


**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**Bids and Proposals**

TO: President and Village Board of Trustees

FROM: Scott R. Niehaus, Village Manager

DATE: June 13, 2023 Agenda Date: June 15, 2023

TITLE: Bid Opening For: Vehicle Purchases - Haggerty Ford

SUBMITTED BY: Tom Ellis, Operations Superintendent 

**RESULTS:**

Date Bids Were Published \_\_\_\_\_ Bidding Closed \_\_\_\_\_

Total Number of Bids Received \_\_\_\_\_

Total Number of Bidders Meeting Specifications \_\_\_\_\_

Bid Security Required	_____ Yes	_____ X	_____ No
Performance Bond Required	_____ Yes	_____ X	_____ No
Were Any Bids Withdrawn	_____ Yes	_____ X	_____ No

Explanation:

Waiver of Bids Requested?	_____ X	_____ Yes	_____ No
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If yes, explain: Sole vendor for Horton brand ambulances.

Award Recommended to Lowest Responsible Bidder?	_____ X	_____ Yes	_____ No
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If no, explain:

**FISCAL IMPACT:**

Engineer's estimate/budget estimate \$ 213,308.00

Amount of Award \$ 255,525.00

**BACKGROUND/RECOMMENDATION:**

Staff seeks Board approval to award a contract to Haggerty Ford of West Chicago for six new Ford vehicles and declass units 207, 164, 187, 491, 426 and 446 surplus.

Has Recommended Bidder Worked for Village Previously	<u>X</u> Yes	_____ No
If yes, was quality of work acceptable	<u>X</u> Yes	_____ No


**REVIEW (as needed):**

Village Attorney XX _____	Date _____
Finance Director XX _____	Date _____
Village Manager XX _____	Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



To: Scott Niehaus, Village Manager

Through: Carl Goldsmith, Director of Public Works 

From: Tom Ellis, Operations Superintendent

Date: June 13, 2023

Subject: FY23 Vehicle Purchase – Haggerty Ford

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The fiscal year 2023 budget includes replacement of several village vehicles. The current conditions in the new vehicle marketplace have made securing these vehicles for purchase difficult. High market demand and low manufacturer production have culminated in low dealer inventory and long lead times on orders resulting in higher vehicle purchase prices. In addition to these challenging marketplace conditions, vehicle manufactures have eliminated government incentives on pricing. Additionally, some of the vehicles included in the FY 2023 replacement are Ford Transit Connects. Ford along with every other manufacturer have discontinued production of these compact cargo vans which fill an important and unique role in the village fleet. This has made any remaining new inventory of the Transit Connects very hard to find and if located, they are commanding a premium price in this market.

Public Works has been searching local dealers to source FY 2023 replacement vehicles and have located several vehicles available through Haggerty Ford in West Chicago. A quotation was provided for the following vehicles:

Old unit	New Ford Model	Reserve	Salvage	Dealer cost	Balance
2013 Fusion	Escape	\$24,036	\$6,000	\$32,825	(\$2,789)
2014 Fusion	Escape	\$23,748	\$6,000	\$32,825	(\$3,077)
2016 Transit Connect	Transit connect	\$22,524	\$10,000	\$43,230	(\$10,706)
2014 Transit Connect	Transit Connect	\$26,000	\$10,000	\$43,230	(\$7,230)
2014 Transit Connect	E- Transit*	\$26,000	\$10,000	\$48,795	(\$12,795)*
2016 F-250	F-250	\$29,000	\$20,000	\$54,620	(\$5,620)
Total					(\$42,217)
*Grant for E-transit	\$48,795				*\$6,578

The unexpected market conditions have resulted in a shortfall of \$42,217 to purchase these six vehicles based on the amount of money set aside in the Fleet Reserve Fund and the anticipated salvage value for each vehicle being replaced. In addition to receiving more for the sale of the salvage vehicles, the Ford E-Transit for the water department is to be reimbursed by a grant to purchase an all-electric vehicle the Village was awarded. When the grant funds are applied to these purchases, the short fall becomes a surplus of \$6,578

I recommend the Board of Trustees wave bid and award a contract to Haggerty Ford of West Chicago in the amount of \$255,525 for the purchase of the six vehicles listed above. Please submit this item to the Village Board for their consideration at the June 15, 2023 meeting.

