Attest: _____
Village Clerk Date

Assistant Director of Finance Date

It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and guarantees are hereby extended to incorporate this Change Order.