

MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP, Director of Community Development

DATE: February 16, 2006

SUBJECT: ZBA 06-01: 151 E. Berkshire Avenue

Attached please find the following items for Village Board consideration as part of the February 16, 2006 Village Board meeting:

1. Zoning Board of Appeals referral letter;
2. IDRC report for ZBA 06-01;
3. An Ordinance granting approval of the requested variation;
4. Plans associated with the petition.

The petitioner is currently constructing home renovations on their property at the present time and would like to include the proposed porch addition as part of their project. As such, the petitioner is requesting that the Village Board waive a first reading of the aforementioned Ordinance.

Please contact me if you have any questions regarding the aforementioned materials.