**ORDINANCE \_\_\_\_\_**

**ORDINANCE AUTHORIZING THE SALE AND/OR DISPOSAL  
OF MUNICIPAL OWNED PERSONAL PROPERTY**

**WHEREAS**, in the opinion of the Corporate Authorities of the Village of Lombard, it is no longer necessary or useful to or in the best interest for the Village of Lombard to retain the following described personal property:

Unit #PI-164, 2013 Ford Fusion vin#3FA6P0G75DR269079  
Unit #PI-187, 2014 Ford Fusion vin#1FA6P0G76E5381426  
Unit #PP-207, 2016 Ford Transit Connect vin#NM0LS7E78G1271962  
Unit #WM-491, 2014 Ford Transit Connect vin#NM0LS7E76E1171453  
Unit #SM-426, 2104 Ford Transit Connect vin#NM0LS7E78E1164925  
Unit #SM-446, 2106 Ford F-250 vin#1FTBF2B67GEC53432

now owned by the Village of Lombard; and

**WHEREAS**, The Village routinely declares such type of personal property surplus and the best interest of the Village of Lombard will be served by its sale and/or disposal.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:**

Section 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees find the following described property:

Unit #PI-164, 2013 Ford Fusion vin#3FA6P0G75DR269079  
Unit #PI-187, 2014 Ford Fusion vin#1FA6P0G76E5381426  
Unit #PP-207, 2016 Ford Transit Connect vin#NM0LS7E78G1271962  
Unit #WM-491, 2014 Ford Transit Connect vin#NM0LS7E76E1171453  
Unit #SM-426, 2104 Ford Transit Connect vin#NM0LS7E78E1164925  
Unit #SM-446, 2106 Ford F-250 vin#1FTBF2B67GEC53432

now owned by the Village of Lombard is no longer necessary or useful to the Village of Lombard and the best interest of Lombard will be served by its sale.

Section 2: Pursuant to said 65 ILCS 5/11-76-4, the Village President and Clerk are hereby authorized and directed to sell and/or dispose of the aforementioned personal property now owned by the Village of Lombard.

Section 3: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed on first reading this \_\_\_\_\_ day of \_\_\_\_\_, 2023

First reading waived by action of the Board of Trustees this \_\_\_\_ day of \_\_\_\_\_, 2023

Passed on second reading this \_\_\_\_ day of \_\_\_\_\_, 2023

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this \_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
**Keith T. Giagnorio**  
**Village President**

ATTEST:

\_\_\_\_\_  
**Elizabeth Brezinski**  
**Village Clerk**



130 E. Roosevelt Rd., West Chicago, IL 60185  
Ph: (630) 231-3200

**Haggerty Ford**  
330 E. Roosevelt Rd  
West Chicago, IL 60185  
Ph: (630) 231-3200

DATE 06/07/2023 Salesman Matt Mayes  
NAME VILLAGE OF LOMBARD STOCK # 23 ESCAPE  
CO-BUYER \_\_\_\_\_ EMAIL lamontagnar@villageoflombard.org  
ADDRESS 255 E WILSON AVENUE CELL PHONE (630) 873-4622  
CITY LOMBARD STATE IL ZIP 60148 HOME PHONE \_\_\_\_\_  
HOME PHONE \_\_\_\_\_  
please enter my order for the following: ☐ New ☐ Demo ☐ Used

	YEAR	NAME	MODEL	COLOR	MILEAGE	SERIAL #
BOUGHT	2023	Ford	Escape		0	ORDER 5880
TRADED						

CASH SELLING PRICE	32,310.00
TRADE DISCOUNT	
CASH DIFFERENCE	32,310.00
TAXES	
LICENSE & TITLE	168.00
ADMINISTRATIVE FEES & CHARGES	347.00
SUB TOTAL	32,825.00
PAYOFF ON TRADE	
SUB TOTAL	32,825.00
FACTORY REBATE	
SERV CONT	
DEPOSIT	
BALANCE DUE ON DELIVERY	32,825.00

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NOTICE: THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS, WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

No Public Liability or Property Damage Insurance Issued With This Transaction.

ALL WARRANTIES, IF ANY, BY MANUFACTURERS OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF. DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. (A) ON ALL GOOD AND SERVICES SOLD BY DEALER; AND (B) ON ALL USED VEHICLES WHICH ARE SOLD AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED.

This is a non-binding order.

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TRANSFER OF TITLE TO ABOVE AUTOMOBILE IS SUBJECT TO FINAL, PAYMENT OF ANY AND ALL CHECKS CLEARING BANK UPON WHICH IS DRAWN.

