

MEMORANDUM

TO: Trustee Puccio, Chairperson

Economic and Community Development Committee

FROM: William J. Heniff, AICP, Director of Community Development

MEETING DATE: October 9, 2023

SUBJECT: Downtown Improvement & Renovation Grant: 244 E. St. Charles

Road (Lombard Veterinary Hospital)

The Community Development Department has received an application for the Downtown Improvement and Renovation Grant Program (also known as the Façade Grant Program) for the Lombard Veterinary Hospital (Lombard Vet) located at 244 E. St. Charles Road.

Lombard Vet has operated at 244 E. St. Charles Road since the late 1950s. The existing vet hospital building sustained significant damage during a storm in the summer of 2020. In addition to 244 E. St. Charles, the petitioner owns the vacant property north of the existing vet hospital and has also acquired the property at 300-376 E. St. Charles Road (former icehouse building). The applicant is redeveloping the entire subject property with an expanded veterinary hospital plus a second 2,400 square-foot building for future commercial use. In 2022, the applicant applied to the Plan Commission for zoning entitlements to allow for the redevelopment of the property as proposed. The Village Board approved the zoning petition in early 2023.

As of late September, work is underway on the redevelopment of the subject property. The Village issued permits for the demolition of the existing structures (244, 300, 376 E. St. Charles) in Summer 2023. On-site demolition work began the week of September 25, 2023. Also the week of September 25, the Village issued the permit for site work and construction of the new vet hospital building. This work will begin once demolition activities are complete.

The redevelopment of the site will include removing overhead power lines and installing underground electrical service on the subject property. Lombard Vet has applied for a Downtown Improvement and Renovation Grant to cover part of the cost of this site improvement.

GRANT REQUEST ELEMENTS

The property is in the St. Charles TIF 1 – West District. This type of work is generally deemed TIF eligible through State Statutes (Illinois Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-3(q)), referencing construction of public works or improvements. The applicant submitted an application for a Renovation & Improvement Grant request to cover some of the costs associated with relocation of the existing ComEd line that bisects the property (cost of \$89,619.95). While the applicant could have also applied for an economic incentive and to formulate an economic incentive agreement, utilizing the established parameters of the existing

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grant program provides a more straightforward and established approach to considering the grant request. In this context, staff is reviewing this request in the context of requisite utility site work (i.e., up to 50% of costs, not to exceed \$50,000). A like approach was previously taken for the Brust Funeral Home engineering and parking lot improvements that were done in 2022 to address blockwide drainage issues.

Work associated with this request will include removal of the existing overhead power lines running across the site on the north side of the former vet hospital and installation of a transformer and underground electric service to serve the new vet hospital. This work is depicted on the attached plans.

ComEd transmitted the applicant an advance payment bill for the proposed scheduled work, so it is a known cost. The attached plans show the existing condition and the utility burial of about 400' of the relocated utility line. The contractor will install the conduit while ComEd will coordinate/undertake the feed work. Following the intent of the grant parameters, the property/project would receive up to a fifty percent matching grant on eligible costs, with the grant amount capped at \$50,000. The grant applicant has submitted the ComEd workorder showing the cost of the work to be \$89,619.95. At 50%, the applicant is eligible to receive up to \$44,809.97.

ComEd is the sole source electrical service company in the Village and as such, the need for three contractor quotes in not applicable or necessary.

Staff is supportive of the request for the following reasons:

- 1. The grant would help address a recognized site-specific development activity on a site within an established district. This issue presents a challenge specific to this property and the lack of relocating the electric line would pose site redevelopment challenges or otherwise would result in the proposed site plan to be relocated further north, potentially creating neighborhood compatibility concerns.
- 2. Like any other façade enhancement, burial of overhead electrical service lines can increase the visual aesthetic in the TIF District.

COMMITTEE ACTION REQUESTED

This item is being placed on the October 9, 2023 ECDC agenda for consideration. Staff recommends that the ECDC recommend approval to the Village Board for the requested Downtown Renovation and Improvement Grant being sought for the property at 244 E. St. Charles Road for an amount up to \$44,809.97. As this request is over \$10,000, it requires final approval from the Village Board of Trustees. Said recommendation is subject to the following conditions:

1. Permits must be applied for and received for all of the work. Any required inspections shall pass.

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- 2. Work shall be complete one year from the date of approval by the ECDC.
- 3. Before the grant can be paid out, Lombard Vet shall submit a final receipt (showing the project is paid in full), waivers of lien from contractors (if applicable), and an IRS W-9 form (also if necessary).
- 4. After the grant money is paid, Lombard Vet shall display the Village window sign acknowledging they received a grant.

