


VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Neihaus, Village Manager
DATE : March 26, 2026 Agenda Date April 9, 2026
TITLE : Waiver of Bids - Highland Elevated Tank Annual Warranty & Maintenance Agreement Year 7
SUBMITTED BY: Brian Jack, Utilities Superintendent 

RESULTS:

Date Bids Were Published _____ Bidding Closed _____
Total Number of Bids Received _____
Total Number of Bidders Meeting Specifications _____
Bid Security Required _____ Yes _____ No
Performance Bond Required _____ Yes _____ No
Were Any Bids Withdrawn _____ Yes _____ No
Explanation:
Waiver of Bids Requested? _____ X _____ Yes _____ No
If yes, explain: Purchase is directly from manufacturer.
Award Recommended to Lowest _____ X _____ Yes _____ No
Responsible Bidder?
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$40,207.00 Amount of Award \$40,207.04
Water & Sewer Capital Reserve Fund: 520.790.715.75420 Proj: WA 20 01 Construction

BACKGROUND/RECOMMENDATION:

Per the Board approved contract established on September 5, 2019, this agenda item will approve payment for year 7 of the perpetual warranty and maintenance agreement established for the Highland Elevated Tank located at 2020 S Highland Avenue.

Has Recommended Bidder Worked for Village Previously X Yes ___ No
If yes, was quality of work acceptable X Yes ___ No

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: Scott Niehaus, Village Manager
From: Brian Jack, Utilities Superintendent *[Signature]*
Through: Carl Goldsmith, Director of Public Works *[Signature]*
Date: March, 26, 2026
Subject: **Utility Service Company, Inc**
Highland Elevated Tank Annual Warranty & Maintenance Agreement – Year 7

Executive Summary

The Highland Elevated Water Tank located at 2020 South Highland Avenue was painted and rehabilitated in spring of 2020 with both the exterior and interior of the tank renovated under a BOT approved 9/5/2019 Leg#190367, FY2020 long term, full service maintenance contract. The tank was originally built in 1967 and has been very well maintained throughout its years in service. The tank holds one million gallons (MG) of water and is the main source of water for both fire suppression and consumption on the south side of Lombard. Typically, steel water tanks are painted every 12-15 years in accordance with American Water Works Association (AWWA) standards and are budgeted for in the Capital Improvement Plan.

Discussion

This year the Board of Trustees is being presented with an update on project status and the agreement. The tank rehabilitation project was completed on time and within budget. No issues were encountered during the project. Public Works is seeking approval for the fifth year of the contract per the original agreement signed in 2019. These payments are subject to available funding and may be terminated at any time by the Village. The pricing matrix was developed using a 15-year payment schedule. This model flattens budgetary expenditures over the next 15 years, shifts maintenance accountability to the contractor, and provides a perpetual warranty on the water tank. Any repairs or touch up painting needed would be handled by the contractor without a change order.

The annual fees for the SOW 1 Highland Avenue Elevated Tank Rehabilitation are as follows:

CONTRACT YEAR	Village Capital Budget	Utility Service Company, Inc - Combined Expenditures
1 - 2020	\$530,395	\$530,395
2 - 2021	\$33,788	\$33,788
3 - 2022	\$34,984	\$34,984

4 - 2023	\$36,222	\$36,222
5 - 2024	\$37,504	\$37,504
6 - 2025	\$38,832	\$38,832
7 - 2026	\$40,207	\$40,207
8 - 2027	\$41,629	\$41,629
9 - 2028	\$43,103	\$43,103
10 - 2029	\$44,629	\$44,629
11 - 2030	\$46,209	\$46,209
12 - 2031	\$47,845	\$47,845
13 - 2032	\$49,538	\$49,538
14 - 2033	\$51,292	\$51,292
15 - 2034	\$52,108	\$52,108
Total	\$1,129,281	\$1,129,281

Recommendations:

Staff requests that the Board of Trustees approve the sixth-year contract amount of \$40,207.04 for the Highland Elevated Tank Annual Warranty & Maintenance Agreement – Year 7 as submitted by Utility Service Company, Inc of Atlanta, GA and authorize a purchase order in an amount not to exceed \$40,207.04 at the April 9, 2026 Board of Trustees meeting.

Correspondence Only:
UTILITY SERVICE CO., INC.
P. O. Box 1350
Perry, Georgia 31069
(478) 987-0303



Mail Payments to:
UTILITY SERVICE CO., INC.
P. O. Box 207362
DALLAS, TX 75320-7362
(478) 987-0303

Bill To:
VILLAGE OF LOMBARD, IL
255 E WILSON
LOMBARD, IL 60148

Ship To:
VILLAGE OF LOMBARD, IL
2020 SOUTH HIGHLAND
1,000,000 WATERSPHERE
HIGHLAND AVENUE TANK
LOMBARD, IL 60148

Please Inquire about ACH at
invoicing@usgwater.com

PLEASE INCLUDE THE INVOICE NUMBER ON PAYMENT

Customer Number: 150900

DUE UPON RECEIPT

or based on contract, if different

<u>PROJECT#</u>	<u>INV. #</u>	<u>INV DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>TAX</u>	<u>TOTAL</u>
148828	641120	01-JAN-26	1,000,000 WATERSPHERE HIGHLAND AVENUE TANK-Annual Year 7	\$40,207.04	\$0.00	\$40,207.04
TOTAL DUE TO UTILITY SERVICE CO., INC.						\$40,207.04

Thank You For Your Business
Questions regarding invoicing please email ar@usgwater.com
Have you asked your USG Sales Consultant about your advanced meter infrastructure needs?

IMPORTANT PAYMENT NOTICE: For your security, please be advised that our banking information will not change without a formal verification process. USG will never notify you of payment instruction changes via email alone.

A 1.5% PER MONTH FINANCE CHARGE MAY BE CHARGED FOR ALL PAST DUE INVOICES.