SIGNED \_\_\_\_\_ PURCHASER

SIGNED \_\_\_\_\_ CO-BUYER



130 E. Roosevelt Rd., West Chicago, IL 60185  
PH: (630) 231-3200

**Haggerty Ford**  
330 E. Roosevelt Rd  
West Chicago, IL 60185  
Ph: (630) 231-3200

DATE 06/07/2023 Salesman Matt Mayes  
NAME VILLAGE OF LOMBARD STOCK # 23 ESCAPE  
CO-BUYER \_\_\_\_\_ EMAIL lamontagnar@villageoflombard.org  
ADDRESS 255 E WILSON AVENUE CELL PHONE (630) 873-4622  
CITY LOMBARD STATE IL ZIP 60148 HOME PHONE \_\_\_\_\_  
HOME PHONE \_\_\_\_\_  
please enter my order for the following: ☐ New ☐ Demo ☐ Used

	YEAR	NAME	MODEL	COLOR	MILEAGE	SERIAL #
BOUGHT	2023	Ford	Escape		0	ORDER 5880
TRADED						

CASH	
SELLING PRICE	32,310.00
TRADE	
DISCOUNT	
CASH	
DIFFERENCE	32,310.00
TAXES	
LICENSE &	
TITLE	168.00
ADMINISTRATIVE	
FEES & CHARGES	347.00
SUB	
TOTAL	32,825.00
PAYOFF	
ON TRADE	
SUB	
TOTAL	32,825.00
FACTORY	
REBATE	
SERV CONT	
DEPOSIT	
BALANCE DUE	
ON DELIVERY	32,825.00

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SIGNED \_\_\_\_\_ CO-BUYER



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Ph: (630) 231-1200

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330 E. Roosevelt Rd  
West Chicago, IL 60185  
Ph: (630) 231-3200

DATE 06/07/2023 Salesman Matt Mayes  
NAME VILLAGE OF LOMBARD STOCK # F81578  
CO-BUYER \_\_\_\_\_ EMAIL lamontagnar@villageoflombard.org  
ADDRESS 255 E WILSON AVENUE CELL PHONE (630) 873-4622  
CITY LOMBARD STATE IL ZIP 60148 HOME PHONE \_\_\_\_\_  
HOME PHONE \_\_\_\_\_  
please enter my order for the following: ☐ New ☐ Demo ☐ Used

	YEAR	NAME	MODEL	COLOR	MILEAGE	SERIAL #
BOUGHT	2022	Ford	Transit Connect	FROZEN WHITE ME	6	NM0LS7S20N1544303
TRADED						

CASH	
SELLING PRICE	42,715.00
TRADE	
DISCOUNT	
CASH	
DIFFERENCE	42,715.00
TAXES	
LICENSE &	
TITLE	168.00
ADMINISTRATIVE	
FEES & CHARGES	347.00
SUB	
TOTAL	43,230.00
PAYOFF	
ON TRADE	
SUB	
TOTAL	43,230.00
FACTORY	
REBATE	
SERV CONT	
DEPOSIT	
BALANCE DUE	
ON DELIVERY	43,230.00

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West Chicago, IL 60185  
Ph: (630) 231-3200

DATE 06/07/2023 Salesman Matt Mayes  
NAME VILLAGE OF LOMBARD STOCK # F81579  
CO-BUYER \_\_\_\_\_ EMAIL lamontagnar@villageoflombard.org  
ADDRESS 255 E WILSON AVENUE CELL PHONE (630) 873-4622  
CITY LOMBARD STATE IL ZIP 60148 HOME PHONE \_\_\_\_\_  
HOME PHONE \_\_\_\_\_  
please enter my order for the following: ☐ New ☐ Demo ☐ Used

	YEAR	NAME	MODEL	COLOR	MILEAGE	SERIAL #
BOUGHT	2022	Ford	Transit Connect	FROZEN WHITE ME	6	NM0LS7S23N1544313
TRADED						

CASH SELLING PRICE	42,715.00
TRADE DISCOUNT	
CASH DIFFERENCE	42,715.00
TAXES	
LICENSE & TITLE	168.00
ADMINISTRATIVE FEES & CHARGES	347.00
SUB TOTAL	43,230.00
PAYOFF ON TRADE	
SUB TOTAL	43,230.00
FACTORY REBATE	
SERV CONT	
DEPOSIT	
BALANCE DUE ON DELIVERY	43,230.00

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Ph: (630) 231-3200

**Haggerty Ford**  
330 E. Roosevelt Rd  
West Chicago, IL 60185  
Ph: (630) 231-3200

DATE 06/07/2023 Salesman Matt Mayes  
NAME VILLAGE OF LOMBARD STOCK # F23086  
CO-BUYER \_\_\_\_\_ EMAIL lamontagnar@villageoflombard.org  
ADDRESS 255 E WILSON AVENUE CELL PHONE (630) 873-4622  
CITY LOMBARD STATE IL ZIP 60148 HOME PHONE \_\_\_\_\_  
HOME PHONE \_\_\_\_\_  
please enter my order for the following: ☐ New ☐ Demo ☐ Used

