


VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Neihaus, Village Manager
DATE : March 7, 2023 Agenda Date March 16, 2023
TITLE : Waiver of Bids - Highlands of Lombard Lift Station Improvements
SUBMITTED BY: Brian M. Jack, Utilities Superintendent 

RESULTS:

Date Bids Were Published _____ Bidding Closed _____
Total Number of Bids Received _____
Total Number of Bidders Meeting Specifications _____
Bid Security Required _____ Yes _____ No
Performance Bond Required _____ Yes _____ No
Were Any Bids Withdrawn _____ Yes _____ No
Explanation:
Waiver of Bids Requested? _____ X _____ Yes _____ No
If yes, explain: Purchase is directly from manufacturer.
Award Recommended to Lowest _____ Yes _____ No
Responsible Bidder?
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$150,200.00
Amount of Award \$120,902.00 Water & Sewer Capital Reserve Fund 520.790.715.75420 - SA 23
08

BACKGROUND/RECOMMENDATION:

Waive bids and award a contract based upon a proposal submitted in accordance with the Village's request for proposal to Omega Electric of Elk Grove Village, IL for the Highlands of Lombard Lift Station Improvement Project. \$120,902.00.

Has Recommended Bidder Worked for Village Previously X Yes _____ No
If yes, was quality of work acceptable X Yes _____ No

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.

MEMORANDUM

To: Scott Niehaus, Village Manager
From: Brian Jack, Utilities Superintendent *[Signature]*
Through: Carl Goldsmith, Director of Public Works
Date: March 7, 2023
Subject: **Waiver of Bids** – Omega Electric
 Highlands of Lombard Lift Station Improvement Project

Background

The Highlands of Lombard Lift Station located at 2804 South Highland Avenue was last renovated in 2000. This was one of the first lift stations constructed in the Village which is now 23 years old. The station is currently functioning as designed but there are some major upcoming repairs on the horizon. There are also certain operational components at this station that are not identical with other recently completed lift stations including an electrical junction box (JBOX) that is critical to performing maintenance and repairs on the pumps in the underground wet wells.

The generator and automatic transfer switch are also outdated and have reached the end of their useful life. The existing generator has numerous issues: multiple oil leaks, faulty radiator, old technology with very limited fault information when the unit fails, block heater issues in the winter, and no sound attenuation. The existing natural gas unit is manufactured by Caterpillar and is 23 years old. All generators purchased since then have been manufactured by Cummins NPower and the Village mechanics have all been trained on maintaining Cummins units.

Scope

The proposed work is officially known as the Highlands of Lombard Lift Station Improvements. This work consists of rerouting existing pump power, control, transducer, and float cables currently located below grade in conduits between the wet well and the SCADA cabinet. The Village wishes to reroute these cables into above grade pump cable junction boxes prior to terminating the cables into the SCADA cabinet. This proposed junction box is a requirement when any new lift station or storm station project is designed and constructed. The generator will be replaced, and new generator tap box will be installed which will allow WTWWP operators to easily connected a backup generator if the need arises.

The Village worked with Christopher Burke Engineering to design an RFP which included plans and specifications that were sent to five reputable electrical contractors who have performed this type of work in the past for the Village.

Discussion

To expedite construction and to minimize construction observation time, the Public Works Department directly solicited proposals from five pre-selected qualified contractors who have successfully worked on previous Village projects. Documents and a scope of work were sent to

each of the firms using the online bidding platform QuestCDN. Three of the five contractors submitted a proposal.

The following three (3) firms submitted a proposal:

| CONTRACTOR | GENERATOR PROJECT | TOTAL |
|---------------------------------------|-------------------|--------------|
| Omega Electric Elk Grove Village, IL | GENERATOR PROJECT | \$120,902.00 |
| Connelly Electric Company Addison, IL | GENERATOR PROJECT | \$147,000.00 |
| Volt Electric Company Big Rock, IL | GENERATOR PROJECT | \$150,280.00 |

Omega Electric submitted a proposal and has worked on several projects throughout the Village in the past, most notably the Police Department Generator Project and the Charles Lane Storm Station Generator Project. The proposal was checked to ensure that the supplier was providing the needed and necessary equipment. The submitted proposal is under the engineers estimate for the project and sufficient funds exist in the budget to complete the project in its entirety. The Water Treatment and Wastewater Pumping Division requests that we waive the formal bidding process and accept the lowest, responsible proposal for the Highlands of Lombard Lift Station Improvements to Omega Electric of Elk Grove Village, IL and authorize a purchase order in an amount not to exceed \$120,902.00.