VILLAGE OF LOMBARD DOWNTOWN IMPROVEMENT AND RENOVATION GRANT PROGRAM PRE-APPLICATION

1.	1. A. Building Address and Description: 244 E ST CHARLES RD				
	Lomberd IL 60148				
B. Property Identification Number (PIN): 0608/060//					
	C. Legal Description of Property: 244 - 376 E. STCHANGES RA	2			
2.	. A. Owners Name: Greg + Georgie Ludwig				
	B. Owners Address: 321 Highridge Rd Lombard It 60148				
	C. Phone (daytime): 630) 607-9737				
3.	. Current Tenant, Building Address, Lease Terms, and Description of Business: (use				
	additional paper if necessary)				
	A. Building a Newfacility 244 - 376 ST CHARLE	3 Rg			
	В				
	·				
4.	Proposed Improvements and Renovations:				
	NEW Building				
5.	Plans/Drawings Prepared by: Should Home Pigns				
	Plans/Drawings Prepared by: Stock of Hans Plans A. Name: RWE Decign Build				

B. Address: 1303 Oglen Ave

Downers Grove IL 60515

C. Phone (daytime) (630) 734-0ff3

D. Estimated Cost of the Improvement and Renovation: \$ 500, 000 f

6. Statement of Understanding:

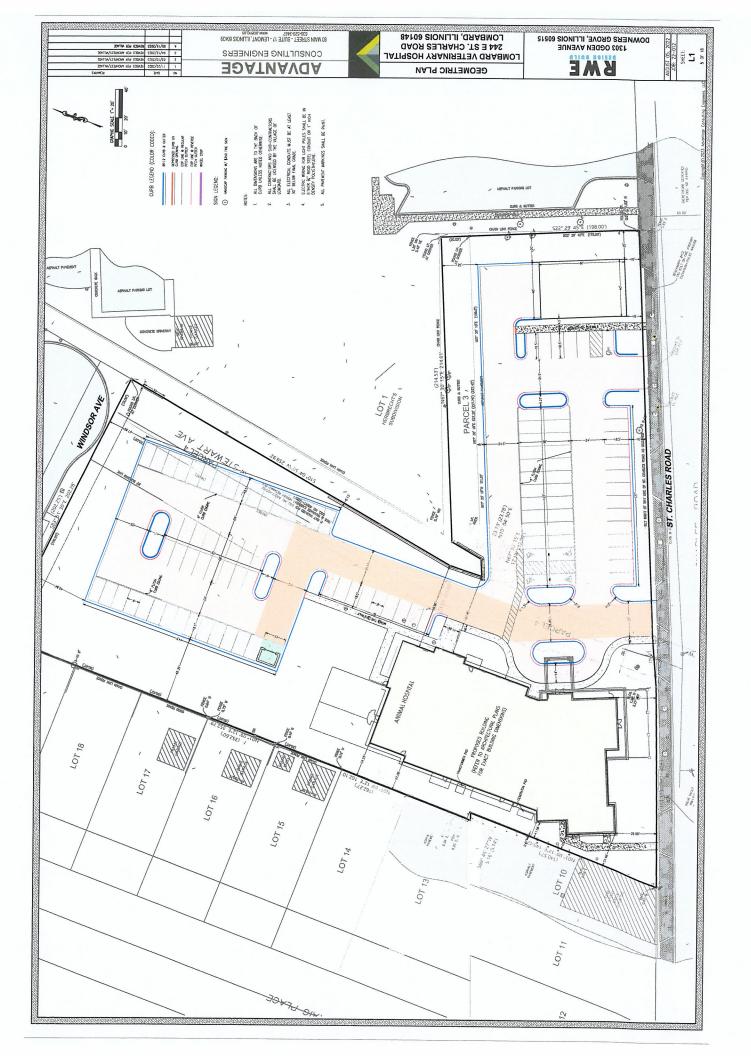
- A. The applicant (undersigned) agrees to comply with the guidelines and procedures of the Downtown Improvement and renovation Grant Program and the specific design recommendation of the Director of Community Development.
- B. The applicant must submit detailed cost documentation, copies of building permits, prevailing wage acknowledgement form and all contractors' waivers of lien upon completion of work.
- C. The applicant, owners, and all contractors must comply with all federal and local regulations.