	YEAR	NAME	MODEL	COLOR	MILEAGE	SERIAL #
BOUGHT	2023	Ford	F-250	OXFORD WHITE	6	1FTBF2BA3PEC60589
TRADED						

CASH	
SELLING PRICE	54,105.00
TRADE	
DISCOUNT	
CASH	
DIFFERENCE	54,105.00
TAXES	
LICENSE &	
TITLE	168.00
ADMINISTRATIVE	
FEES & CHARGES	347.00
SUB	
TOTAL	54,620.00
PAYOFF	
ON TRADE	
SUB	
TOTAL	54,620.00
FACTORY	
REBATE	
SERV CONT	
DEPOSIT	
BALANCE DUE	
ON DELIVERY	54,620.00

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SIGNED \_\_\_\_\_ PURCHASER

SIGNED \_\_\_\_\_ CO-BUYER



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Ph: (630) 231-3200

**Haggerty Ford**  
330 E. Roosevelt Rd  
West Chicago, IL 60185  
Ph: (630) 231-3200

DATE 06/07/2023 Salesman Matt Mayes  
NAME VILLAGE OF LOMBARD STOCK # F81437  
CO-BUYER \_\_\_\_\_ EMAIL lamontagnar@villageoflombard.org  
ADDRESS 255 E WILSON AVENUE CELL PHONE (630) 873-4622  
CITY LOMBARD STATE IL ZIP 60148 HOME PHONE \_\_\_\_\_  
HOME PHONE \_\_\_\_\_  
please enter my order for the following: ☐ New ☐ Demo ☐ Used PHONE \_\_\_\_\_

	YEAR	NAME	MODEL	COLOR	MILEAGE	SERIAL #
BOUGHT	2022	Ford	E-Transit-350 Cargo	OXFORD WHITE	59	1FTBW1YK8NKA63247
TRADED						

CASH	
SELLING PRICE	48,280.00
TRADE	
DISCOUNT	
CASH	
DIFFERENCE	48,280.00
TAXES	
LICENSE &	
TITLE	168.00
ADMINISTRATIVE	
FEES & CHARGES	347.00
SUB	
TOTAL	48,795.00
PAYOFF	
ON TRADE	
SUB	
TOTAL	48,795.00
FACTORY	
REBATE	
SERV CONT	
DEPOSIT	
BALANCE DUE	
ON DELIVERY	48,795.00

ADMINISTRATIVE FEES AND CHARGES; AN ADMINISTRATIVE FEE IS NOT AN OFFICIAL FEE. AN ADMINISTRATIVE FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS AND PERFORMING SERVICES RELATING TO CLOSING OF A SALE. THE BASE ADMINISTRATIVE FEE ENDING JANUARY 1, 1992 WAS \$40.00. THE MAXIMUM AMOUNT THAT MAY BE CHARGED FOR ADMINISTRATIVE FEES & CHARGES IS THE BASE ADMINISTRATIVE FEE OF \$40.00 WHICH SHALL BE SUBJECT TO AN ANNUAL ADJUSTMENT EQUAL TO THE PERCENTAGE OF CHANGE IN THE BUREAU OF LABOR STATISTICS CONSUMER PRICE INDEX. THIS NOTICE IS REQUIRED BY LAW.

NOTICE: THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS, WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

No Public Liability or Property Damage Insurance Issued With This Transaction.

ALL WARRANTIES, IF ANY, BY MANUFACTURERS OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF. DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. (A) ON ALL GOOD AND SERVICES SOLD BY DEALER; AND (B) ON ALL USED VEHICLES WHICH ARE SOLD AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED.

This is a non-binding order.

☐ NOTICE - If the box to the left is checked, the automobile purchased herein is a demonstrator which has been pre-used and may have incurred certain body repairs as a result of such usage.

The purchaser represents and warrants that he is of legal age; that he has title to and good right to sell and dispose of the used car traded in described above, that there are no liens, claims and /or encumbrances thereon, and agrees to furnish good and sufficient title and hereby grants Haggerty Ford power of attorney to assign and endorse said title for him, and to sign any and all applications which would be necessary to register title to car being purchased in any state or territory. After careful inspection and demonstration, the undersigned purchases the above vehicle with equipment at the prices and on the terms specified above.

**TRANSFER OF TITLE TO ABOVE AUTOMOBILE IS SUBJECT TO FINAL, PAYMENT OF ANY AND ALL CHECKS CLEARING BANK UPON WHICH IS DRAWN.**

SIGNED \_\_\_\_\_ PURCHASER

SIGNED \_\_\_\_\_ CO-BUYER