Recommendations:

Please request the Board of Trustees to waive the formal bidding process and accept the lowest, responsible proposal for the Highlands of Lombard Lift Station Improvement Project to Omega Electric of Elk Grove Village, IL and authorize a purchase order in an amount not to exceed \$120,902.00 at the March 16, 2023 meeting. Sufficient funds for this procurement exist in the Water/Sewer Capital Reserve Fund Program SA 23 08 account 520.790.715.75420.

Highlands of Lombard Lift Station Improvements (#8377520)
Owner: Lombard IL, Village of
Solicitor: Lombard IL, Village of
03/06/2023 02:00 PM CST

| Section | Tit Line Item | Item Code | Item Description | UoFM | Engineer Estimate | | Omega Electric | | Connelly Electric Co. | | Volt Electric Inc. | |
|-----------------|---------------|------------|---|-------|-------------------|-------------|----------------|-------------|-----------------------|-------------|--------------------|-------------|
| | | | | | Quantity | Unit Price | Extension | Unit Price | Extension | Unit Price | Extension | Unit Price |
| Base Bid | 1 | 01 50 00/0 | TEMPORARY FENCING (SITE PROTECTION) | FT | 600 | \$5.00 | \$150,000.00 | | | | | |
| | 2 | 02 41 52/0 | DEMOLITION OF EXISTING NATURAL GAS STANDBY GENE | L SUM | 1 | \$5,000.00 | \$5,000.00 | \$7.67 | \$4,602.00 | \$10.00 | \$6,000.00 | \$4.50 |
| | 3 | 02 41 52/0 | DEMOLITION OF EXISTING NATURAL GAS STANDBY GENE | L SUM | 1 | \$2,500.00 | \$2,500.00 | \$5,370.00 | \$5,370.00 | \$6,000.00 | \$6,000.00 | \$4,000.00 |
| | 4 | 03 30 00/0 | NATURAL GAS STANDBY GENERATOR FOUNDATION | L SUM | 1 | \$15,000.00 | \$15,000.00 | \$0.00 | \$0.00 | \$3,000.00 | \$3,000.00 | \$2,450.00 |
| | 5 | 03 30 00/0 | SIDEWALK, 5" | SQ FT | 100 | \$50.00 | \$5,000.00 | \$85.00 | \$8,500.00 | \$50.00 | \$5,000.00 | \$11.50 |
| | 6 | 26 05 19/0 | LOW-VOLTAGE ELECTRICAL CONDUCTORS AND CABLES | L SUM | 1 | \$10,000.00 | \$10,000.00 | \$10,550.00 | \$10,550.00 | \$15,000.00 | \$15,000.00 | \$22,574.00 |
| | 7 | 26 05 26/0 | GROUNDING AND BONDING OF ELECTRICAL SYSTEMS | L SUM | 1 | \$2,500.00 | \$2,500.00 | \$3,000.00 | \$3,000.00 | \$1,000.00 | \$1,000.00 | \$3,210.00 |
| | 8 | 26 05 33/0 | RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS | L SUM | 1 | \$10,000.00 | \$10,000.00 | \$12,000.00 | \$12,000.00 | \$27,000.00 | \$27,000.00 | \$36,133.00 |
| | 9 | 26 27 16/0 | PUMP CABLE JUNCTION BOX | L SUM | 1 | \$7,500.00 | \$7,500.00 | \$12,890.00 | \$12,890.00 | \$11,000.00 | \$11,000.00 | \$7,176.00 |
| | 10 | 26 27 16/0 | PORTABLE GENERATOR RECEPTACLE CABINET | L SUM | 1 | \$7,500.00 | \$7,500.00 | \$7,600.00 | \$7,600.00 | \$9,000.00 | \$9,000.00 | \$6,570.00 |
| | 11 | 26 32 13/0 | NATURAL GAS STANDBY GENERATOR | L SUM | 1 | \$50,000.00 | \$50,000.00 | \$43,790.00 | \$43,790.00 | \$43,000.00 | \$43,000.00 | \$36,822.00 |
| | 12 | 26 32 13/0 | NATURAL GAS PIPING, VALVES, AND FITTINGS | L SUM | 1 | \$5,000.00 | \$5,000.00 | \$1,800.00 | \$1,800.00 | \$3,000.00 | \$3,000.00 | \$3,500.00 |
| | 13 | 26 36 00/0 | AUTOMATIC TRANSFER SWITCH | L SUM | 1 | \$15,000.00 | \$15,000.00 | \$3,600.00 | \$3,600.00 | \$3,000.00 | \$3,000.00 | \$3,360.00 |
| | 14 | 26 36 00/0 | MANUAL TRANSFER SWITCH | L SUM | 1 | \$2,500.00 | \$2,500.00 | \$3,500.00 | \$3,500.00 | \$1.00 | \$1.00 | \$2,200.00 |
| | 15 | 27 51 25/0 | ELECTRONIC POWER METER | L SUM | 1 | \$2,500.00 | \$2,500.00 | \$2,500.00 | \$2,500.00 | \$3,000.00 | \$3,000.00 | \$2,545.00 |
| | 16 | 31 25 13/0 | EROSION CONTROLS | L SUM | 1 | \$2,500.00 | \$2,500.00 | \$1,000.00 | \$1,000.00 | \$1,799.00 | \$1,799.00 | \$3,070.00 |
| | 17 - | | BONDS AND INSURANCE | L SUM | 1 | \$4,500.00 | \$4,500.00 | \$0.00 | \$0.00 | \$2,000.00 | \$2,000.00 | \$1,940.00 |
| NiCor Fee | | | | | | | \$200.00 | \$200.00 | \$200.00 | | \$200.00 | \$200.00 |
| Base Bid Total: | | | | | 1 | \$200.00 | \$200.00 | \$200.00 | \$200.00 | \$200.00 | \$200.00 | \$200.00 |
| | | | | | | | \$120,902.00 | | \$147,000.00 | | \$150,280.00 | |