Business Owner Signature Manne July Date 9/26/2023

Property Owner Signature Manne July Date 9/26/2023

Please return application to:

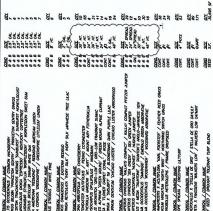
Village of Lombard
Community Development Department
255 E. Wilson Ave., Lombard, IL 60148
630-620-5749



01-25-2022 2019-0185

LANDSCAPE PLAN





1. PLAIT QUANTIES SHOWN IN THE PLAIT SCHEDULE ARE FOR COMPURINCE ONLY. THE CONTRACTOR IS RESPONSIBLE FOR PROVING AND INSTILLING ALL MATERIALS SHOWN ON THE PLAN AND SHOULD NOT RELY ON THE PLANT SCHEDULE FOR DETECHMENG QUANTIES.

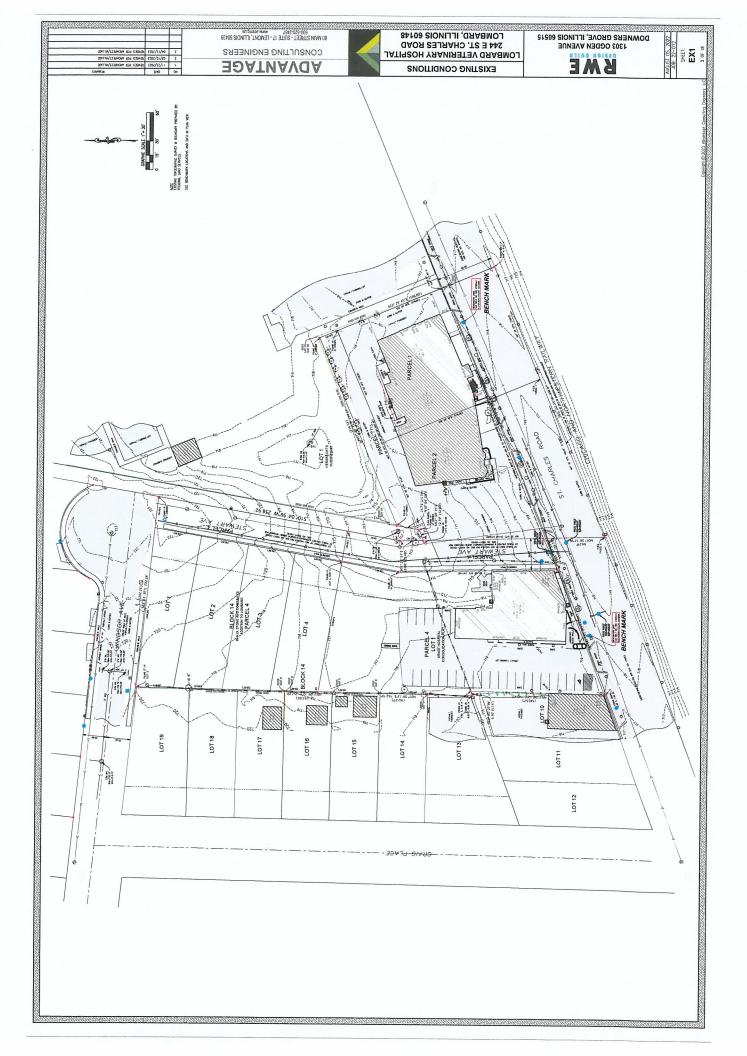
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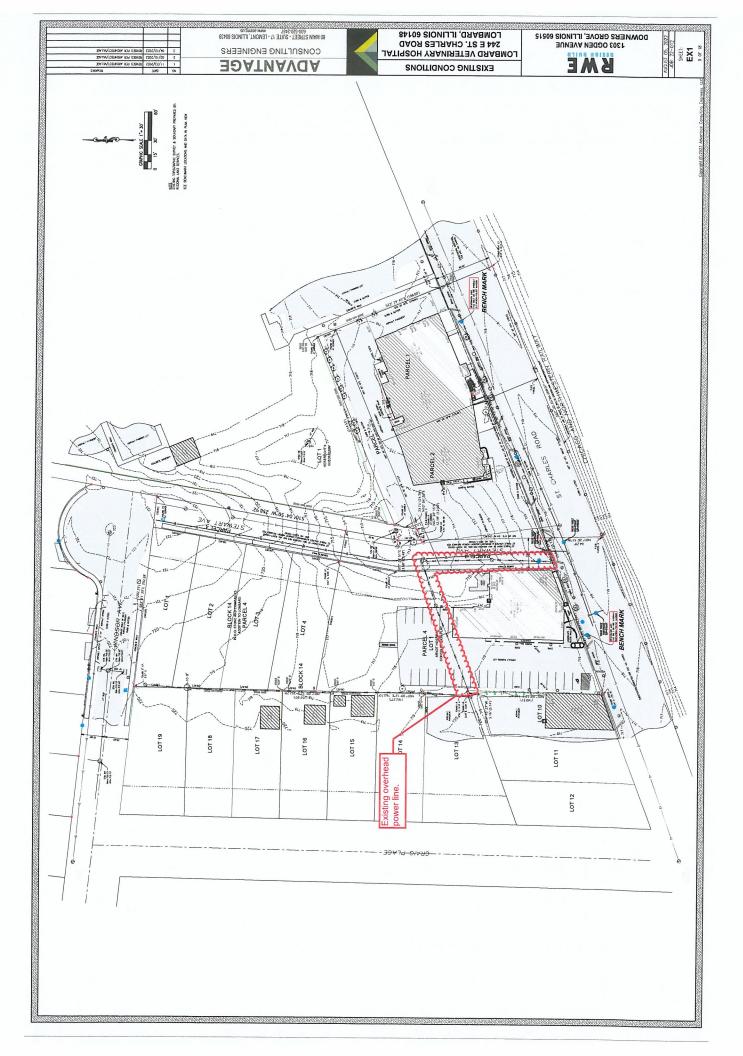
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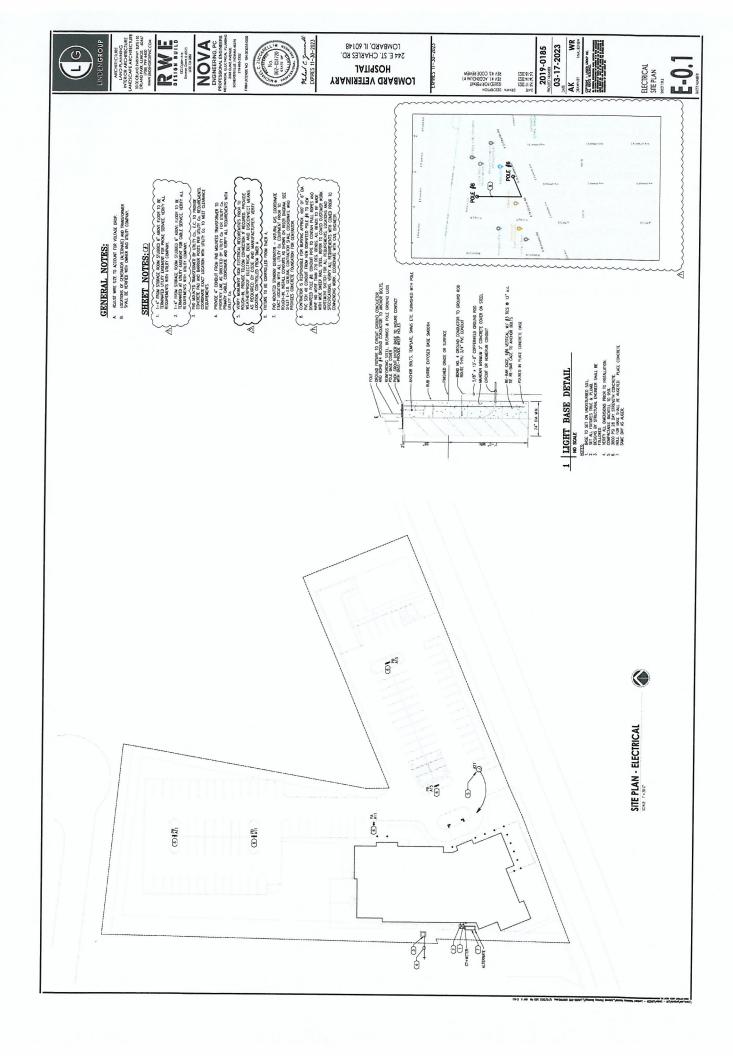
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GLENBARD OFFICE 1N423 SWIFT ROAD LOMBARD, ILLINOIS 60148 779-231-2941



LOMBARD VETERINARY HOSP LLC 244 E STCHARLES RD LOMBARD, IL 60148

For Electrical Service To: 244 E STCHARLES RD LOMBARD, IL

PAID Pett and 23 Enclosed please find a copy of your Customer Work Agreement. To ensure prompt processing of your agreement please do the following:

Review, sign and date the Customer Work Agreement. Return the signed copy of the agreement and payment of \$89,619.95 in the enclosed envelope, to my attention.