VILLAGE OF LOMBARD

Contract for the Highlands of Lombard Lift Station Improvement Project

This agreement is made this 16th day of March, 2023, by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and (_____) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and the Village agrees to pay for the following described items as set forth in the Contract Documents:

Highlands of Lombard Lift Station Improvement Project in an amount not to exceed \$120,902.00

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
 - a. The Contractor's Proposal dated March 6th, 2023
 - b. Required Certificate of Insurance, Indemnification, Venue, Other Contractor Responsibilities
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract the total sum of \$120,902.00 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.
4. The Contractor agrees to perform the terms of this Contract according to the following schedule set forth in their quotation after the Notice to Proceed has been delivered. Time is of the essence of this Contract.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Village President, and the Contractor have hereunto set their hands this 16th day of March 2023.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this ____ day of _____, 20__.

Individual or Partnership _____ Corporation _____

By

Position/Title

By

Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 16th day of March 2023.

Keith T. Giagnorio
Village President

Attest:

Elizabeth Brezinski
Village Clerk

VILLAGE OF LOMBARD CONTRACTOR'S CERTIFICATION

_____, having been first duly sworn, depose and states as follows:
(Officer or Owner of Company)
 I am the _____ for

_____,
(Title) (Name of Company)
 (the "Contractor"), which has submitted a proposal for the Highlands of Lombard Lift Station Improvement Project to the Village of Lombard and, having personal knowledge of the matters certified to herein, and being authorized by the Contractor to make the certifications set forth herein, hereby certifies that said Contractor:

1. has a written sexual harassment policy in place, in full compliance with 775 ILCS 5/2-105(A) (4);
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement;
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382, and that

(Name of employee/driver or "all employee drivers")

is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules; and

4. is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961.

By: _____
 Authorized Agent of Contractor

Subscribed and sworn to
 before me this _____
 day of _____, 2023.

Notary Public

VILLAGE OF LOMBARD

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If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this ____ day of _____, 20__.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 16th day of March 2023.

Keith T. Giagnorio
Village President

Attest:

Elizabeth Brezinski
Village Clerk

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 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement;
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(Name of employee/driver or "all employee drivers")

is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules; and

4. is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961.

By: _____
 Authorized Agent of Contractor

Subscribed and sworn to
 before me this _____
 day of _____, 2023.

Notary Public