Work cannot proceed until we have received the signed document with your remittance and a call to 1-866-NEW-ELEC (1-866-639-3532) letting us know your electrician has completed work and passed required municipal government inspections. Upon approval by our Company, one copy of the document will be returned to you for your records.

If this contract is not returned within 30 days, it will be cancelled.

You may make payments on the ComEd website or by phone.

By Internet go to: https://www.comed.com/MyAccount/MyBillUsage/Pages/PayMyBill.aspx>

(for payments of \$5,000 or less for Credit/Debit)

(for non-business payments of \$100,000 or less for eCheck)

(for business payments of \$500,000 or less for eCheck)

Or

By Customer Service Representatives (English & Spanish)

1-800-334-7661 (for payments of \$5,000 or less for Credit/Debit)

1-800-588-9477 (for non-business payments of \$100,000 or less for eCheck)

1-877-426-6331 (for business payments of \$500,000 or less for eCheck

If you have any questions concerning this contract please contact your Field Representative.

Sincerely,

Enclosures

THOMAS GILCHRIST DCC 779-231-2941

CUSTOMER WORK AGREEMENT

PL#:

FOR THE COLUMN

LOMBARD, IL 60148

A

CWA#: WD230096 R:0000

Date: 09/01/2023

LOMBARD VETERINARY HOSP LLC ("Customer") and ComEd ("Company") agree that the Company will furnish at the Customer's expense the labor and materials necessary to do the work for the Customer on or adjacent to the Customer's premises at 244 E STCHARLES RD, LOMBARD, IL 60148, described below.

CUSTOMER WORK AGREEMENT - RELOCATION OF FACILITIES

CHARGES FOR REQUESTED INSTALLATION CREDIT FROM PREVIOUS CONTRACT: WD230095

\$101,619.95 \$(12,000.00)

TOTAL CUSTOMER CHARGE

\$89,619,95

The Customer agrees to pay to the Company the sum of \$89,619.95, payment in full due prior to beginning of Company work.

The charges listed in this contract are for performing the work identified herein under normal field conditions. If abnormal field conditions are encountered and additional labor and materials are required to complete the work, or if the scope of work is altered, ComEd reserves the right to collect, and the owner agrees to pay, additional money to cover the increased costs.

The sketch, if any, attached hereto is hereby made a part of this Agreement and expressly designates ownership of the facilities refered to

The Total Customer Charge reflects the scope of work described in this Customer Work Agreement that will be performed by the Company. This does not include charges for the relocation or removal of equipment owned by others, such as cable television or communication companies, that are attached to the Company's poles. It is the Customer's responsibility to contact these other companies to schedule the relocation or removal of their equipment from the poles. These companies will bill the Customer separately for the work they must perform.

Work will be done during the Company's regular working hours, unless otherwise specified.

This Agreement shall be void if not accepted by the Customer within thirty days from date submited.

Transformers and metering equipment installed in conjunction with this work, shall in all cases, remain the property of the Company.

In the event the work covered by this Agreement cannot be completed within one year from the above date as a result of delays on the part of the Customer or because the Company has been denied access to the premises, the charge to the Customer shall be recomputed based on the level of costs prevailing at the time of completion of the work as stipulated in the Company's General Company Order No. 25.

This agreement is subject to the provisions of the Company's Schedule of Rates and Information and Requirements for Electric Services as on file with the Illinois Commerce Commission.

TOK THE	E COMPANT.		FOR APPLICANT:
THOMAS	GILCHRIST		9/1-
Submitted	Ву		Accepted By Signature
Accepted 8	Ву	Signature	ERIC PINEARSON
Print Name	3		RWE Design Build - PM
Account Numl	ber: 3380028029		Official Capacity
Work Task Nu	ımber: 1864963201		
Mail Bills To:	LOMBARD VETERINARY HOSP LLC 244 E STCHARLES RD		Payment Stamp



Agreement Date : 09/01/2023

Phone Number: 779-231-3099

Submitted by: MICHAEL WIDHALM

Group:

Type of Payment

Check

Wire/ACH

Name: LOMBARD VETERINARY HOSP LLC

Service Address: 244 E STCHARLES RD

City. State: LOMBARD, IL

CWA Payment C.W.A. #: WD230096

CIMS Account #	Work Order Task #	Total	
3380028029	1864963201	\$89,619.95	